



# **Brixham Town Council Annual Report 2016 – 2017**

Published May 2017



## Message from the Chairperson

Last May my colleagues elected me a Chairperson of the Council in succession to Paul Addison. My thanks to my fellow Councillors but especially to Paul who had carried out the role for the previous two years. Also thanks to Jessica Stock, Vice-Chairperson who had deputised for me on a few occasions and chaired meetings of the Council when I was ill.

The role is not only, or not even, mainly about chairing meetings of the Council, but that is of course an important task. Again, thanks to my colleagues for making this job much easier. Also thanks to the Council's employees for the support they have given me and my fellow Councillors. I feel we have moved on beyond some of the divisive meetings of a few years ago. Presenting cheques to groups that have been awarded a grant is one of the highlights of our Council meeting.

I am proud of Brixham Town Council and the work it does. Brixham has a unique identity and we must make sure this is protected and developed. Despite its many strengths, the Town has poverty and social isolation which is why the Council supports voluntary sector projects such as Brixham Does Care and Brixham Foodbank.

We also have a rich variety of voluntary groups which bring great benefit to the town. I am pleased the Council has supported such initiatives as Brixham Arts & Theatre Society Ltd, Brixham Heritage Museum, Brixham Gig Club and Pride in Brixham. We have also supported the Pirate Festival and Brixfest.

It would be amiss of me not to acknowledge the funding that the Council has given to help keep Shoalstone Pool open. Our thanks must go to the volunteers, one of whom is me, who form Shoalstone Pool Limited and work tirelessly to ensure the pool is open every summer. I know they would want thanks recorded to the volunteers who help with cleaning and maintenance.

Over the past year, I have been invited to visit a range of groups and people from churches, youth groups, and lifeboat celebration to the Devon Senior Rugby Cup final.

In the last few days I was pleased to join a number of walkers who left All Saints to walk to the Baptist Church, then the United Reformed Church followed by the Methodist Church and a long trek up St. Peter's steps to the Community Church and lastly St. Mary's Church. We grew to 50 to 60 as we travelled and we collected £553.51 for Syrian refugees. This reminds us that whatever our problems, others are in much greater need. Then in the afternoon I officially open the shop at Stoney Park allotments. No-one can say that being the Chairperson of the Council is boring.

Thank you to all groups who have extended the hand of friendship to me throughout my year of office. If I am elected as Chairperson for a second year I would be happy to visit other groups in the town so please bear me in mind if you have an event.

Up and down the country Parish and Town Councils are becoming more and more important in providing local services which improve their communities. The Lengthsman who started on Monday 15<sup>th</sup> May working around the streets and harbour area of the town

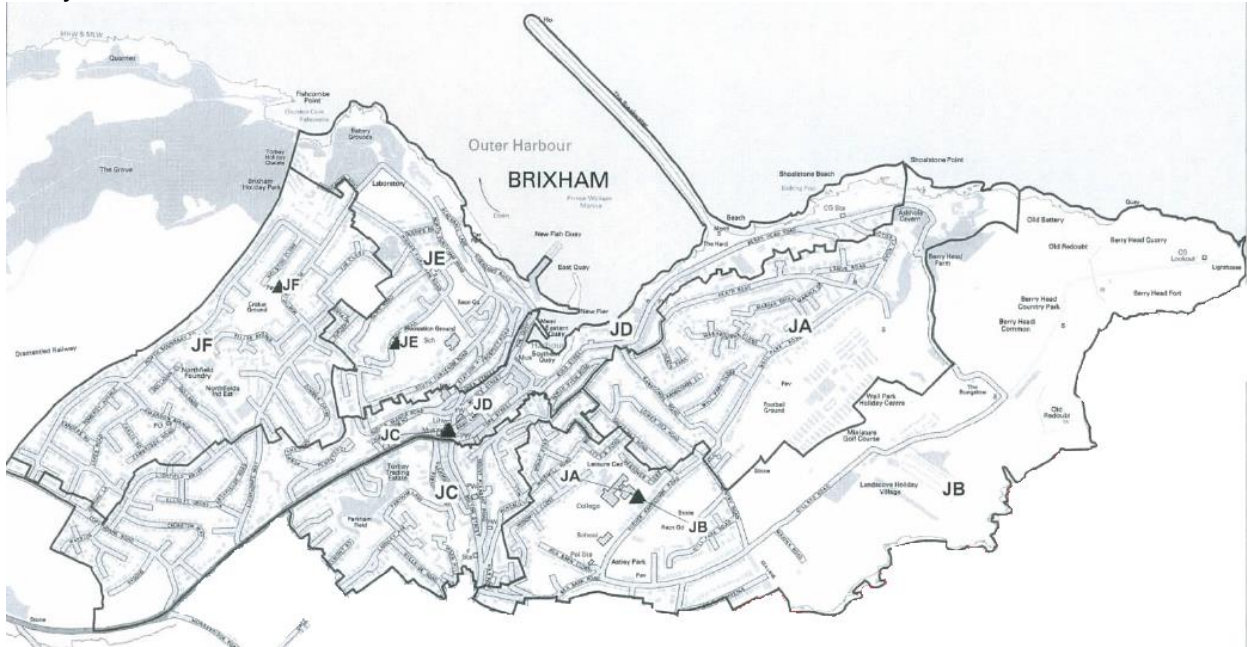
demonstrates that Brixham Town Council is listening to the public and responding with services that they want. This will continue to be our approach going forward.

