

Brixham Town Council

Minutes of the Meeting of the F&GP Committee held in The Furzham Meeting Room, Brixham Town Hall on 7th March 2018 at 7.00 p.m.

Present: Cllrs P Addison, I Carr, R Clarke, M Day, D Giles, J Regan and J Stock.

Also present: Tracy Hallett, Town Clerk; Cllr V Campbell and seven members of the public

18025. Apologies for absence through the clerk.

None.

18026. Declarations of Interest.

Cllr Addison declared a non-pecuniary for Item 8 (iii) and Cllr Clarke declared a pecuniary for Item 5 for repayment of expenses.

The Declarations of Interest register was available to sign.

18027. To consider any requests for Dispensation on agenda items.

It was **resolved** to give Cllr Addison dispensation for Item 8 (iii): Royal British Legion.

18028. Minutes and confidential notes of the meeting held on 07.02.18

The minutes and confidential notes of the meeting held on 07.02.18 were **resolved** and signed as a true copy with the following correction:

18021 removed 'allocated if they'.

Remove Cllr I Carr from being present in the Confidential notes.

18029. To consider payment of the invoices contained in the Expenditure Transaction Approval List.

Cllr Clarke left the chamber. It was **resolved** pay Cllr Clarke's expenses.

Cllr Clarke was invited to return to the chamber.

All invoices were considered, and it was **resolved** to pay the invoices as detailed on the approval list.

18030. To discuss and note the bank statement and expenditure against budget report.

The statements and expenditure against budget and Town Hall reports were discussed and noted. Members were advised of the balances on the 32 day notice account, Business Instant Access account, CCLA Deposit Fund and Cambridge and Counties account and that all bank statements were to remain confidential.

The comparison report showed anomalies and it was agreed that the Clerk would check with the system contractor and issue a revised comparison as soon as these had been resolved.

18031. To note the bank reconciliations

Members were advised that Cllr Day had checked the reconciliations and agreed to visit the office to check them on a monthly basis.

18032. To consider any grant applications, grant feedback and Community Project Fund requests.

2 Mikes

Members considered the application and it was **resolved** to reject the application.

Brixham Hap'nin

It was **resolved** to suspend standing orders to allow the representatives from Brixham Hap'nin to address members.

Members asked the representative questions on their application. The representative also gave members a breakdown of the expenditure.

Members considered the application and **resolved** to grant £4,000 from the Community Events fund.

It was **resolved** to reinstate standing orders.

The Royal British Legion

Members considered the application and it was **resolved** to award £500.

18033. To hear an update on the Information Point

Members were advised that there had been a delay in the delivery of the kiosk. A delivery date has yet to be confirmed. Discussion took place on the information signage. Members considered highway signs and it was agreed that the Clerk would investigate costs for a large map to be positioned in the central car park. The map to pinpoint Information Point, Hospital, Town Hall and tourist points. There was confusion on the amount and location of any tourist signs directing to the Information Centre and it was agreed that members would investigate the signage in Brixham and report back to the Clerk.

The Clerk to purchase an A2 'A' Frame and investigate costs of the Banner Flags.

18034. To consider any allotment issues

Members were advised that inspections had recently taken place and enforcement letters are due to go out shortly. The tree inspection was taking place the day after the meeting.

18035. Items for the next agenda

- Information Point
- Museum
- Shoalstone Pool CIC Request
- Reserves (May meeting)
- Article '4' (P&R)

The meeting closed at 8.22pm

Chairperson

Date