



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

01803 859678 info@brixhamtowncouncil.gov.uk

Town Clerk: Mrs Tracy Hallett

7th January 2019

Dear Councillors

You are invited to attend a meeting of **Town Hall Sub Committee**, which will be held in the **Furzeham Room of Brixham Town Hall** on **Friday 11th January 2019** commencing at **9.30am**

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 9.30am to 9.40am residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Agenda

1. Opening of the Meeting

2. Apologies

To receive apologies and to approve reasons for absence

3. Declarations of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

4. Minutes

To consider the approval of the minutes of the last meeting dated 30th November 2018

5. Utilities (report 42a)

To hear an update and discuss consider and agree a new utility provider for gas and electric.

6. Maintenance

To hear updates, consider and agree any recommendations on the following.

- a) Roof
- b) Heating in Brixham Does Care
- c) Damp
- d) Lift
- e) Legionella Testing
- f) Conference Room
- g) Function Room Cupboards

7. Tenants & Hirers

To hear an update on the Theatre lease.

To hear an update on any tenant issues

8. Date of next meeting

To confirm the date of the next meeting which is scheduled for 01.03.2019

9. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas.

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

7th January 2019

Committee Members:

Councillors P Addison, I Carr, S Clutterbuck (C), D Giles, J Regan & J Stock (VC)