



# Brixham Town Council

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## Minutes of the Meeting of Brixham Town Council

held in the Function Room, Brixham Town Hall; 18<sup>th</sup> January 2018 at 7.00pm

**Present:** Cllrs P Addison, V Campbell, I Carr, R Clarke, S Clutterbuck, M Day, D Giles, M Morey, J Stock and J Wilbraham.

**Attending:** Tracy Hallett, Town Clerk, and 4 members of the public.

The Chair of Brixham Does Care thanked the Town Council for considering them for financial support within the budget. It is their 40<sup>th</sup> Anniversary this year and they have come a long way since. Their situation has changed a lot since they have moved downstairs. He explained that their income has increased, but so has their expenditure. They are also experiencing a reduction in legacies due to more charities being around.

Members had the opportunity to ask the Chair of Brixham Does Care questions.

*Cllr R Clarke opened the meeting.*

Following an email received from the Clerk, regarding a request for financial support from a local organisation, the Chairperson proposed to hold an emergency item to be held in Part B at the end of the meeting. It was **resolved** to accept the proposal by the Chair.

**18000. Apologies for absence through the Clerk.**

Apologies received from Cllrs Regan and Stockman.

**18001. Declarations of Interest in items on the agenda.**

None

**18002. To consider any requests for dispensation.**

None.

**18003. To confirm and sign the minutes as a true record of the meeting held on 23.11.17.**

The minutes of 23.11.17 were **resolved** and signed as a correct record.

**18004. To consider recommendations from the Community Services Committee**

Operation London Bridge

It was **resolved** to participate in the Operation London Bridge, that the Town Council work in partnership with Torbay Council and that the Town Council continues to develop the draft protocol for discussion at the next meeting.

**18005. To consider recommendations from the Evaluation Committee**

Administrative Assistant

It was **resolved** to increase the Administrative Assistant post to full time.

Strategy Document 2016-2019

The Evaluation Committee reviewed the strategy document of what has been achieved and updated it to ensure it reflected the current needs. Shoalstone Pool abbreviation of SPL needs to be updated to state SPCIC. It was **resolved** to adopt the revised document.

CCTV Policy

It was **resolved** to adopt the CCTV policy.

Council Representatives to Youth Genesis

Cllr Giles explained that one or two members attend their Friday evening meeting. It was **resolved** that Cllr Giles, Clarke and Carr will rotate to ensure that a representative attends the Youth Genesis meeting.

**18006. To consider recommendations from the Finance and General Purposes Committee**

To adopt the 2018/19 Budget

Cllr Giles presented the budget to members outlining the key additional financial support for the following services:

£17,000 for Brixham Does Care,  
£15,000 for Brixham Heritage Museum  
£6,000 for the new theatre group after receipt of a satisfactory business plan  
£10,000 for the community bus to help reconnect Brixham with Torbay Hospital

Members discussed and considered the budget in depth and **resolved** to adopt the 2018/19 budget of £290,852.

To accept the Statement for inclusion in the Torbay Council leaflet

It was **resolved** to adopt the statement with one alteration being made.

**18007. To consider recommendations from the Town Hall Sub Committee**

Members considered the works.

It was **resolved** to agree to the virement of funds of £12,431. With the Town Hall Sub Committee or the F&GP Committee whichever is sooner to have delegated powers to consider making a further virement of funds if it is found that further hidden works are required.

**18008. To hear reports from the Committee Chairpersons**

Community Services Committee

Cllr Addison reported the following

Lanterns, Lights & 'luminations event held in 2017

- A successful well attended event and the biggest to date.
- The partnership with Born Hectic worked well and it was agreed to hire an events company in 2018.
- The Lantern making workshop was a huge success and attended by approximately 250 people.
- Problems with Torbay Council charging a street trading licence. This could potentially be the end of the Street Market.
- A grant has been received from Tesco Bags of Help.

Christmas Tree

- An offer has been received from Cllr V Ellery's family offering to donate a large Christmas Tree from their plantation at Dartington. The letter requests that consideration is given to the relocation the town Christmas tree in 2018.
- Members discussed and considered the alternative locations at length and agreed to accept the kind offer of a tree, but the tree will remain in its current location on Kings Quay.

#### Community Action Day

- Agreed to support the TCDT with their planned Community Action Day.

#### Website

- Refreshed website is due to be re launched at the end of January.

#### End of WW1 Celebration

- A tea dance is planned for Saturday 10<sup>th</sup> November 2018.
- Sandy Sparkle has been booked.

#### Defibrillator

- An order has been placed and delivery is expected within 2 – 4 weeks
- Electricians are on standby to install.

