

Brixham Town Council

Date of setting the agenda. 02.10.14

Members of the Council Evaluation Committee you are hereby summoned to attend a meeting

On Thursday 09.10.14 at 7.00 pm

In Brixham Town Council Office, for the purpose of transacting the following business:

Members of the public are invited to address the committee from 7.00pm to 7.10pm.

Agenda

1. To accept apologies for absence through the clerk.
2. To make any Declarations of Interest in items on the agenda.
3. To accept the minutes of the Evaluation Committee meeting held on 07.08.14
4. To discuss any Council issues.
5. To consider the request for a new Town Council representative on the Higher Brixham Community Centre Committee.
6. To consider progression of the Council resolution: that as a Town Councillor the actions of Cllr Lomas should be examined and that the issues of his behaviour should be resolved to the satisfaction of Brixham Town Council in open Council. (Minute no 1480)
7. To discuss a protocol for handling correspondence from Outside Bodies relating to Council representative, that is not a complaint.
8. Review of Standing Orders re the inclusion of staff appraisal dates.
9. To discuss any personnel issues including:
 - Town Clerk job description.
 - Staff appraisal procedure, policy and form.
 - Policy and procedure for staff recruitment.
 - Pay scales and conditions of service for existing employees.

Signed Clerk to Brixham Town Council

Full Council Minute no 13041 - It was **resolved** that all decisions made by the Evaluation Committee, excluding Personnel issues, come to Full Council.

All Councillors are invited to attend this committee meeting and contribute.

Committee members: Cllrs Clarke, Addison, Harland, Hodge & Stock.

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