

Brixham Town Council

Date of issue: 19th July 2018

Members of the **Evaluation Committee** you are hereby summoned to attend a meeting
on **Thursday 26th July 2018 at 7.00pm**
Conference Room in the Town Council Office, Brixham Town Hall
for the purpose of transacting the following business:

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Members of the public are invited to address the Committee between 7.00pm and 7.10pm.

Agenda

1. To accept apologies for absence through the clerk
2. To make any Declarations of Interest in items on the agenda
3. To consider any requests for Dispensation on agenda items
4. To accept the minutes of the Evaluation Committee meeting held on 26.04.18
5. To hear an update on the new General Data Protection Regulations (GDPR)
6. To discuss and consider purchasing tablets for Councillors use
7. To consider and agree changes to the Service Level Agreements for:
 - a) Brixham Does Care
 - b) Brixham Theatre CIO
8. To discuss and consider adopting Terms of Reference for the Council's working groups
9. To review and consider changes to the Strategy Document proposed by Cllrs Carr and Giles
10. To consider and hear updates on training
 - a) Making Good Decisions (DALC)
 - b) Fire Marshall Training
11. To evaluate the performance of the Town Councillors
12. To hear an update on personnel matters
 - a) Report on workload and meetings
13. To present items for the next agenda

Signed ... *Tracy Hallett*..... Clerk to Brixham Town Council

All Councillors are invited to attend this committee meeting and contribute.

Committee members: Cllrs Addison, Clarke, Carr, Clutterbuck, Giles and Regan

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