



# Brixham Town Council

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## Minutes of the Meeting of Brixham Town Council

held in the Function Room, Brixham Town Hall; 1<sup>st</sup> November 2018 at 7.00pm

**Present:** Cllrs P Addison, S Clutterbuck, D Giles, M Morey, J Regan, J Stockman and J Wilbraham.

**Attending:** Tracy Hallett, Town Clerk, Cllr V Ellery and 5 members of the public.

Cllr Regan welcomed members of the public to the meeting.

**18105. Apologies for absence through the Clerk.**

Apologies were received from Cllrs Carr, Campbell, Day and Stock and Torbay Ward Councillor R Haddock.

**18106. Declarations of Interest.**

Cllrs Morey and Stockman declared a non-pecuniary interest due to Torbay Council.

The book was available for signing.

**18107. To confirm and sign the minutes as a true record of the meetings held on 13.09.18.**

The minutes of 13.09.18 were **resolved** and signed as a correct record.

**18108. To consider recommendations from the Evaluation Committee.**

Data Protection Policy 2018

It was **resolved** to adopt the policy.

Maternity Policy

It was **resolved** to adopt the policy.

Adoption Policy

It was **resolved** to adopt the policy.

New IT Equipment

It was **resolved** to purchase new IT equipment as per report 36-2018a.

**18109. Community Healthcare.**

Cllr Stockman reported the outcome of the Well Being Event in September.

Overall the event was successful and well supported. As a result, some residents who attended the event are now receiving support. They have had some set backs and as a result they have been unable to spend the money allocated by Brixham Town Council for the app and website. Trinity Charity are attending the next meeting as they are keen to engage with the mental wellbeing. The CEO of Torbay and South Devon Health Trust has now instructed a colleague to attend the meetings who has a lot of experience with partnership working. Cllr Stockman reported that she is keen to retain the working group under the Town Council.

**18110. Neighbourhood Plan.**

*It was **resolved** to suspend Standing Orders.*

A representative from the Paignton Neighbourhood Forum was invited to join the discussion.

Since the Town Council resolved to support the plan at the August meeting, the forum has done exactly as requested. Policy E8 the Habitats Policy, has been completely re-written and have used the examiners concerns and the plan is now better than the original.

Cllr Stockman updated members on the work the forum had carried out since the Councils August meeting. She gave thanks to all members on the forum for their hard work.

The representative from Paignton Neighbourhood Forum. Advised that all three plans were in the complex category and the Brixham Forum had done well to achieve the results.

Cllr Morey advised that Torbay Council Officers have raised issues regarding Policy BH2. However, the meeting was advised that only Torbay Council as a Planning Authority can make any decisions.

The Council was advised that each plan has to be determined independently on its own merits and each plan must be discussed separately.

Cllr Stockman asked members to attend the Torbay Council meeting to show support for the neighbourhood plan. The meeting will be held on 15<sup>th</sup> November at 5.30pm at the Riviera Centre.

It was **resolved** that the Town Council endorses its previous decision made in August at minute number 18081. The Town Council supports the submitted Plan and supports the Forum to continue its work to respond to and where necessary challenge any modifications.

A vote took place and the motion was carried.

*It was **resolved** to reinstate Standing Orders.*

The Clerk advised that the Forum had £15,248, from this BPNF propose to spend £6,000 net on Counsel advice. Members **resolved** that the forum can spend this money.

**18111. Shoalstone Pool.**

Cllr Clarke reported that about 6,500 residents attended the open meeting. Shoalstone Pool CIC also used this as an opportunity to recruit new volunteers and they also asked for suggestions on how to raise funds to keep the pool open.

Tony Sturch – Resolved that he can become a Director.

Beach huts being moved Saturday 3<sup>rd</sup> November.

Been trying to get a new flagpole the quote to date is in the region of £1,600 which includes installation.

They have a lot more volunteers now and hope that they can achieve working groups to ensure that the work can be spread.

The defibrillator is on loan to Cricket Club during the winter.

They are hoping to work with South Devon College to help with Lifeguard cover during the open season.

Cllr Stockman thanked Cllrs Clarke and Stock for all their hard work.

