

Brixham Town Council

Minutes of the Meeting of the Community Services Committee held at Brixham Town Hall on 26th February 2018 at 7.00pm.

Present: Cllrs P Addison, V Campbell, R Clarke, M Morey J Wilbraham & J Regan.

Also present: L McGuirk, Deputy Town Clerk.

17118. To accept apologies for absence through the clerk.

Cllr S Clutterbuck

17119. Declarations of Interest.

Cllrs Clarke and Campbell declared a pecuniary interest in agenda item 8. The declaration of interest register was available to sign.

17120. To consider any requests for Dispensation on agenda items.

Cllr Clarke and Campbell requested dispensation. All **agreed**.

17121. To agree the minutes of the meeting held on the 8th January 2018

The minutes of the meeting held on the 8th January 2018 were **resolved** and signed by the Chairperson.

17122. To discuss and consider the 2018 Lanterns, Lights & 'luminations event.

The Deputy Clerk has met with Born Hectic to discuss how the 2017 event went. The event company agreed the event was a great success with a high attendance although the Market traders have reported low takings. The Street Market on Middle Street was too detached from the rest of the event. The events company recommend integrating the market stalls onto the Quay. Discussion took place regarding the future use of fairground rides and re designing the layout of the event. Further discussion took place on the length of the road closure, it was felt a shorter period would be manageable. Born Hectic are keen to work with BTC in 2018 and will submit a proposal and quote shortly. Members requested

- Traders do not pack up early.
- Expressed concerns regarding lack of rides and suitable replacement entertainment is required.

A road closure application has been submitted to Torbay Council from 11am to 8pm on Saturday 24th November 2018.

The pre-event enquiry application has been submitted to Torbay Council.

17123. To consider the 2018 licence for the Old Coal Yard

Members were notified the renewal licence for the rental of the Old Coal Yard has been received. This is where the Christmas lights are stored. It was **agreed** to proceed with the current agreement, but consideration should be given to future options after the sale of old filament lights.

17124. To discuss and consider ways of improving financial support from the community for events

Discussion took place on ways of increasing the financial contributions from the community for all Brixham events. Events are not being supported and it is becoming more difficult to fund the events which bring an economic boost to the town. Members suggested an article in the Signal making people aware of the difficulties. Approach businesses and Chamber of Commerce.

Members agreed to continue thinking about ideas and send suggestions to the office. It was **agreed** to approach BrixhamFuture to organise a fundraiser.

17125. To hear an update on the Community Action Day

Saturday 28th April between 10am and 4pm. To encourage residents to have a go at 'hands on' volunteering. A Social event will be held in the evening between 6pm and 8pm in the Town Hall to say thank you to all the volunteers. Organisations are required who are prepared to offer a 'hands-on' volunteering opportunity.

The deputy clerk confirmed the Function Room has been booked 6pm to 8pm on Saturday 28th April.

17126. To consider actions required for the Community Emergency Response Team

• **BTC representatives to attend Devon Community Resilience Forum**

Members were updated that the Plan not been tested and needs updating. Currently there are lots of volunteers to run the respite centres, but only one flood warden.

Dates of the Devon Community Resilience Group (DCRG) should be sent to Cllrs Addison and Regan so that they can attend. It was advised that BTC representatives should remain on the CERT for the term of their office.

The Friends of St Marys Park has a storage container (10ft x 10ft) full of flood equipment. They have requested BTC considers purchasing the container at a cost of £1,450. Members discussed the proposal and felt it was too expensive. It was **agreed** further investigation is required including:

- will there be land charges for keeping container in the same location?
- cost of similar containers?

Training date for all Councillors

A date will be emailed to all Councillors.

17127. To hear an update on the website

Western web has sent a link to the new website. Members were shown a link to the new website, all agreed the site was a great improvement. It was noted the Chairman's page should be amended to Chairperson.

The postcode search has been deferred until after the Ward Boundary changes have come into effect in 2019 to avoid duplication. Work is continuing with the virtual tours and calendars in the Facilities for hire section. The clerk will circulate the website link to members for comment.

17128. To discuss the end of WW1 celebrations.

Cllrs Clarke and Campbell have been working on the Volunteers Day and Community Action Day and have not had time to progress.

Cllr Clarke showed members an image of a life-sized piece of artwork created by local artist Lynne Peets of a silhouette of WW1 services which is being

considered for location at Churchill Gardens. Members requested further information from BrixhamFuture.

BrixhamFuture will provide a report at the next P&R committee meeting 5th March 2018.

- 17129. To hear an update on the refurbishment of the Red Telephone boxes.**
BT have been instructed to disconnect the power and have advised this can take up to 26 weeks.
- 17130. To hear an update on the installation of the defibrillator**
Defibrillator cabinet has been installed and defib is due to be placed in the cabinet. A quote has been requested for a sign to go along side the defib cabinet thanking those who made contributions. A press release is required and photo opportunity.
- 17131. To hear an update on the Lengthsman**
Kingswear Parish Council have confirmed they wish to proceed with using the Lengthsman in their parish, approx. 6 to 10 hours a month. Negotiations with Kingswear will continue and a draft SLA will be drawn up and agreed at F&GP.
- 17132. To consider any asset requests**
Cllr Addison advised BrixhamFuture want BTC to submit an asset transfer request to Torbay Council for Churchill Gardens and the area of overgrown land above.

Cllr Addison updated members on the work BrixhamFuture are carrying out in the area which is to be included in the Heritage Trail

Cleared the scrub land, landscaping, updating steps with improved disabled access from the road above. Information boards which will be a permanent feature. Creation of a Garden of Remembrance. Plaques will on the seats to generate a small income which will be used to maintain the area. Members were concerned with the long-term maintenance and ongoing costs.

It was **agreed** to request a full written proposal from BrixhamFuture outlining the reasons BTC should submit a Community Asset Transfer request to Torbay Council. To be discussed at either Full Council or Community Services (whichever committee meeting comes first).

- 17133. To put forward items for the next agenda.**
- Community Action Day
 - CERT
 - Lengthsman
 - Telephone box
 - WW1
 - Website

There being no further business Chairperson closed the meeting at 8:50pm

Chairperson.....

Date.....