#### Planning Committee

Cllr Carr reported that the last meeting was not quorate due to illness and had to be cancelled due to illness.

#### Finance and General Purposes Committee

The Town Council has agreed to provide a buffet lunch for Fairtrade visitors to Brixham which will take place in February.

#### Evaluation Committee

A new Receptionist is in post and is working 15 hours a week.

#### Town Hall Sub Committee

- The Town Hall Sub Committee have been working with the Pannier Market and Brixham Theatre CIO.
- They have reviewed the room hire charges and agreed a new rate which will commence 1<sup>st</sup> April 2018.
- They are considering appointing an agent to help promote the available rooms to hire within the Town Hall.

#### **18009. To hear reports from the Community Healthcare Working Group**

Cllr Campbell confirmed that beer mats have been designed by young people at YES and an App is being designed with students at South Devon College. They would like to have a regular piece in the Brixham Signal and are currently trying to identify local traders who would sign up to provide a 'safe place' and undertake training on how to recognise the symptoms.

#### **18010. To hear a report from Shoalstone Pool CIC**

Maintenance and repairs are ongoing. The car park agreements and café leases are still outstanding.

Talked about Land Registry applicant.

SPCIC operational working group is looking to start the recruitment process in March.

#### **18011. To hear a report from the Brixham Peninsula Neighbourhood Forum**

Members were advised that the Clerk has written to Torbay Council to request the sum of £10,000. This money was offered by Torbay Council for specific work undertaken within the Brixham Peninsula Neighbourhood Plan.

**18012. To hear any Torbay Council Ward Councillor reports**

**Cllr Morey**

**Torbay Council budget**

The Mayors proposal will be put to the Full Council on Monday. Any amendments will have to be submitted by the following Monday and Torbay Council will consider the draft budget on 8<sup>th</sup> February.

**Inglewood**

Cllr Morey requested the Planning and Regeneration Committee's views on the Inglewood application.

**Churston Woods**

It has been agreed that the replanting will start even though Torbay Coast and Countryside Trust had not managed to raise the full £5,000 shortfall required to complete the project.

**Oxen Cove Development**

A meeting has been held with Stakeholders where it was made clear that they were not happy that a proposal had been put forward by Torbay Council without consulting them first. Stakeholders, however, were mindful to agree with a development proposal and a further meeting will be held shortly. It was reported that Torbay Council will produce full drawings before holding a public meeting for residents to consider.

Members argued that Brixham Town Council should have been invited to these meetings with Cllr Morey giving members reasons why the Town Council was not invited.

**18013. To present items for the next agenda.**

- Information Point (possible)
- Impact on plastics on the maritime environment

**18014. To close the meeting to the public and press.**

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The meeting closed at 9.15pm.

**Chairperson .....**

**Date.....**

## **Brixham Chamber of Commerce Executive**

### Car Parking

At the Chamber Executive meeting on Thursday 11<sup>th</sup> January 2018 they discussed ongoing concerns surrounding car parking in Brixham and resolved to continue pressing for a sustainable solutions to the volume of spaces, charges and monitoring and will continue to press Councillors and the Highways Department of Torbay Council for improvements.

### Oxen Cove

Some discussion took place about the future of Oxen Cove and the necessity for Torbay Council to hold meaningful consultations with the community while recognising that the area has long been earmarked for development.

### Executive 2018/19

The executive noted that there has been no interest shown by members of Brixham Chamber of Commerce in standing for posts at the forthcoming AGM. The current Executive will therefore put themselves forward for appointment although they all recognise that some adjustment to their structure will be needed to ensure a proper balance between their commitment to the Chamber and their own business interests

## **Brixham Does Care**

Nothing to report

## **Brixham Fairtrade Working Group**

The las meeting held was on 30<sup>th</sup> November. Some members took part in a Day of Action at Sainsburys, New Road, Brixham and handed in 5 sheets of signatures and 3 letters regarding the company no longer stocking Fairtrade Associated teas. The group are considering a fairtrade road sign. The banner will be displayed at the Edge and the Methodist Church during fairtrade fortnight. A representative from Street Outgrowers Empowerment Producers Fairtrade Co-op will be visiting Devon in February and the Town Council had agreed to finance a buffet.

## **Brixham Museum**

Nothing to report.

## **Community Flood Plan**

Nothing to report.

## **Community Partnership**

Nothing to report.

## **DALC Larger Councils**

Nothing to report.

## **Torbay Council Events Forum**

Nothing to report

## **Youth Council**

Nothing to report.