I believe that by working together our Council and our community can make a real difference to the well being of our town.

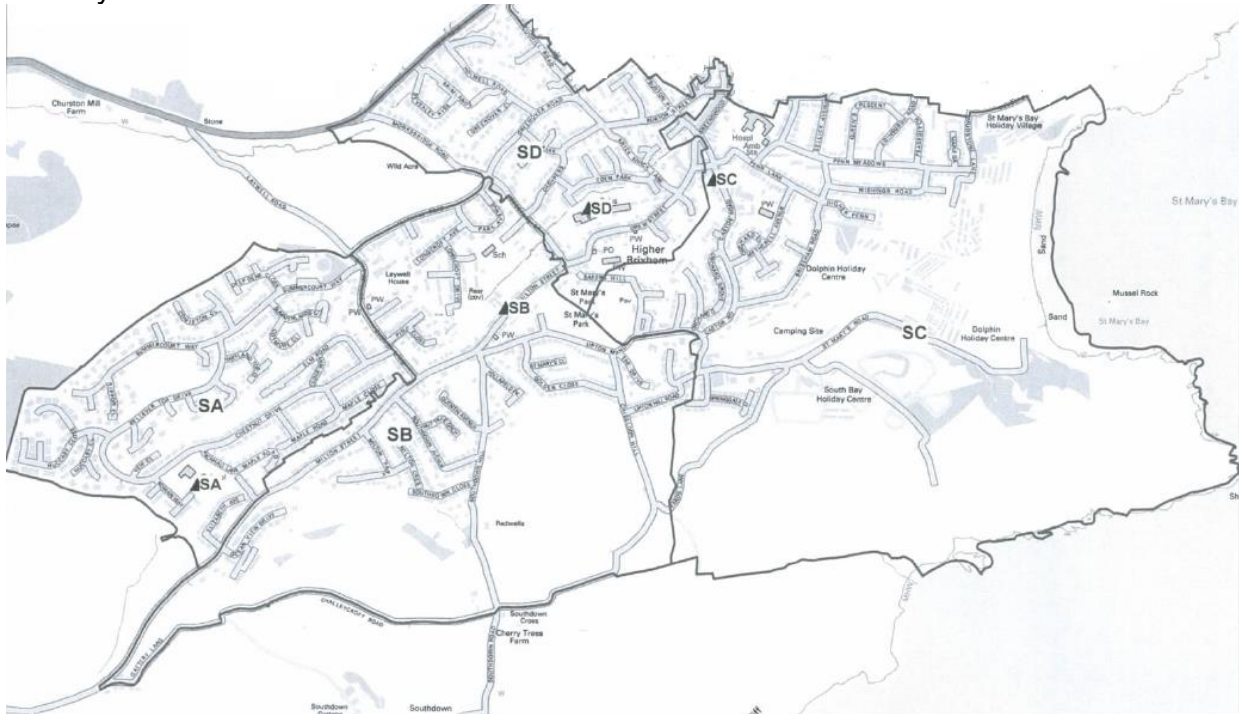
*Cllr Rosemary Clarke, Brixham Town Council Chairperson 2016 – 2017*

