

## Brixham Town Council

<b>Report No:</b>	10-2019		
<b>Report Type:</b>	Public		
<b>Title:</b>	Keep Brixham Beautiful.		
<b>To:</b>	Community Services	<b>Date:</b>	25.02.19
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### Purpose of Report

To progress with the implementation of the 'Keep Brixham Beautiful' project following community consultation.

### Background

Following a request from a member of the public to provide them with litter picking equipment (report 35-2018) the Community Services Committee agreed to investigate whether the community would support a 'Keep Brixham Beautiful' project led by the Town Council.

The Town Council would be responsible for:

- Co-ordination of seasonal / quarterly community litter cleans.
- Purchase of equipment.
- Advertisement, promotion, risk assessments, insurance and guidance.
- Proactive involvement from Councillors.

### Community Support

Community litter collecting events can bring communities together in a way that bridges the gap between different generations and different cultures. It enables people to come together to take action that can transform their local environment and encourage ownership of shared spaces.

An article was placed in the January Signal newsletter to gauge support. At the time of writing this report a total of 22 positive responses have been received. From experience we know this is a high response to consultations published in the Signal.

### Keep Britain tidy [www.keepbritaintidy.org](http://www.keepbritaintidy.org)

The Town Council has registered with the 'Keep Britain Tidy' scheme, this will allow the Town Council to access resources, to help plan and manage our events and to host a clean-up event.

Event details can be posted on the Keep Britain Tidy website as either:

**Public** - event details will be publicly advertised to encourage participation.

**Private** - people will only be able to see the name of the event only and will not be able to contact about joining.

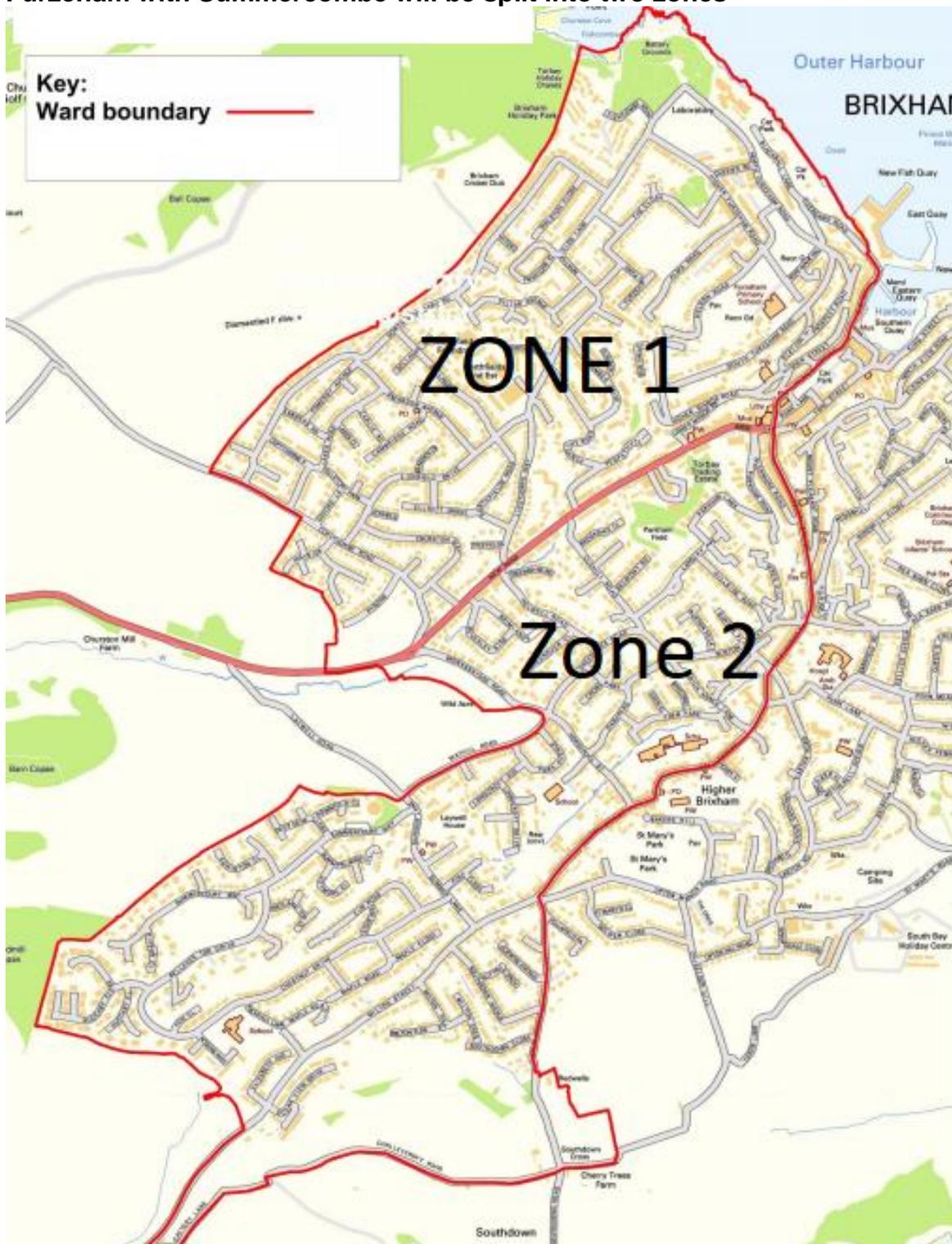
Keep Britain tidy organise the 'Biggest Spring Clean' #GBSPRINGCLEAN nationally from 22<sup>nd</sup> March to 23<sup>rd</sup> April 2019. Events are added to a map and resources are available to help you plan and manage your clean-up safely. The launch of the 'keep Brixham Beautiful' project should coincide with the Big Spring Clean.

