

Brixham Town Council

Minutes of the Meeting of the Town Hall Sub Committee held at Brixham Town Hall on 16th March 2018.

Present: Cllrs S Clutterbuck, P Addison, D Giles, J Regan and J Stock

Also present: Tracy Hallett, Town Clerk; and 5 members of the public.

BATS – Giving up tenancy with BATS: Asked for copy of electronic inventory from Just Lets. Also asked about condition report. Lighting bar – received several reports. They would like to proceed with Otago Blue, but they have advised that the Theatre does not conform with regulations and requires a lot more work than first anticipated. The expected cost would be £100,000. They would like to proceed with the first phase of fitting the patch panels and dimmers which can take place in April.

Brixham Theatre CIO – Thank you for Councillors coming along to meetings. CIO application has been submitted (21.02.18). However, will take up to 40 working days to complete the application.

18018. Apologies for absence through the clerk
Cllrs V Campbell and I Carr

18019. Declarations of Interest
None
The declaration of interest book was available to sign.

18020. To consider any requests for dispensation on agenda items
None

18021. Minutes of the meeting held on 02.02.18
The minutes of the meeting held on 2nd February 2018 were **resolved** and signed as correct.

18022. To hear an update on the Brixham Pannier Market
Members were advised that an Interim Market Manager was in place and until 31st May 2018. He had been given a copy of the Licence to Occupy and was working within this licence. A new café owner was in place and there had been a changeover of some stallholders which an increased variety of products on offer.

18023. To consider a management agreement with Brixham Theatre CIO

It was resolved to suspend standing orders
Discussed Heads of Terms. Alterations were made.

Members discussed the Business Plan submitted by Brixham Theatre CIO. Members were very pleased with the content of the business plan.

It was resolved to reinstate standing orders

It was **resolved** that the Clerk can proceed with the negotiations with Brixham Theatre CIO towards a final agreement commencing 1st May 2018.

- 18024. To consider renewal of the Gas Contract**
It was **agreed** to proceed with a three year contract.
- 18025. To hear an update from the Town Hall Innovation Working Group**
Members were updated with the latest development and stakeholder discussions.
- 18026. To hear an update on any maintenance works**
Members were advised that the Rotunda Roof slates, guttering and fascia had been removed. The fascia's were completely rotten and needed replacing with materials to match the existing. The cost of this would exceed the remaining budget and it was resolved to recommend to Full Council that a virement of £12,431 was moved from the reserves account to cover the cost of the additional works.
The recommended 1 and 2 from the RED report has now been completed. Members were made aware that we have a further leak problem with the Brixham Does Care Slopping roof and were waiting for quotes from the existing contractor.
- 18027. To discuss the option to increase the parking spaces in the Town Hall car park**
It was resolved to proceed with negotiations with Conservative Club and pursue the opening up of this area of land to increase space within the car park. The Clerk to contact Solicitors to ensure that all legal requirements are covered.
- 18028. To put forward any items for the next agenda**
Contracts & SLAs
Theatre
Additional space in car park

Meeting closed at 11.00am

Chairperson..... Date.....