**Ward areas:**

**Berry Head With Furzeham**



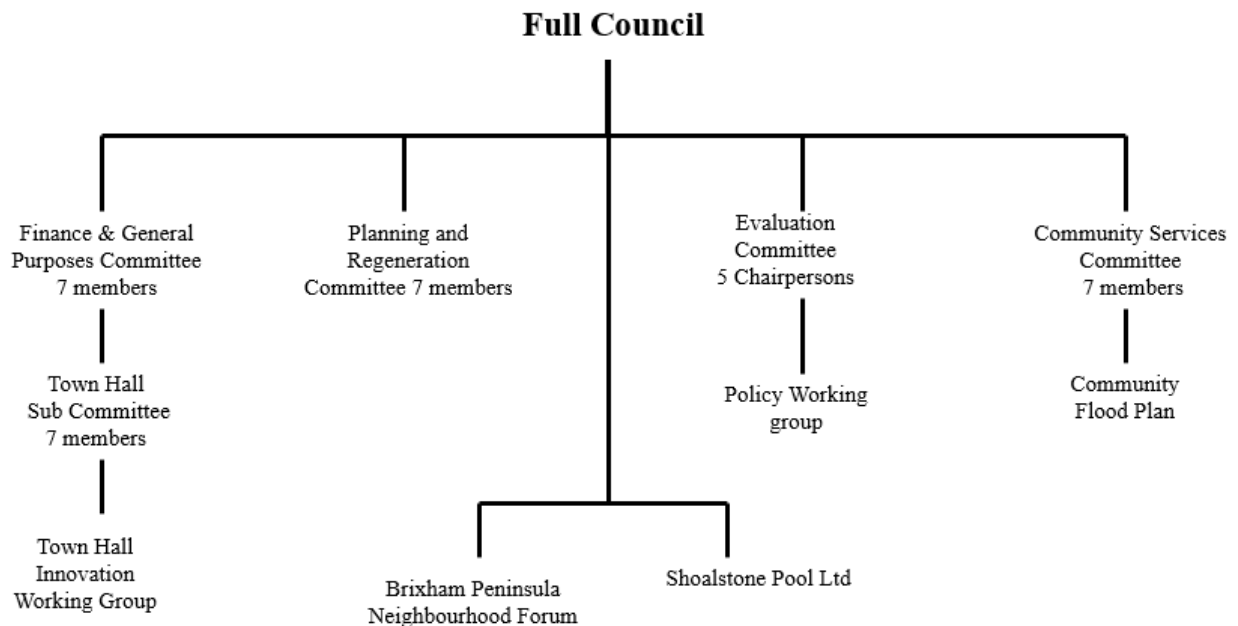
**St Marys with Summercombe**



The membership of the Town Council:

- Paul Addison
- Victoria Campbell
- Ian Carr
- Rosemary Clarke *Chairperson 2016/17*
- Steve Clutterbuck
- David Giles
- Mike Morey
- Jill Regan
- Jessica Stock *Vice Chairperson 2016/17*
- Jackie Stockman
- Sophie Walker-Haworth (*Resigned April 2017*)
- Jacqui Wilbraham

## Committee Structure



### The Brixham Signal

The newsletter is produced by the Town Council staff, issued quarterly and is delivered by Royal Mail. The deadline for submission of articles and information is one month prior to the publication dates of 1<sup>st</sup> of January, April, July and October. Articles, non-political, should be no more than 250 words and can be submitted by any community group in Brixham. Letters are also welcome but would be subject to editorial control for publication.

A copy of the newsletter is also available on our website and there are a small number of spare copies kept in the Town Council office.

## **Allotments**

The Town Council undertakes the administration and monitoring of the allotment gardens. Brixham Town Council has a policy of 'one person one plot' to enable those on the waiting list to more readily get an allotment. The Stoney Park Allotment Association works closely with the Town Council with regard to waiting lists and availability.

All Town Council allotment gardens are monitored once a month, except during prolonged periods of bad weather, especially in the winter, and plot holders who are not cultivating their plots adequately are contacted to ensure that no plot falls below standard or into disuse.

There are five Town Council run allotment gardens in Brixham:

1. Dixon's Land, between Alma Rd and Holborn Rd, this has 65 plots.
2. Wall Park, beside Wall Park Football ground, this has 34 plots.
3. Drew Street, this has 11 plots.
4. Mount Pleasant, this has 2 full size plots.
5. Penn Lane, this has 13 plots.

## **Social Media**

There are a number of ways to keep up to date with Brixham Town Council within the Social Media. We have of course an excellent website where you can view all agendas, minutes and reports for each of our meetings. You can also view details of the Neighbourhood Forum and old BrixhamFuture meetings and agendas. However, any new information regarding Brixham Future will be on their new website: <http://www.brixhamfuture.btck.co.uk/>

The Town Council boasts the additional facility of the Community Events Diary. There has been an increase year on year for this facility and all groups are actively encouraged to use the calendar to advertise their events during the year.

The Town Council also has Facebook, LinkedIn and twitter sites giving notification of forthcoming meetings and events.

## Meetings

All meeting dates are advertised in the Brixham Signal and on the Town Council website, they are open to the public and prior to the start of each meeting, members of the public are given an opportunity to speak to the Council.

The Council has held eleven Full Council meetings over the past twelve months with an average attendance by Councillors of 84%.

