



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

7th June 2019

Dear Councillors

You are invited to attend a meeting of **Town Hall Committee**, which will be held in the **Scala Hall of Brixham Town Hall** on **Friday 14th June 2019** commencing at **9.30am**

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 9.30am to 9.40am residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Agenda

- 1. Opening of the Meeting**
- 2. To elect a Chairperson**
- 3. To elect a Vice Chairperson**
- 4. Apologies**
To receive apologies and to approve reasons for absence.
- 5. Declarations of Interest**
In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.
- 6. Minutes**
To consider the approval of the minutes of the last meeting of the Council dated 26th April 2019.
- 7. Tenants & Hirers**
 - a) To hear an update on the Theatre legal agreement.
 - b) To hear an update on the Pannier Market.
- 8. Side access lane registration**
To hear an update on registering the side access lane.
Museum.
Rear Access Lane. (Report 23-2019)
- 9. Maintenance** (Report 22-2019)
To hear updates, consider and agree any recommendations on the following:
 - a) Asbestos report.
 - b) Museum survey.
 - c) Baby Changing Facilities.

10. Fire, Health & Safety

To hear an update on decommissioned fire escape.

11. Buildings and Facilities Officer

a) Update.

b) Schedules.

12. SLA

To hear an update on TDA Heating SLA.

13. John Chancellor Display (Report 24-2019)

To hear an update on display of John Chancellor prints.

14. Town Hall Regeneration Working Group

To consider and agree a list of requirements for the Town Council.

15. Date of next meeting

To be confirmed.

16. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas.

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

7th June 2019

Committee Members:

Councillors P Addison, I Carr, V Fitzgerald, D Giles, E Hoggart, A Massey & J Regan