

# Brixham Town Council

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## Minutes of the Meeting of the F&GP Committee held in The Furzeham Meeting Room, Brixham Town Hall on 16<sup>th</sup> January 2019 at 7.00pm

**Present:** Cllrs I Carr, S Clutterbuck, D Giles and J Regan.

Also present: Tracy Hallett, Town Clerk

### **1900. Apologies for absence through the clerk.**

Cllrs P Addison, M Day, M Morey and J Stock. Cllr Clutterbuck substituted onto committee to ensure meeting was quorate.

### **1901. Declarations of Interest.**

None.

The Declarations of Interest register was available to sign.

### **1902. Minutes of the meeting held on 05.12.18**

The minutes and the confidential notes of the meeting held on 05.12.18 were **resolved** as a true copy.

### **1903. To consider payment of the invoices contained in the Expenditure Transaction Approval List.**

All invoices were considered, and it was **resolved** to pay the invoices as detailed on the approval list.

### **1904. To discuss and note the bank statement and financial budget comparison.**

The statements and financial budget comparison report were discussed and noted. Members were provided with balances on the 32-day notice account, Business Instant Access account, CCLA Deposit Fund, Nationwide and Cambridge and Counties accounts.

Members were advised of the following debtors:

- Invoice no. 96 dated 01.11.17 for £39. It was **resolved** to write off.
- Invoice no. 140 dated 04.01.18 for £346.67. The original invoice was for £646.67. Members were advised that in March 2018 a payment plan was set up but after a few payments they ceased. Every effort has been made with the customer to avoid the small claims court, but payment has not been forthcoming. A claim has now been logged.
- Invoice nos. 325 and 343 dated 01.10.18 & 01.11.18 totalling £2,565.01. Members were advised that the Clerk is having a meeting with the customer shortly to discuss the debt.

### **1905. 2019/20 budget.**

Members considered the budget and made changes to the draft 2019/20 budget.

It was resolved to:

- Reduce support to the Museum
- Remove funding support for the Theatre

- Retain Brixham Does Care funding
- Remove funding for Shoalstone Pool, but retain any unspent expenditure in earmarked reserves
- Reduce General Community Projects
- Reduce rates budget
- Remove stationery from Information Point
- Increased Lengthsman maintenance

It was **resolved** to recommend the draft budget to Full Council. Members discussed the need to ensure that any financial support listed in the budget is subject to a satisfactory agreement being signed.

**1906. To consider any grant applications, grant feedback and Community Project Fund requests.**

Brixham Pirates

Members were advised that the Pirate Committee had raised enough funds in order to proceed with the event and they will be attending the next Full Council meeting to receive their grant.

Brixham Heritage Museum

Members considered the request and resolved to grant the remaining balance of their budget being £3,051.60.

Brixham Theatre

It was **resolved** to grant Brixham Theatre £1,000 to help towards their insurance for this year only.

D Day

Members considered the recommendation from the Community Services Committee and resolved to support the official event at Brixham Rugby Club by £1,000 to come from the Community Projects fund. Caveat is that the community must know that the Town Council is involved in D Day Celebrations.

**1907. To hear an update on the Information Point**

No updates. The Town Clerk has a meeting with the Executive Committee at the beginning of February and a further meeting to consider alternative options.

**1908. To consider any allotment issues**

No updates.

**1909. Date of next meeting**

It was noted that the next meeting will be held on 6<sup>th</sup> February 2019.

**1910. To present any items for the next agenda**

- Information point
- Allotments
- Assets

The meeting closed at 8.54pm

Chairperson .....

Date