

Brixham Town Council

Date of issue: 8th October 2018

Members of the **Town Hall Sub Committee**
you are hereby summoned to attend a meeting
on **Friday 12th October 2018 at 9.30am**
in the **Furzeham Room, Brixham Town Hall,**
for the purpose of transacting the following business:

Members of the public are invited to address the Committee between 9.30am and 9.40am.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Agenda

1. To accept apologies for absence through the clerk
2. To make any declarations of interest in items on the agenda
3. To consider any requests for Dispensation on agenda items
4. To agree the minutes of the meeting held on 03.08.18
5. To consider a request for The Pannier Market to open regularly on Saturdays.
6. To consider and agree a recommendation from the Town Hall Innovation Working Group
 - a) To apply for funding
7. To hear an update on the Town Hall Fire Drill
8. To discuss and consider the results of the fire risk assessment
9. To discuss and consider transferring telephone lines to a new provider
10. To consider cancelling the Zoopla contract
11. To hear an update, consider and agree any maintenance works
 - a) Function Room
 - b) Dressing room window
 - c) Ceiling tiles
 - d) Ceiling in hallway
12. To put forward any items for the next agenda

Signed.... *Tracy Hallett*.... Clerk to Brixham Town Council

All Councillors are invited to attend this committee meeting and contribute.

Committee Members: P Addison, I Carr, S Clutterbuck, D Giles, J Regan & J Stock

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