## Location

Depending on the number of volunteers, it is proposed to split into four teams to cover as much of the town as possible.

Initially the project will concentrate on residential areas of the town and not the main tourist areas. Tourist areas and main roads are cleaned regularly by TOR2. Beaches have not been included to avoid duplication of service, there are already several groups organising beach cleans at this time.

## Furzeham with Summercombe will be split into two zones



**St Peters with St Mary's will be split into two zones:**



**Dates**

Litter collecting events will take place seasonally. Dates will be subject to change due to extreme weather or unforeseen circumstances.

Spring	Saturday 23 <sup>rd</sup> March 2019	10:00 to 13:00 (including briefing)
Summer	Saturday 22 <sup>nd</sup> June 2019	10:00 to 13:00 (including briefing)
Autumn	Saturday 21 <sup>st</sup> September 2019	10:00 to 13:00 (including briefing)
Winter	Saturday 11 <sup>th</sup> January 2020	10:00 to 13:00 (including briefing)

**Guidance Notes:** draft Guidance notes attached to this report. Annex 1.

**Risk Assessment:** a draft risk assessment is attached to this report. Annex 2.

## Cost of Equipment

Prices correct at time of research.

Equipment	Quantity	Specification	Net Cost	Total cost
Litter Picker	20	Handigrip PRO Grabber 82cm <a href="http://www.vivantage.co.uk">www.vivantage.co.uk</a>	£7.99	£159.98
Gloves	20	Gloves – tough durable PVC. One size <a href="http://www.justgloves.co.uk">www.justgloves.co.uk</a>	£2.50	£50.00
Hoops	2	Handi Hoop bag opener x 10 <a href="http://www.mcsuk.org">www.mcsuk.org</a>	£77.02	£154.04
Hi-Viz Vests	40	The Town Council has a stock of 40 Hi-Viz vests.	£0	£0
*Bags	1	Heavy duty black bin bags 15kg Box of 200 *See note below	£12.92	£12.92
			Total net cost	<b>£376.94</b>
			Total cost	<b>£452.33</b>

\*Investigation into the use of biodegradable bags has highlighted that they are not recommended as they break down into micro plastics and compostable bags would not be strong enough.

An application has been submitted to Keep Britain Tidy for 1000 refuse bags. A price has been included as part of the proposed equipment costs because (1) Application for bags from Keep Britain Tidy might not be successful *and* (2) Bags will be required for future events.

### TOR2

The Deputy Clerk has met with TOR2 to discuss the litter initiative. TOR2 fully supports the Town Councils litter scheme and have offered the following support:

#### Equipment:

Provision of

- litter pickers
- Suitable gloves
- bags
- Bag hoops – TOR2 do not use bag hoops and they are not deemed a necessity.

