

Brixham Town Council

Date of issue: Wednesday 31st January 2018
Members of the **Finance and General Purposes Committee**
you are hereby summoned to attend a meeting
on **Wednesday 7th February 2018 at 7.00pm**
Furzeham Room, Brixham Town Hall
for the purpose of transacting the following business:

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Members of the public are invited to address the Committee between 7.00pm and 7.10pm.

Agenda

1. To accept apologies for absence through the clerk
2. To make any Declarations of Interest in items on the agenda
3. To consider any requests for Dispensation on agenda items
4. To agree the minutes and confidential notes of the meeting held on 10.01.18
5. To consider payment of the invoices contained in Expenditure Transaction Approval List
6. To discuss and note the bank statements and Financial Budget Comparison report
7. To note the bank reconciliations
8. To consider advertising the available office space within the Town Hall
9. To hear an update on the Information point
10. To consider any grant applications, grant feedback and Community Project Fund requests
 - Mental Health Stakeholders Group
 - Brixham Pirate Festival
11. To consider and agree a Service Level Agreement for those requiring financial support as outlined in the 2018/19 budget
12. To consider a request for financial support from Brixham Peninsula Neighbourhood Forum
13. To consider any allotment issues
 - Tree Survey Quotes
14. To present any items for the next agenda
15. That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
16. To hear an update on the asset request

Signed *Tracy Hallett*, Clerk to Brixham Town Council

All Councillors are invited to attend this committee meeting and contribute.

Committee members: Cllrs P Addison, I Carr, R Clarke, M Day, D Giles, J Regan & J Stock.

Brixham Town Council Clerk, Town Council Office, Town Hall, New Road, Brixham TQ5 8TA.
Telephone 01803 859678 email info@brixhamtowncouncil.gov.uk