

Brixham Town Council

Report No:	11-2019		
Report Type:	Public		
Title:	Fire, Health and Safety Report		
To:	Town Hall Sub Committee	Date:	01.03.19
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Purpose of Report

To update members on the fire, health and safety requirements on the Town Hall.

This report may contain recommendations.

Automatic Fire Detection & Alarm System

Fire alarm zones are being correctly named by the Facilities Officer and the engineers will be updating them on the panel and providing us with a diagrammatical plan for display next to the control panel as requested.

False Alarms

Perspex covers are being purchased for any break glass points that do not currently have them. This also includes Emergency Press Release points.

Report Identifier 0787E - Function Room

Fire Master have confirmed the gate is to be unlocked outside of office hours for all room bookings alternatively the key is to be replaced with a push bar or remote green push to exit button. The Facilities Officer has advised that a push to exit button or bar would not be suitable due to the volume of traffic using the corridor during the day. The following alternative option was proposed to Fire Master:

That the gate remains closed but unlocked and that a disability friendly night latch is fitted to the door enabling easy exit of the building during out of hours use.

They have confirmed that this would be an acceptable alternative to fitting a push bar or push to exit button. We researched a number of disability friendly night latches available and they cost no more than £13.50 to purchase and can be fitted by the Facilities Officer.

Since this discussion, we have asked Fire Master to confirm if the fire escape can be decommissioned negating the need for a night latch and the gate being left open. This is because all fire escape signs direct people away from this door. We are currently waiting for an answer.

Recommendation: It is recommended that if it is not possible to decommission the fire escape that a night latch is purchased and fitted on the corridor door and that the gate padlock is removed.

Report Identifier 0787D – Brixham Theatre

Means of Escape:

Route 1. Intumescent strips and cold seals have now been added to the function room door and town council double doors.

Route 2. Fire boarding of windows next to the rear fire escape have now been installed and painted. We are awaiting a certificate from paint manufacturer to confirm fire resistance period.

Route 3. A self-closing mechanism has now been fitted to the dressing room door.

Route 5. The Facilities Officer and Lengthsman are to look into replacing and making safe the flimsy stair rail.

Our Fire Risk Assessment has highlighted that Brixham Theatre Auditorium requires emergency exit signs to be replaced with permanently illuminated (with emergency back-up supply) signs. The signs can emit a lower level of illuminance during productions but should provide full illuminance in the event of the fire alarm activating. Discussions will need to be held with Brixham Theatre CIO and quotes for the installation will be required. This will be reported at the next meeting.

Emergency Lighting Repairs

West Country Fire Protection have now completed all emergency light works that were highlighted on their inspection visit.

PAT Testing

We have received quotes from Protec Fire and Torbay PAT Testing. The Handyman has been asked for a quote, at the time of writing the report, a quote had not been received.

For the benefit of equality, we have not provided the costs in this report. This is because The Handyman is owned by Cllr P Addison. However, details will be provided at the meeting so a decision can be made by the Committee.