



Brixham Town Council

Minutes of the Meeting of Brixham Town Council

held in the Function Room, Brixham Town Hall; 25th April 2019 at 7.00pm

Present: Cllrs P Addison, V Campbell, R Clarke, S Clutterbuck, D Giles, M Morey, J Regan, J Stock, J Stockman and J Wilbraham.

Attending: Tracy Hallett, Town Clerk, Cllr R Haddock and 8 members of the public.

Cllr Regan welcomed members of the public to the meeting.

A representative from the Pannier Market spoke on behalf of some of the traders advising members of their concerns with the recommendations made by the Evaluation Committee.

Members of the public were given an opportunity to address the Council.

19030. Apologies for absence through the Clerk.

Apologies were received from Cllrs Carr and Day and Ward Councillor Ellery.

19031. Declarations of Interest.

None.

The book was available to sign.

19032. To confirm and sign the minutes as a true record of the meetings held on 14.03.19.

The minutes of 14.03.19 were **resolved** and signed as a correct record.

19033. To consider recommendations from the Evaluation Committee.

To adopt the following policies:

- A. Personal Protective Equipment
It was **resolved** to adopt the policy.
- B. Annualised Hours Guidance
It was **resolved** to adopt the policy.
- C. Leave Policy
It was **resolved** to adopt the policy.

Emergency Item – Market Management

Members considered the report and agreed that to close the market would not be the ideal solution. However, Members recognised the additional pressure this was having on the Council Officers.

The recommendation from Evaluation Committee was proposed and seconded.

Cllr Giles proposed to amend the last trading date to 31st August 2019 with a trader managing the market for the interim period until the Town Council has appointed a Market Manager.

The amendment was not seconded. The amendment was not carried.

Cllr Addison proposed to amend the last trading date to the end of December with a trader managing the market for the interim period until the Town Council has appointed a Market Manager. This should include the offer that the trader pays the Town Council £100 per day for the hall hire. If the money is not paid, then the market closes.

The amendment was not seconded. The amendment was not carried.

Cllr Giles proposed that the Town Council accepts the offer from the stall holder to manage the market until 31st December 2019 while the Town Council seeks to employ a professional Market Manager or goes out to tender.

This amendment was withdrawn.

Cllr Morey proposed that the Town Council accepts the offer from the stall holder to manage the market for five months when the Town Council will conduct a review. If the Market Manager does not pay the agreed rate, appropriate notice will be given to close the market.

The proposal was seconded. For: 7; Against: 2; Abstained: 1. The motion was carried.

19034. Community Healthcare Working Group

Members viewed and considered the website and **resolved** that the website can be launched. Cllr Stockman reported that she would organise a launch date and invite Councillors to attend as well as members of the working group.

19035. Neighbourhood Plan.

Cllr Stockman reported that the referendum will take place on 2nd May and encouraged residents to vote.

19036. Shoalstone Pool.

- There was a dog swim on Easter Sunday which raised £600.
- Cllr Clarke met with a representative from the RLSS who specialises in Health and Safety.
- Painting has now started.
- They now have a full team including a Pool Manager.
- There is a possibility that the pool may not be able to open on 26th May due to staff taking exams.
- Work has commenced at a cost of £18,000 and this also has an effect on the opening date.
- They have readvertised the caretaker position.
- Healthmatic have quoted £7,650 - £14,100 to change the toilets to the same system as the remainder of the bay.
- It is hoped that the beach huts will be put in place at the weekend depending on the weather.
- Overflow car park – Members were advised that the Clerk had received a majority vote via email for the Heads of Terms with Torbay Council. The main concern that members raised were the responsibility of the trees. Members agreed that the Town Council should not be responsible for the trees and that Torbay Council should prune the large trees overhanging the car park.

- It was **resolved** that J Stock and R Clarke can remain as Directors of SPCIC after they stand down as Councillors.

19037. To hear reports from the Community Chairpersons.

Community Services Committee

Cllr Addison reported that they had:

- Monitored the Town Lengthsmans work sheet and service performance. Members had noted that there had been a marked improvement in the appearance of the Town, with many compliments from the public.
- Reviewing and overseeing the Christmas lights, fireworks and lantern parade.
- Adopting the Keep Brixham Beautiful scheme with early results showing a great success.
- Reviewing the Brixham Signal and Council's website
- Considering nominations for the Annual Civic Award

Evaluation Committee

Cllr Clarke reported a temporary person has been appointed as Receptionist / Information Assistant to cover maternity leave with a provisional start date of 13th May.