	12.05.16	16.06.16	28.07.16	01.09.16	13.10.16	17.11.16	12.01.17	16.02.17	16.03.17	20.04.17	27.04.17	%
<b>Paul Addison</b>	1	1	1	1	1	1	A	1	1	1	A	82
<b>Victoria Campbell</b>	1	1	1	1	A	A	A	1	A	1	1	64
<b>Ian Carr</b>	1	1	1	A	A	1	1	1	1	1	1	82
<b>Rosemary Clarke</b>	1	1	1	1	1	1	A	1	1	1	1	91
<b>Steve Clutterbuck</b>	1	1	1	1	1	1	1	1	1	A	A	82
<b>David Giles</b>	1	1	1	1	1	1	1	1	1	1	1	100
<b>Mike Morey</b>	A	1	1	1	1	A	A	1	1	1	1	73
<b>Jill Regan</b>	1	1	1	1	1	A	1	1	1	1	1	91
<b>Jessica Stock</b>	1	1	1	1	1	1	1	1	A	1	1	91
<b>Jackie Stockman</b>	1	1	1	1	A	1	1	A	1	1	1	82
<b>Sophie Walker-Haworth</b>	1	1	A	1	1	1	1	A	A			67
<b>Jacqui Wilbraham</b>	1	1	1	1	1	1	1	1	1	1	1	100

## Full Council meeting dates for 2017/18:

All meetings will be held in the Function Room of Brixham Town Hall and commence at 7pm, unless otherwise stated.

15.06.17	
27.07.17	
31.08.17	
12.10.17	
16.11.17	
14.12.17	
18.01.18	
01.03.18	
12.04.18	
17.05.18	Annual Council Meeting
22.03.18	Parish Meeting

## **Town Lengthsman**

### *What is a Lengthsman?*

The modern Lengthsman scheme is the re-incarnation of an old concept – a locally employed person to carry out maintenance tasks identified by the local community as important. It enables an enhanced local service with local priorities. The work may be expanded to tackle other small-scale maintenance work, either directly or jointly with the local community.

During 2016/17 the Council has listened to what you want and have developed a scheme and allocated monies in the 2017/18 budget for a Town Lengthsman. We are pleased to advise that Phil started work with Brixham Town Council on 15<sup>th</sup> May 2017.

As an example, our Lengthsman can:

- Prune hedges
- Clear weeds
- Clear graffiti
- Cut grass
- Litter pick

The only thing he cannot do is work on private property, unless contracted to do so.

Please note: It is not the intention for Brixham Town Council to take over from TOR2, but to supplement the work that they do ensuring that Brixham remains clean, tidy and welcoming to not just visitors, but locals too.

## **Neighbourhood Plan**

Representative – Cllr J Stockman

The last year has been one of concentrated effort of producing the final Neighbourhood Plan in order to go out to Public Consultation which occurred in March of this year. Unfortunately, we lost one of our members in January - Will Baker - who had put a huge amount of effort in to producing varying aspects of our Plan over the years which culminated in him pulling all the separate documents in to a comprehensive Plan shortly before his death. I cannot tell you how indebted to him we all are.

Since the Consultation the Working Group has been working steadily on responding to the comments we have received and within the next few weeks we hope to have completed and published our responses. Over 70% of those who responded were in support of the Plan. It is essential that we move with speed to submit our Plan to Torbay Council and then for it to be examined by an Inspector in order to go out to Referendum as any delay could leave our area open to developments which may not be in line with the wishes of the Communities. With a fair wind, we would very much hope to have an adopted Plan by the end of the year.

I would like to pay tribute to Will Baker for his dedication to the lengthy process and his assistance to me and the Working Group of the Neighbourhood Forum over many years. I would also like to thank the Working Group from Brixham, Galmpton, Churston and Broadsands without whom the Plan would not have happened and to the wider Forum Members and Communities and Tracey Cabache from the Torbay Community Trust whose assistance has been invaluable. The Forum would also like to thank the Town



Council for its unanimous vote of support recently, the Torbay Planning Authority for their assistance during this process and Janet Howard of Lupton Trust for the use of a meeting room and their hospitality.

### **Planning and Regeneration Committee**

Chairperson - Cllr I Carr

The committee has continued to assess and respond diligently to all planning applications relating to Brixham's two wards.

We have been particularly focused on making firm responses in line with our desire to prevent any further decline in the heritage character of the Brixham's conservation areas, especially Brixham Town Conservation area - which sadly remains on Historic England's At Risk Register. To that end, the committee has also recently authorised investigating the cost of producing a 'best practice guide' to development within the town, to aid owners and occupiers of property and land understand the kind of development that is needed in the town, and which meets the requirements of planning legislation.

Other significant events this year included Brixham Future moving from a working group under this committee to an independent Community Interest Company (CIC). The new Brixham Future CIC under interim chair, John Brennan, have put in place the foundations of a strong organisation, and under their new chair, Richard Murray-Smith, we look forward to them going from strength to strength, and to working with them and other partners on a number of exciting projects this year.