**18112. To hear reports from the Community Chairpersons.**

Community Services Committee

Cllr Addison reported that they heard an update on the Time and Tide Bell, the site is at Breakwater the cost of which is predicted to be in the region of £10,000. Plans for the Lanterns, Lights & 'luminations were well advanced with donations being received. They also heard a report from a local group that are raising funds for next years Christmas Lights. They also heard an update on the WW1 Tea Dance, the lengthsman's duties, equipment issues and dog fouling problems. The Committee have put forward budget figures to the Finance and General Purposes for consideration.

Evaluation Committee

The committee discussed the SLA, working group terms of reference and budget requirements for the salaries. They have agreed to increase the Deputy Town Clerk to full time from April and agreed to review the Deputy Town Clerks job description, merge the job descriptions for receptionist and information assistant and consider bringing the facilities management inhouse. As part of the budget setting, they have also agreed the budget for members allowance for consideration by the Finance and General Purposes Committee.

Finance and General Purposes Committee

Cllr Giles reported that the committee have agreed to support the Pirate Festival £5,000 but the money will not be released until such time that the committee can confirm the event will proceed. The Committee have started to look at the budget and a consultation was printed in the October Signal.

It has also been agreed that a water connection will be installed at Mount Pleasant Allotments.

Planning and Regeneration Committee

No report available.

Town Hall Sub Committee

No report available.

**18113. To hear any Torbay Council Ward Councillor reports.**

Cllr Stockman

Cllr Stockman reported that she has been involved in the Mayors budget.

Cllr Ellery

Cllr Ellery reported that he is now just a member of the Harbour Committee and not as Chair. He reported that they have received their licence to repair the Breakwater. They are still awaiting the licence for the agreed jetty at Oxen Cove. Cllr Ellery requested, along with Cllr Haddock, that the Town Council to consider the need to keep Brixham connected to neighbouring communities by Snow Wardens on the next agenda. This should include how to recruit volunteers and those who have 4x4 vehicles.

Cllr Morey

Cllr Morey reported that last week the Brixham Community Sports Partnership signed the agreement to use the Community Sports Field at Centry Road.

It was reported that in the Torbay Council budget there were no proposed changes to the Museum funding. However, there is proposed reduction to highway maintenance, street lighting, pavement maintenance and natural environment (grass cutting). A consultation will take place the date has yet to be confirmed.

**18114. Date of next meeting.**

It was noted that the next meeting is scheduled for Thursday 13<sup>th</sup> December 2018.

**18115. Items for future agendas.**

Brixham Theatre CIO  
Bank Lane Toilets (dependant on outcome of new company)  
Oxen Cove development  
Parking – parking on pavements, junctions etc.  
Snow Warden  
Torbay Council budget presentation

The meeting closed at 8.37pm.

**Chairperson .....**

**Date.....**

### **Brixham Chamber of Commerce Executive**

The Executive Meeting of Brixham Chamber of Commerce took place on Tuesday 9<sup>th</sup> October.

At the beginning of the minutes their representative updated members on the Town Hall Regeneration working group meeting. The representative was impressed with the work that the council has done in order to get to the present position of employing a consultant to do some early project work and how well she presented her ideas to the working group.

The Chair introduced a topic about planning for 2019 as there is still concern about the relatively few members who take an interest in the important committee work that needs to be done, but he also noted that being the 3<sup>rd</sup> largest Chamber in the South West there is no need for any undue concern at this point while stressing the need for members to encourage others to come forward.

The meeting continued with discussions about the attendance numbers at their General Meetings and the successful Seafood Festival.

### **Brixham Does Care Executive Committee**

Nothing to report

### **Brixham Fairtrade Working Group**

Matters discussed at the September meeting included:

- Brixham Fairtrade Town road sign. Decided to investigate who owns present sign.
- Maintaining Fairtrade Directory.
- Fairtrade fortnight 2019
- Fairtrade Fortnight 2019 (25th February - 10th March)
- Fairtrade dinner coffee morning
- Methodist Church service
- Fairtrade film show
- Recruitment

### **Brixham Theatre CIO**

Nothing to report.

### **Brixham Museum**

Nothing to report.

### **Brixham Community Sports Partnership**

Nothing to report.

### **Community Flood Plan**

Nothing to report.

### **Community Partnership**

Nothing to report.

### **DALC Larger Councils**

Nothing to report.

### **Torbay Council Events Forum**

Nothing to report

**Youth Genesis**  
Nothing to report.