

Brixham Town Council

Minutes of the Meeting of the Community Services Committee held at Brixham Town Hall on 16th March 2015 at 7.00pm.

Present: Cllrs M Hodge, P Addison, R Clarke, R Gardner, M Morey.

Also present: Linda McGuirk, Assistant to the Town Clerk.

15011. Apologies for absence.

Apologies were received from Cllrs M James and J Stockman.

15012. Declarations of Interest.

Cllrs R Gardner, M Hodge, M Morey declared a non pecuniary interest in the emergency item regarding the proposed Brixham Town Council Sports Achievement Award. The declaration book was available to sign.

15013. Requests for Dispensation on agenda items.

None.

15014. Minutes of the last meeting.

The minutes of the meeting held on the 12th January 2015 were **resolved** and signed by the Chairman.

15015. Emergency item: To discuss creating a Brixham Town Council Sports Achievement Award.

It was **agreed** to create a Brixham Town Council Sporting achievement award 'For a person or a team who have gained a significant success or excelled in terms of sporting achievement bringing credit to Brixham'

It was **resolved** to award Brixham RFC the outstanding sports achievement award in recognition of winning the Devon Senior Cup.

15016. To Discuss and review the Strategy Policy:

It was **agreed** to make the changes as shown on attached Brixham Town Council Strategy as of 2013 document.

15017. To discuss and review the Christmas Lights, switch on and Lantern parade

Lights:

- Members were shown images of potential cross street lights in Fore Street. It was **agreed** to proceed with image's 2 and 4 and alternate through Fore Street. The clerk was given delegated powers to agree the final colours.
- Members agreed to the purchase of 5 new LED column lights for Middle Street and **agreed** they should be alternated with 5 of the best existing lights to fully illuminate Middle Street.
- Options to improve the festive lighting around the Town Hall/ Scala Hall entrances was discussed and it was **agreed** the clerk should investigate cheaper options.

Lantern Parade:

- It was **agreed** to employ Mrs R. Swain to run the Lantern Making workshop again this year and assist with the Lantern Parade.
- Road Closure has been approved.

- Street Collection permit has been granted.

Switch on:

- Clerk to contact Fire Brigade regarding provision of First Aid cover during the Switch on event.
- Quotes are required for extra road signs for the road closure. Cllr M Hodge will advise the clerk on requirements.

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15018. To discuss and review the Christmas Market.

- Feedback from the questionnaires was noted.
- Members were informed the cost of a single stall will be £60 and a double stall will be £90.
- The trading hours will be 10:00am to 7:00pm

15019. To hear an update on for the flood risk group

Cllr Clarke reported the recent Flood Risk Group meeting had been well attended. The group are now starting to go out and monitor relevant streams.

15020. To discuss progress and updates for Brixham in Bloom

- Cllr Addison advised members he has delivered seeds and compost to participating schools, YES and the Edge.
- Members were advised that Pride in Brixham would not be able to support the project fully due to other commitments in the town. It is hoped that they will utilise some of the plants in their displays. It was **agreed** to enter Bay Blooms competition and that the closing date is the 30th June. The categories entered will be Community and allotment. Linda will select allotments during next inspection and seek permission from plot holders.
- Members considered the purchase of planters for outside of the Town Hall and Scala Hall. Cllr Addison suggested the Men's shed group at the Edge are approached to make them.
- It was noted that the Friends of Brixham Library are offered plants.

15021. To hear an update from the Fairtrade Working Group.

- Members were shown photos of the Fairtrade event held during Fairtrade fortnight which included banners designed by local primary school children. It was reported the event had been a great success and well attended.
- Brixham has achieved Fairtrade status.
- Sally Fisher of 'Oats healthy living store' has been awarded the South West Silver Fairtrade Business Award.

15022. To put forward items for the next Agenda

Update on Christmas Lights, Parade and Market
 Update on Brixham in Bloom.
 Update on Fairtrade.
 Update on Flood Risk Group.

Cllr M Hodge thanked members and officers for all their hard work and commitment over the past few years that he had been Chairperson of the Community Services Committee.

There being no further business the Chairperson closed the meeting at 8:20pm.

Chairperson..... Date.....

The next meeting will be Monday 1st June 2015.