This year also saw the climax of work on the new Brixham Peninsular Neighbourhood Plan, in which committee members have been involved. We are particularly indebted to Councillor Jackie Stockman of this committee - who has chaired the Neighbourhood Forum since its inception - as well as the other members of the forum from Brixham, Churston, Galampton and Broadsands, all of whom have worked extremely hard to bring this document to fruition over seven years. It is anticipated that the document will be ready for public referendum this year

### **Finance and General Purposes Committee (F&GP)**

Chairperson – Cllr J Stock

This year we have once again continued to scrutinise all expenditure, making cost savings where we can, specifically on utility bills around the Town Hall. We have reconsidered our reserves policy, putting monies in place for Shoalstone Pool, the Town Emergency Fund and the Community Emergency Response Team.

Setting the budget this year was made particularly hard because of the cuts in services from Torbay Council, as their funds are cut from central government. As a town council we are supporting local community groups, such as Brixham Museum, Brixham Does Care and Youth Genesis.

We also now have a specific Events Fund to support major events within the community, and a Community Projects Fund for a Town Council initiative or any initiative that improves the key infrastructure of the town.

We have reconsidered the use of the allotments, to work towards the aim of getting all plots occupied. Plots are now available for local schools and charity/community groups, and bee keeping is allowed.

Within the Council offices, we are developing the IT infrastructure and software capabilities, to support us in the years to come, creating an efficient and up-to-date office environment.

There have been changes in the Pannier Market as they transition to a new manager, and they seem to be going from strength to strength which is good to see.

For the Town Hall as a whole, the Heritage Statement is now complete, and a Feasibility Study is underway so that we can consider and plan for the sustainable future of the building.

We have also put funds aside for a future Information Point for residents and visitors alike.

Grants have been given to:

<b>Group</b>	<b>Amount</b>	<b>Project Details</b>
Admiral Swimming Centre	£2,000.00	Grant towards the cost of retiling
All Saints Church	£300.00	Festival of the Sea
Brixham Archers	£500.00	Purchase of new archery equipment
Brixham Fairtrade	£150.00	Producing book markers designed by local children
Brixham Gig Club	£1,500.00	Help towards the cost of a new store
Brixham Junior Sailing Club	£5,000.00	Purchase of newer dinghies
Pride in Brixham	£1,000.00	Planters on Middle Street
Stoney Park Allotments	£2,765.00	Help for groundworks and provision of security structure to store community equipment
	<b>£13,215.00</b>	
Grant Budget	£20,000.00	
<b>Balance</b>	<b>£6,785.00</b>	

Community Projects funding has been given to:

<b>Group</b>	<b>Amount</b>	<b>Project Details</b>
Brixham Does Care	£4,166.60	Support towards their rent
Brixham Heritage Museum	£5,000.00	Publicity brochures
F.I.S.H.	£7,000.00	Support to complete the project
Helipad Scheme	£1,498.82	Installation of sensor equipment for the Air Ambulance at Brixham Rugby Club
	<b>£14,665.42</b>	
Budget	£30,000.00	
<b>Balance</b>	<b>£12,334.58</b>	

Community Events funding has been given to:

<b>Group</b>	<b>Amount</b>	<b>Project Details</b>
BrixFest	£2,420.00	Support for their event
Brixham Pirate Festival	£5,000.00	Support for their event
Torbay Lifeboat Week	£2,500.00	Support for their event
	<b>£9,920.00</b>	
Budget	£10,000.00	
<b>Balance</b>	<b>£80.00</b>	

### **Members' Allowances**

Brixham Town Council ('the Town Council') in exercise of the powers conferred by the Local Authorities (Members' Allowances) (England) Regulations 2003 made the following scheme:

Brixham Town Council Members' Allowances Scheme whereby for each year a basic allowance shall be paid to each Councillor and a Councillor may elect to forego any part of his or her entitlement to an allowance under this scheme.

Allowances paid to Brixham Town Councillors for 2016 - 2017 were as follows:

R Clarke	£240.96
V Campbell	£240.96
J Wilbraham	£240.96
J Regan	£240.96

All other Councillors elected to forego their entitlement to an allowance.

The budget categories and amounts were agreed in February 2017 to set the precept for 2017/18.

