

# Brixham Town Council

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## Minutes of the Meeting of the Community Services Committee held at Brixham Town Hall on 23<sup>rd</sup> July 2018 at 7.00pm

**Present:** Cllrs P Addison, R Clarke, M Morey, J Regan, J Wilbraham & D Giles substituted for J Stockman.

**Also present:** L McGuirk, Deputy Town Clerk.

- 17164. To accept apologies for absence.**  
Cllrs J Stockman, V Campbell and R Clarke.
- 17165. To make any Declarations of Interest.**  
None.
- 17166. To consider any requests for Dispensation on agenda items.**  
None.
- 17167. To agree the minutes of the meeting held on the 11<sup>th</sup> June 2018**  
The minutes of the meeting held on the 11<sup>th</sup> June 2018 were **resolved** and signed by the Chairperson.
- 17168. To discuss an invitation from BrixhamFuture to be part of the 75<sup>th</sup> Anniversary of D Day Celebrations in 2019.**  
A letter of invitation received from BrixhamFuture was read to the committee. Cllr Addison further updated members on the progress of the plans. A non-denominal service will be held followed by the unveiling of information boards at Churchill Gardens. A buffet reception will be held at the Berry Head Hotel for approx. 300 invited guests. The event will follow a similar format to the remembrance parade. Members enquired how the event would be financed? Cllr Addison responded that some funding has been granted. The Lord Lieutenant of Devon has been invited plus a member of the Royal Family. Bovington Tank Museum has been invited to attend with tanks and the Navy to send war ships. There will be Entertainment around the Town with shops decorated. Cllr Morey enquired what permissions have been obtained to hold the event? BrixhamFuture are liaising with Torbay Council. Discussion took place regarding the Town Council's involvement. Cllr Morey raised concerns regarding some of the photos identified for the information boards. Cllr Addison assured the pictures have not been selected yet and would be carefully screened.
- It was **resolved** to make the following recommendation to Full Council that Brixham Town Council takes an active part in the commemoration events and will actively seek ways to work with partners. **All agreed.**
- 17169. To consider options for presenting an award to past and present members of the Torbay RNLI in recognition of its long service to the Community (1886 - 2018) and for its commitment to sea rescue and lifesaving in and around the coastline and beyond.**  
Members considered the most appropriate way of acknowledging the long service of Torbay RNLI to the Community. It was **agreed** to approach the RNLI to ascertain the best way in which the Town Council can recognise the group. The Clerk will contact the Coxswain.

**17170. To hear an update on the 2018 Lanterns, Lights & 'luminations event.**

The Clerk updated members:

- Contact had been made with Born Hectic Events (BHE) to check on the progress of the Event Management Plans (EMP). BHE confirmed they are currently working on summer events and hope to get the EMP submitted to Torbay Council in the next couple of weeks.
- A meeting had taken place with the contractor to plan the lantern Making Workshop. The Workshop will be held on Saturday 24<sup>th</sup> November 10am to 1pm in the Scala Hall. A plea will be issued on Social Media for recyclable materials as stocks are very low due to the popularity of last year's event!
- A meeting has taken place with a representative of Brixham Community Church to discuss ways their group be involved in volunteering at community events. It is hoped members will be available to assist with Marshalling the parade.

**17171. To discuss and consider the Christmas lights budget for 2018.**

Members viewed the budget to date and discussed the issues with the Pontoon display. The current 3 ships display is old and damaged causing problems tripping out the other harbour displays. The cost of repair will not be known until September when the contractor carries out pre-season checks. Areas of potential savings were highlighted in the following areas; 1. Town Hall Lights 2. No pontoon display.

A press release should be issued to update members of the public of the current situation with the 3 ships and launch a crowdfunding plea.

A contribution letter should be sent to all businesses.

**17172. To discuss and consider a quote received for the 2018 Christmas lights including options for the pontoon display.**

Members were informed a quote for the 2018 Christmas lights display had been received. It was **resolved** to accept the quote from Lamps & Tubes Illuminations Ltd. And make a decision on the repair of the pontoon display in September. There is a possibility there could be no pontoon display this year

**17173. To discuss and consider the end of WW1 Celebrations.**

Members were updated that no progress has been made on the planning of the event. The clerk raised concerns at the lack of planning and timescale. A meeting has been scheduled for the 16<sup>th</sup> August at 10am in the Town Council Office to progress with the event planning. All members of the Community Services Committee were encouraged to attend.

Cllr Addison suggested a formal request is submitted to the Royal British Legion to ask if the Town Council can borrow their silhouette of a single soldier.

Members were informed by the Clerk has applied to the Armed Forces Covenant for up to 10 silhouettes to enhance the Scala Hall event.

It was **agreed** to give delegated powers to the Clerk to make decisions on the WW1 event.

**17174. To hear an update on the Lengthsman**

(a) To discuss and consider Report 17 – 2018 ‘Lengthsman Review of Service and Equipment Request’

Members discussed the current provision and the future considerations for the service. It was **resolved** to make the following recommendation to Full Council.

- 1.The Town Council purchases the HUSQVARNA 226HD60S 23.6cc Petrol 60cm Hedge Trimmer.
- 2.The Town Council purchases the DEWALT DCM572X1 Leaf Blower. Battery power will be sufficient for this purpose as it is not envisaged the leaf blower will be required for long periods of time.
- 3.The Town Council purchases one 5 litre Moss Removal product. Nomix Amacite and 5L water pump.

Members **agreed** to defer the following item:

4. Set up a working group to consider future provisions of the Town Lengthsman Service.

(b) To consider and discuss a quote received for the removal of a tree stump Rea Barn Road.

Members were updated on progress to rejuvenate the green area located at the junction of Rea Barn Road and Higher Ranscombe Road. The previous tree stump has been left in situ and is surrounded by pavers and cement. A quote has been received to grind the old tree stump and remove the concrete and pavers. It was **agreed** to recommend to Full Council to proceed with the quote from Clear View Trees.

**17175. To review the July 2018 Signal**

Councillors have received compliments on the Signa from members of the public. No further suggestions were made.

**17176. To hear an update on the current CCTV provision in Brixham.**

Members were updated on a response received from Torbay Council licensing department following the questions asked during the previous committee meeting.

**17177. To put forward items for the next agenda.**

- CERT
- Lengthsman
- Telephone Box
- Lanterns, Lights & ‘luminations
- Waste working group
- WW1 Celebrations
- RNLI presentation
- D Day June 2019

There being no further business Chairperson closed the meeting at 9:05pm

Chairperson.....

Date.....