Finance and General Purposes Committee

Cllr Giles reported that the Committee considered the income and expenditure transactions and the report from the Internal Auditor. They also considered the problems relating to the Information Point location. The Committee agreed to the temporary removal of the information point from the museum whilst the location is being reviewed.

Planning and Regeneration Committee

Cllr Campbell reported that the Committee, along with the Deputy Town Clerk, were successful in persuading Torbay Council to implement emergency Tree Preservation Orders on trees at Berry Head development.

Town Hall Sub Committee

Cllr Clutterbuck reported that the Committee agreed to the repairs to the roof, considered the number of bollards on the approach road to the rear of the Town Hall, discussed painting and gutter clearance and agreed to display John Chancellor print displays in the Function Room.

19038. To hear any Torbay Council Ward Councillor reports.

All Ward Councillors reported that Torbay Council have recalled iPads and they can no longer access their emails.

Cllr Haddock

He also reported that there is a major housing problem in Brixham with many residents complaining to the Ward Councillors due to lack of response from the social landlord.

He further reported that he has received complaints regarding Oxen Cove Car Park.

Cllr Morey

Cllr Morey reported that the trees at St. Kilda do not have any Tree Preservation Orders.

Cllr Stockman

Cllr Stockman reported that the jetty work is just starting. The licence from the MMO was delayed, Torbay Council have to start the work now. If they do not start, they will have to reapply for the licence. The car park will have to be closed to build a compound. Coach car park will be moved to Freshwater Car Park. Once the compound has been built, Oxen Cove will be reopened with approximately 30 car parking spaces. Signs will also be erected to direct vehicles to the Marina Multi Storey car park. The disruption will be kept to a minimum but will last for most of the summer.

Cllr Stockman advised that the Town Council could consider housing complaints raised by Cllr Haddock under the General Power of Competence and felt that this is something that could initially be discussed at the Community Healthcare Working Group.

Members had an opportunity to raise questions with the Ward Councillors.

19039. Date of next meeting.

It was noted that the next meeting is scheduled for Thursday 16th May 2019.

19040. Items for future agendas.

- Information Point
- Town Hall Regeneration

Cllr Addison thanked the Councillors who have stood for the last four years and he looks forward to working with the new Councillors for the next four years. This was seconded by all Councillors.

19041. Part B

It was **resolved** to exclude members of the public and press from the meeting

Cllrs Campbell, Clarke and Morey left the chamber.

The meeting closed at 9.46pm.

Chairperson

Date.....

Brixham Chamber of Commerce Executive

Nothing to report

Brixham Does Care Executive Committee

Nothing to report.

Brixham Fairtrade Working Group

Nothing to report.

Brixham Theatre CIO

The latest meeting took place at the Theatre on 9th April and covered a detailed range of topics.

There were some specific questions around the availability of office space in the building that they will pick up with the Town Clerk when they next meet and it was encouraging to note that just as they are coming up to the 1st anniversary of being in the theatre the future programme is looking very healthy indeed.

There were also questions about PAT testing in the theatre that will also be picked up at the next joint meeting.

Cllr Giles reported to them about the progress that he has made so far with research among young people about the kind of films they will attend when the cinema screen is up and running and pointed out that if they can attract this group to showings there could be a spin-off for other aspects of the theatre's offerings.

They are now able to offer multi-seat ticketing via Ticketsource which improves efficiency when tickets are being scanned at theatre events.

An Art competition has been launched among schools in Brixham and there will be a celebration of the work at an event around September time. It is hoped that the event can be run jointly with Brixham Town Council and once again they will raise the subject at the next joint meeting.

Brixham Museum

Nothing to report.

Brixham Community Sports Partnership

Nothing to report.

Community Flood Plan

Nothing to report.

Community Partnership

Nothing to report.

DALC Larger Councils

Nothing to report.

Torbay Council Events Forum

Nothing to report

Youth Genesis

Nothing to report.