## 2016/17 (Unaudited) Accounts

**Please note: The account figures are produced in a different way this year and we have endeavoured to match them in with last years headings.**

<b>Financial Statement</b>	<b>For year end 31st March 2017</b>	
	<b>2015/16</b>	<b>2016/17</b>
<b>Receipts</b>		
Precept	£223,028.00	£233,848.00
Projects	£24,720.15	£36,933.79
Allotments	£3,964.43	£3,914.50
Other income	£3,088.49	£4,839.25
Newsletter	£4,677.48	£3,250.59
Town Hall	£67,472.07	£63,587.27
Bank interest	£300.59	£1,322.28
	<b>£327,251.21</b>	<b>£347,695.68</b>
<b>Payments</b>		
Staff costs	£75,263.83	£79,838.20
General admin	£6,887.34	£7,624.13
Insurance	£3,409.87	£3,427.66
Members allowance	£1,089.26	£1,120.40
Civic Service	£995.50	£201.20
Courses & travel	£451.80	£915.07
Grants	£22,100.00	£23,135.00
Newsletter	£13,669.86	£8,081.75
Projects	£36,115.17	£67,365.47
Seasonal Display	£34,826.96	£28,024.45
Allotments	£2,260.29	£1,855.88
Audit	£1,315.00	£1,950.00
Town Hall	£56,970.91	£55,619.95
Election	£12,204.77	£3,201.50
Rates & utilities	£22,859.00	£25,517.73
	<b>£290,419.56</b>	<b>£307,878.39</b>
Surplus for the year	£36,831.65	£39,817.29
General fund b/fwd	£184,332.00	£221,163.65
General fund c/fwd	<b>£221,163.65</b>	<b>£260,980.94</b>

The accounts are audited by the internal Auditor, Auditing Solutions and the annual return is submitted to the external auditor. The accounts are then advertised as available to view in the Town Council office.

## Budget set for 2017-18

### 2017/18 Budget

#### INCOME

Allotments	£3,800.00
Newsletter Advertising	£5,000.00
Projects	£0.00
Seasonal Income	£1,170.00
Shoalstone	£0.00
Town Hall (Rent & Room hire)	£70,000.00
Information Point Kiosks	£3,750.00
Information Point	£0.00
Interest	£0.00
	<hr/>
	£83,720.00
Precept	£253,972.00
	<hr/>
	£337,692.00

#### EXPENDITURE

##### *General Administration*

Audit	£1,600.00
Bank Charges	£92.00
Civic Award	£100.00
Civic Service	£850.00
Courses	£800.00
Election Expenses	£0.00
Information Technology	£3,400.00
Meetings	£1,900.00
Member Allowance	£1,500.00
Newsletter	£11,800.00
Noticeboards	£0.00
Post and Carriage	£850.00
Professional Fees	£1,000.00
Public Notices	£250.00
Staff Salaries (Cost of Employment)	£107,500.00
Stationery	£2,500.00
Subscriptions	£2,600.00
Travel	£400.00
	<hr/>
	£137,142.00

##### *Council Projects*

P&R Budget	£2,500.00
Community Projects Fund	£30,000.00
Community Services Committee Budget	£2,500.00
Youth Projects	£1,000.00

	£36,000.00
<i>Premises</i>	
Town Hall:	£0.00
Health and Safety / Fire Prevention / Scheduled Inspections	£16,000.00
Insurance	£4,000.00
Rates	£6,000.00
Repairs and Renewals	£17,550.00
Service Level Agreements	£26,000.00
Utilities	£27,000.00
	<hr/> £96,550.00
 <i>Community and the Environment</i>	
Allotments	£3,500.00
Community Events	£10,000.00
Grants	£20,000.00
Foodbank	£2,000.00
Seasonal Displays	£20,000.00
Shoalstone Pool	£12,500.00
	<hr/> £68,000.00
 <i>Information Point</i>	
Interactive Kiosks (2)	£3,750.00
Staff Salary	£8,000.00
Rent & office costs	£8,250.00
	<hr/> £20,000.00
 Total Expenditure	 £357,692.00
Less Income	£83,720.00
From Reserves	£20,000.00
	<hr/> <hr/> <b>£253,972.00</b>

## **Community Services Committee**

Chairperson – Cllr P Addison

The Community Services Committee met regularly throughout the year during which time they dealt with amongst others: -

- Reviewing the Christmas lights and Fireworks of 2016 then putting forward ideas for 2017.
- Looking at the feed back from the Christmas street market and noting ideas to improve the market for 2017.
- Speaking to an events organiser who handles events in other Towns.
- Considered the adoption of three BT K6 red telephone kiosks, recommending that B.T.C. proceed with the adoption. This has now taken place.
- Monitoring Torbay Councils asset disposal list and making representation where appropriate, e.g. Jubilee Gardens.

- Maintaining contact with the Flood risk group. Several Councillors having taken part in Flood risk training sessions.
- Keeping an ongoing review of the Signal as well as the Council's Web site.
- The committee also considers nominations for Civic Awards.
- Looking into Commemorating the 100th Anniversary of W.W. 1.

