



Risk Assessment – Keep Brixham Beautiful

Assessors name	
Assessment date	
Event organiser/ Assesor	
Review Date	

Potential hazards (harm)	Recommended control measures	Action required	Action by who	Risk rating (Low/ Medium/ High)
Children under 18 years of age must be supervised by a parent or guardian.				
Impact from vehicles (cuts / bruises / breaks / possible death)	<p>Litter picking should not be undertaken on highways or within close, unguarded proximity to roads or areas where there are moving vehicles or where the speed limit exceeds 40mph.</p> <ul style="list-style-type: none"> •On roads with a speed limit of up to 40 mph, a sideways safety zone of 0.5 metres from the highway applies and this should not be entered into. •Litter picking should only be undertaken where there are footpaths or verges more than 0.5 metres from the highway. •All volunteers are to wear Hi-Viz vests at all times. 	<p>Choose route that does not involve roads or roads without suitable footpaths. Advise volunteers not to litter pick on roads at briefing.</p>	Event organiser	High



	<ul style="list-style-type: none"> •Care to be taken where there is a need to cross a road. 			
Trips / Slips due to uneven ground / kerbs (cuts / bruises / breaks)	<p>Recommend volunteers wear strong sensible footwear with ankle support for activity and not open-toed footwear or flip flops.</p> <ul style="list-style-type: none"> •Do not pick on or close to the edge of steep slopes, watercourses or ditches. 	Identify hazards in risk assessment and advise volunteers at briefing	Event organiser	Medium
Overgrown hedges or low hanging branches (cuts/bruises/injury to eyes and face)	<p>Volunteers are to be aware of their surroundings on the route. Avoid reaching into hedges and undergrowth that may expose face, eyes and skin to scratches.</p> <p>Take care with equipment.</p>	Identify hazards in risk assessment and advise volunteers at briefing.	Event Organiser	Medium
Injuries from Sharps/broken glass/hazardous substances/marine life/unidentified items washed up on shoreline	<p>Volunteers are to be aware of possible hazards and told to avoid direct hand contact with litter.</p> <p>Anything hazardous such as syringes, asbestos, animal waste, noxious materials, hazardous materials such as palm oil, marine life such as jelly fish, should not be handled by volunteers and should be reported to the event organisers who will advise Torbay Council of any issues for collection.</p> <p>Broken glass should be placed in a solid container not a sack.</p>	Identify hazards in risk assessment and advise volunteers at briefing. Provide a solid container for broken glass i.e. a plastic bucket	Event organiser	Medium
Injury from lifting heavy objects (strain/exhaustion)	<ul style="list-style-type: none"> • Volunteers instructed not to over-fill bags or try to carry heavy items. • Volunteers advised to be aware of their own limitations by the event organiser during the briefing and not lift heavy items found during the clean up • Volunteers with pre-existing injuries are not to lift bags or heavy items 	Identify hazards in risk assessment and advise volunteers at briefing. Advise how to use litter	Event organiser	Medium



	<ul style="list-style-type: none"> No more than one bag at a time to be carried Only organisers / volunteers trained in safe manual handling procedures offer guidance for safe lifting practices and reducing/removing common hazards and risks (reducing load weight, postural advice when lifting, handling asymmetrical loads, grip, other environmental factors, carry distance, obstacles en-route). Volunteers advised on safe manual handling practices. If too heavy to handle, leave the object in place and report it to the organiser to arrange removal by the TOR2. 	picking stick correctly		
Injury from aggressive dogs or livestock (cuts/bites/bruises)	<ul style="list-style-type: none"> Avoid sites where there is known to be dangerous animals such as dogs or livestock with their young. 	Identify hazards in risk assessment and advise volunteers at briefing.	Event organiser	Medium
Aggression/ abuse from members of the public	<ul style="list-style-type: none"> We do not recommend that you approach members of the public to challenge inappropriate behaviour such as dog fouling or littering. Ignore this behaviour and report it if necessary either to your local authority or police if a confrontation occurs. <p>Do not trespass onto private property whilst litter picking.</p>	Report any incidents to the police. For an immediate threat or emergency use 999. For a non-emergency please use 101 to report the incident.	Event organiser	Low



		Please also report the incident to a member of BTC staff.		
Risk from extreme weather	<ul style="list-style-type: none"> • Check weather forecast and advise volunteers to wear appropriate clothing • Keep away from coastal areas and woodlands in strong winds and rough waves • In very hot sunny weather advise volunteers to apply sunscreen and to wear a hat and take plenty of water to stay hydrated. • Volunteers advised to dress appropriately for weather conditions. Gloves to be worn on all occasions. • Advise volunteers to take regular breaks and seek shade if necessary. 	Identify hazards in risk assessment and advise volunteers at briefing.	Event organiser	Medium
Drowning	<ul style="list-style-type: none"> • Check tide times before deciding on time of litter pick in coastal or tidal areas • Stay away from fast flowing rivers and rough seas • Stay on paths and keep away from mud flats 	Identify hazards in risk assessment and advise volunteers at briefing	Event organiser	High
Injury or death from rock falls	Stay away from cliff edges and bottom of cliffs	Identify hazards in risk assessment and advise	Event organiser	Medium

Annex 2 – Draft Risk Assessment – Keep Brixham Beautiful.



		volunteers at briefing.		
--	--	-------------------------	--	--