

Brixham Town Council

Date of issue: Thursday 26th April 2018
Members of the **Finance and General Purposes Committee**
you are hereby summoned to attend a meeting
on **Wednesday 2nd May 2018 at 7.00pm**
Furzeham Room, Brixham Town Hall
for the purpose of transacting the following business:

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Members of the public are invited to address the Committee between 7.00pm and 7.10pm.

Agenda

1. To accept apologies for absence through the clerk
2. To make any Declarations of Interest in items on the agenda
3. To consider any requests for Dispensation on agenda items
4. To agree the minutes and confidential notes of the meeting held on 04.04.18
5. To consider payment of the invoices contained in Expenditure Transaction Approval List
6. To discuss and note the bank statements and Financial Budget Comparison report for year ending 2017/18
7. To note the Internal Auditor Year End Report
8. To review and agree the following policies
 - Financial Regulations
 - Financial Risk Management Register
 - Internal Financial Controls
 - Reserves Strategy
9. To consider and agree the 2018/19 reserves and earmarked reserves
10. To consider the Insurance Policy as part of the annual review
11. To consider any grant applications, grant feedback and Community Project Fund requests
 - Brixham Foodbank
 - BrixFest
12. To hear an update on the Information Point
13. To consider any allotment issues
14. To present any items for the next agenda

Signed *Tracy Hallett*, Clerk to Brixham Town Council

All Councillors are invited to attend this committee meeting and contribute.

Committee members: Cllrs P Addison, I Carr, R Clarke, M Day, D Giles, J Regan & J Stock.

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