### **Evaluation Committee**

Chairperson – Cllr J Stock

We have continued to development the Brixham Town Council strategy for the next 5 years, so as to ensure we are on the right track. We have considered the format and regularity of meetings, and also the performance of councillors.

We have overseen personnel matters, appointing a replacement admin person to fill the vacant position, taking us back to a full complement of 3 staff members in the office. We have also discussed the future staffing of the information point and the additional admin/reception needs of the office. We have appointed a Town Lengthsman, who started in May 2017.

We continue to invest in our staff with training and we are delighted that Miss L McGuirk has achieved her CiLCA (Certification in Local Council Administration) which was rewarded with a promotion from Assistant to the Town Clerk to Deputy Town Clerk.

Finally, we have considered the promotion and visibility of the council, so that residents are aware of the work of the council in the community and the support that we give.

### **Shoalstone Pool Limited**

Representative: Cllrs R Clarke, J Stock & S Walker-Haworth (*until April 2017*)

It has been another exciting year for Shoalstone Pool Limited (SPL), with further developments on the horizon to take the pool from strength to strength. We have successfully registered the pool as a Community Asset, and SPL are in the process of finalising an application to convert to a Community Interest Company to formally recognise the community-focused nature of our endeavours.

We welcomed back most of our lifeguard team from 2015 for the 2016 season, including our manager Sam Evans, and are pleased to say that he will also be taking the helm for summer 2017.

Our lifeguards make an impressive team, committed not only to their vital safety role but also to supporting the pool in general with a wealth of ideas for fundraising and events.

They have been supported in these areas by the directors, particularly Carl Reynolds and Lindy Evans, both new to the board in 2016. Two very popular events last year were our 90 length challenge (celebrating the pool's 90<sup>th</sup> birthday) and the New Year's Eve swim which we hope will become a regular fixture in Brixham's calendar.

Our efforts were rewarded last summer by some glorious weather, resulting in an increase in revenue from car parking and donations. We have found it incredibly challenging though to continue to run the pool on an almost entirely voluntary basis (seasonal lifeguards aside) and so recently took the decision to appoint a part-time

caretaker who will oversee maintenance on the site, coordinate our brilliant volunteer team and liaise with contractors for any jobs he is unable to tackle himself.

Local resident Charlie Gorton took on this role at the start of April, and is proving an enormous asset to the team. The pool is looking fantastic, and we are excited about opening to the public from Saturday 27<sup>th</sup> May.

Although Torbay Council no longer have any responsibility for the pool, we continue to liaise with them on wider aspects of the site. The public toilets, for example, were potentially earmarked for closure as a result of funding cuts, so Shoalstone Pool Limited have now taken over responsibility for running these – an additional drain on our budget, but an essential facility for the community. We are currently negotiating for use of the overflow car park and the inclusion of the takeaway kiosk within our lease as these could be real assets to us both in terms of revenue and improving our offer to the public.

As well as focusing on the day to day running of the pool, Shoalstone Pool Limited have been continuing to focus on the future and the next phase of the Shoalstone Revival project after our successful Coastal Revival Fund bid in 2015. One of our goals this year is to submit a significant grant application to cover the cost of complete renovation of the pool to enable it to withstand the elements more effectively, and also regeneration of the whole site to create revenue streams to fund the pool's successful operation into the future. To this end we have commissioned a professional feasibility study and are in the early stages of an extensive consultation process to ensure that our ideas are in keeping with the needs and wishes of the community.

To be kept up to date on the progress of this project please subscribe to our new website at [www.shoalstonepool.com](http://www.shoalstonepool.com) and look out for information about upcoming consultation events.

We continue to work very closely with the Friends of Shoalstone Pool who continue to support us through a wealth of fundraising work, for which we are extremely grateful. Thank you also to the many other volunteers who give up their time and energy to keep the pool open to everyone. If you would like to join them please get in touch!

### **Community Flood Plan**

Representative: Cllrs P Addison and R Clarke

600 properties are at risk of flooding in Brixham. Flooding can be devastating. There have been several major flood events within Brixham over the years. Heavy rainfall in 2004 caused the Higher Brixham Watercourse to flood 15 properties. 13 properties were flooded in October 1993 when a flash flood resulted in a 2 foot wall of water. In Brixham, there is a high risk of flash flooding from rivers, surface water and from combined sewers overflowing, as well as coastal flooding.

Following a presentation to Brixham Town Council supports the development of a flood plan and have two nominated Councillors as a point of contact. Training sessions have been held for Councillors and volunteers on the flood plan. The Council has allocated earmarked funds within the reserves in the event of a Town emergency and have purchased essential equipment for our flood wardens.



Advice on what to do before, during and after a flood is on the Town Council website, along with an Emergency Telephone Directory that lists who does what during a flood and their emergency contact numbers.