TOR2 support the initiative and will work with the volunteers to enable them to have adequate equipment to ensure its effectiveness.

Further to the above TOR2 are investigating the possibility of shared training opportunities for the Lengthsman and will be available for advice, specifically around volunteer welfare and Health & Safety concerns.

The cost of equipment table above has been left in for information and to show the value of support being offered by TOR2.

**Waste removal & disposal:**

TOR2 operatives will collect the rubbish at the end of the event. The event organiser will telephone to arrange a suitable collection point in each zone.

A tally of the rubbish will be kept by TOR2 to help gauge the success of the project and show community effectiveness. Rubbish is not sent to landfill and will be used to create renewable energy.

**Recommendation to Full Council:**

That the Town Council agrees to

1. Adopt the community litter picking scheme 'Keep Brixham Beautiful'.
2. Accepts the offer of equipment and rubbish removal & disposal from TOR2.
3. Adopt the draft Risk Assessment.
4. Adopts the draft Guidance Notes.
5. Agrees the proposed dates.
6. Agrees to the proposed zones.

## Annex 1

# Community Litter Pick- Guidance Notes



Thank you for your support in helping to keep Brixham Beautiful

This guidance pack has been put together to ensure a safe and enjoyable community event.

## Before the event

Invitations will be sent to all volunteers who have provided contact details and provided GDPR consent. You must notify the Town Council of your intention to attend the event.

The Town Council will agree on a target area to clean. Litter picking will not be carried out on areas beside roads with traffic travelling at over 40mph.

The Town Council will carry out risk assessments prior to the event and a health and safety briefing will be given by the lead Marshal, clearly identifying any potential hazards.

You will be provided with the following protective clothing and equipment:

- Protective gloves
- Hi-visibility waistcoats
- Litter picker
- Waste bag and hoop

A signature will be required on collection and return of equipment.

## Signing in and mobile phone numbers

Everyone must sign the attendance list and confirm they have read the risk assessment. Ensure mobile phone numbers have been provided to the lead Marshal.

An end time and meeting point will be agreed.

If volunteers do not have a mobile phone, they should work alongside somebody with a mobile.

## During the event

It is essential when litter picking adjacent to highways that hi-visibility garments are worn and that the litter picks are only conducted in good visibility conditions.

Volunteers should never clear litter from highways.

Volunteers are recommended to work in pairs, one holding the bag and the other picking the litter. Please do not pick litter with your hands.

Do not pick up discarded syringes or potential biohazardous materials (waste contaminated with potentially infectious materials). On discovery of a syringe you should notify the lead Marshal stating the items location.

Avoid working close to rivers, streams, lakes and ditches or on steep slopes, as there is an increased risk of slips and falls.

Do not enter an area, or attempt to litter pick an area, where works are restricted, are already taking place (for example road works) or where the public do not have a right to entry.

Please be mindful of wildlife. Avoid disturbing animals and birds that may be nesting and also be wary of wasp and bee nests.

## Hygiene

To avoid illness from poor hygiene, all those taking part in the litter pick should;

- Wear gloves
- Cover any cuts and grazes with surgical tape or waterproof plasters
- Avoid rubbing the mouth and eyes whilst working
- After the event hands and forearms should be washed before eating, drinking, smoking or going to the toilet.

## Weather

Volunteers must be suitably dressed for the weather. If it is hot and sunny applying sunscreen,

wearing a cap and long-sleeved shirts are advised to protect against sunburn. Bottled water is also advisable to guard against dehydration. If the weather is cold, wet or windy volunteers should wear clothing that will keep them warm and dry.

Consideration will be given to rearranging the event if the weather conditions are poor. Updates will be posted on the Town Council Social Media and website

[www.brixhamtowncouncil.gov.uk](http://www.brixhamtowncouncil.gov.uk)

## Insurance

Volunteers should not participate in litter picks unless they understand and accept that participation is entirely at their own risk. Volunteers are not working for or on behalf of Brixham Town Council and therefore the Council cannot be held liable for any loss, damage or injury caused as a result of the actions and omissions of volunteers.

## Disposal of collected litter.

The Town Council will be responsible for the removal and disposal of all litter collected.

## Annex 2