



# Brixham Town Council

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**Town Clerk: Mrs Tracy Hallett**

17<sup>th</sup> April 2019

**Dear Councillors**

You are invited to attend a meeting of **Town Hall Sub Committee**, which will be held in the **Furzeham Room of Brixham Town Hall** on **Friday 26<sup>th</sup> April 2019** commencing at **9.30am**

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 9.30am to 9.40am residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

## Agenda

### 1. Opening of the Meeting

### 2. Apologies

To receive apologies and to approve reasons for absence

### 3. Declarations of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

### 4. Minutes

To consider the approval of the minutes of the last meeting of the Council dated 1<sup>st</sup> March 2019

### 5. Tenants & Hirers

- a) To hear an update on the Theatre legal agreement
- b) To hear an update on the Pannier Market.

### 6. Side access lane registration

To consider registering the side access lane.

### 7. Maintenance

To hear updates, consider and agree any recommendations on the following:

- a) Bollard.
- b) Guttering.
- c) Asbestos report (19-2019)
- d) Museum survey

### 8. Fire, Health & Safety

To hear an update on decommissioning of corridor fire escape.

**9. John Chancellor**

To hear an update on progress of displaying the art work and agree a fair commission for the Council.

**10. Recommendations from the Town Hall Regeneration Working Group**

To discuss, consider and agree the following recommendations:

- a) To separate the projects unless HLF advise that they will fund the whole project
- b) To set up brief for tendering
- c) To contact prospective architects to ask if they would be prepared to tender
- d) To commence an early tendering process for feasibility work to ensure that as soon as funding has been received, work can commence
- e) To submit outline planning for change of use
- f) To agree a consultation launch date

**11. Volunteers Week**

To discuss, consider and agree providing a room free of charge to hold a volunteers thank you event.

**12. Date of next meeting**

To be confirmed

**13. Items for future agenda**

Each Councillor is requested to use this opportunity to raise items for future agendas.

Signed

*Tracy Hallett*

Town Clerk to Brixham Town Council

17<sup>th</sup> April 2019

**Committee Members:**

**Councillors P Addison, I Carr, S Clutterbuck (C), D Giles, J Regan & J Stock (VC)**