Please continue to support the Flood Plan group. If you would like to get involved in the Group or volunteer to be a Flood Warden or a member of the Community Emergency Response Team, please get in touch via the Town Clerk.

### **Town Hall Sub Committee**

Chairperson: Cllr D Giles

The Town Hall Sub-Committee reports to the council's Finance & General Purposes Committee.

Its principle remit is to support and encourage use of the Town Hall, Scala Hall and Theatre as a community resource and to negotiate and agree leases for all of the council's long term tenants within the Town Hall complex.

The Committee meets approximately on a quarterly basis or on such occasion as a specific need arises.

The sub-committee also has an Innovation Working Group which meets from time and reports back to members.

Over the past 12 months the Committee has overseen: -

- The decoration of the Scala Hall in January 2017.
- Repairs to a section of ceiling in the Function Room and replaced the ceiling in the Ladies toilet.
- Installation of a new door entry system on the Theatre stage door.
- Maintenance of a close working relationship with the management of the Pannier Market to ensure that the facility meets the requirements of its users and customers. Following a difficult period towards the end of 2015 and early into 2016 members of the sub-committee are delighted with the progress that has been made in the past year.

But perhaps the most significant decision that the sub-committee has sent forward to the Finance & General Purposes Committee, and received ratification for in recent weeks, is the appointment of Kay Elliott Architects to undertake a full Feasibility Study of the Town Hall so that we may "work towards achieving the best levels of income possible from all areas" of the facility in order to ensure its future viability in accordance with article 2 of the sub-committee's terms of reference.

Over the past 12 months' losses on the Town Hall have continued to decrease to the point where it is no longer possible to dismiss it as a facility that "we shouldn't touch with a barge pole" as once stated.

It is now becoming possible, if not likely, that the Town Hall will achieve fiscal neutrality by the end of councillor's current terms of office in May 2019 and that thereafter, if the correct decisions are made about its future use it will become possible to derive an income from the facilities that can be re-directed towards community priorities.

**Town Council Contacts**

Brixham Town Council, Brixham Town Hall, New Road, Brixham TQ5 8TA

**Web site:** [www.brixhamtowncouncil.gov.uk](http://www.brixhamtowncouncil.gov.uk)

**Email:** [info@brixhamtowncouncil.gov.uk](mailto:info@brixhamtowncouncil.gov.uk)

**Tel:** 01803 859678

**Officers:** Mrs Tracy Hallett, Town Clerk  
Miss Linda McGuirk, Deputy Town Clerk  
Mr Andrew Kenyon, Admin Assistant

**Councillor contact details:**

	<b>Address</b>	<b>Telephone No.</b>	<b>Email address</b>	<b>Ward</b>
<b>Paul Addison</b>	68a Pillar Avenue, Brixham TQ5 8LB	07812 854765	pauladdison2@tiscali.co.uk	Berry Head with Furzeham
<b>Victoria Campbell</b>	17 Glenmore Road, Brixham TQ5 9BT	07414 537451	butterflycampbell@hotmail.com	St. Marys with Summercombe
<b>Ian Carr</b>	27 Station Hill, Brixham TQ5 8BN	07411 441469	ianecarr@yahoo.co.uk	Berry Head with Furzeham
<b>Rosemary Clarke</b>	2 Oxford Lane, Brixham TQ5 8PP	01803 855766	clarke1959ra@gmail.com	Berry Head with Furzeham
<b>Steve Clutterbuck</b>	169 North Boundary Road, Brixham TQ5 8JS	07984 188963	clutters49@hotmail.co.uk	Berry Head with Furzeham
<b>David Giles</b>	2 Elizabeth Avenue, Brixham TQ5 0AY	01803 469248	dgdmvc@gmail.com	St. Marys with Summercombe
<b>Mike Morey</b>	37a Pillar Avenue, Brixham TQ5 8LF	01803 853316	mike.morey@torbay.gov.uk	Berry Head with Furzeham
<b>Jill Regan</b>	Flat 3 Trevelyan Court, Church Street, Brixham TQ5 8HQ	01803 269691	regancampaign1@gmail.com	Berry Head with Furzeham
<b>Jessica Stock</b>	22 Upton Hill Road, Brixham TQ5 9QR	01803 855741	jessicastock1968@gmail.com	St. Marys with Summercombe
<b>Jackie Stockman</b>	Winsome, Higher Furzeham Road, Brixham TQ5 8QP	01803 851255	jackie.stockman@torbay.gov.uk	Berry Head with Furzeham
<b>Jacqui Wilbraham</b>	2 Galampton Glade, Galampton, Brixham TQ5 8LU	07813 936177	jacquithechef@hotmail.com	St. Marys with Summercombe
<b>Vacancy</b>				St. Marys with Summercombe