

Brixham Town Council

Minutes of the Meeting of the Community Services Committee held at Brixham Town Hall on 9th April 2018 at 7.00pm

Present: Cllrs P Addison, R Clarke, S Clutterbuck, J Regan and J Wilbraham.

Also present: T Hallett, Town Clerk, one member of the public.

A representative from Brixham Future advised that they are looking at purchasing steel cut outs of life size figures (subject to funding) to commemorate the end of WW1 and are currently looking for a suitable location along the harbour area. They are hoping to install by November 2018 to coincide with the Town Council's Tea Dance.

He also advised that they are working closely with the Brixham Branch of the Royal British Legion to commemorate WW2 75th Anniversary of D Day in June 2019. He asked if the Town Council would consider an asset transfer of Churchill Gardens. Brixham Future plan to improve the area and are looking to install information boards on the land and feel that the asset would be an improved for the Council to take on and financially supported by Brixham Future who would raise funds for the future running costs.

17134. To accept apologies for absence through the clerk.
Cllrs V Campbell and M Morey

17135. Declarations of Interest.
Cllrs Clarke declared a pecuniary interest in agenda item 8. The declaration of interest register was available to sign.

17136. To consider any requests for Dispensation on agenda items.
Cllr Clarke requested dispensation. All agreed.

17137. To agree the minutes of the meeting held on the 26th February 2018
The minutes of the meeting held on the 26th February 2018 were **resolved** and signed by the Chairperson.

17138. To discuss and consider the 2018 Lanterns, Lights & 'luminations event.
Members were advised that a road closure application was submitted to Torbay Council but had been returned due to a change in their application process. Torbay Council now require supportive documentation with the application, which includes:

- Consultation details
- Details of contractors erecting the road closure signs including copies of all accreditation
- Copy of the risk assessment
- Copy of the Event Management Plan

This information has been forwarded to Born Hectic who have confirmed that they will proceed with the road closure application on the Councils behalf.

17139. To hear an update on the Community Action Day

Cllr Clarke advised which groups will be taking part in the Community Action Day. It is planned that the Community Builders will be based in various locations around Brixham during the day and this will be followed by an evening event in the Scala Hall. A draft leaflet was shown to everyone at the meeting and Cllr Clarke advised that she will distribute copies as soon as they have been printed.

17140. To hear an update on the Community Flood Plan (CERT)

Members were advised that the Clerk was currently in discussions with the insurance company regarding queries that the CERT team had raised, an event needs to be organised to raise the profile of the CERT team and recruit volunteers. Once this has been done, a training event will need to be scheduled for all volunteers on the CERT team, including Councillors. Members were advised that the plan now needs to be developed into a full emergency plan working with the community and Torbay Council.

There was no update available regarding the cost of containers.

17141. To hear an update on the website

Members were advised that Western Web were working on the final changes to the website and hope to have a meeting with the Clerk next week with the view to going live week commencing 23rd April.

17142. To discuss the end of WW1 celebrations.

Members were advised that:

- the Scala Hall is booked;
- we are able to borrow a life size statue figure from the Royal British Legion to go on display outside the Scala Hall during the event; and
- Cllrs Clarke and Campbell will work on the event as soon as the Community Action Day had been held.

17143. To hear an update on the installation of the defibrillator and consider the purchase of a plaque

Members were advised that the defibrillator has been installed and is currently being registered with SWASFT. A local resident has offered to provide stickers advising the location of the defibrillator. Members considered installing a plaque next to the defibrillator and were advised it would cost £174.65 net, which is over the budget available. Members resolved to request from the F&GP that this was funded from the Community Projects Fund. Members considered the wording of the plaque and made a minor change to the proposal.

17144. To hear an update on the Lengthsman

Members were advised that the F&GP had considered an SLA and it had now been sent to Kingswear Parish Council for consideration. Details of some positive feedback was read out to members and they were also advised that the town had been divided into zones to enable the Lengthsman to dedicate time to each area. The role was for an initial 12 month contract. Members were advised that the next Evaluation meeting will be discussing the possibility of continuing the contract.

17145. To review the April 2018 Signal

Members reported that they were pleased with the look of the Signal but had not had an opportunity to read the content. It was therefore agreed to defer this until the next meeting.

17146. To put forward items for the next agenda.

- Community Action Day
- CERT
- Lengthsman
- Telephone box
- WW1
- Website
- Brixham Signal
- Brixham Future Request
- Bank Lane Toilets
- Community Bus Timetable

There being no further business Chairperson closed the meeting at 8:25pm

Chairperson.....

Date.....