



Brixham Town Council

Minutes of the Meeting of Brixham Town Council

held in the Function Room, Brixham Town Hall; 14th January 2016 at 7.00 pm

Present: Cllrs P Addison, V Campbell, R Clarke, S Clutterbuck, D Giles, J Regan, J Stock, J Stockman, S Walker-Haworth & J Wilbraham.

Attending: Tracy Hallett, Town Clerk; and 18 members of the public.

A representative from the Brixham Methodist Church presented members with a Souvenir Brochure explaining about the 200th Anniversary of the Church and the planned celebrations due to take place this year.

Members of the public gave their views to members on the subject of Agenda Item 12 and the proposal to instigate housing Syrian families in Brixham.

16000. Apologies for absence through the Clerk.

Apologies were received from Cllr M Morey.

16001. Declarations of Interest.

None.

The Declarations of interest register was available to sign.

16002. Request for Dispensation.

None.

16003. To confirm and sign the minutes as a true record of the meetings held on 26th November 2015.

The minutes of 26.11.15 were **resolved** and signed as a correct record.

16004. To hear the Police Report.

Apologies were received from Sgt Cayliss and Cllr P Addison reported on his behalf. There is an overall decrease in crime in Brixham of 5.8% compared to 2014. There has also been an increase in the possession of drugs which is viewed as a credit to the Local Police of Brixham as these crimes are only recorded when persons are stopped and searched, showing the local Police are Policing in a proactive manner.

16005. To consider recommendations from the Planning & Regeneration Committee.

It was **resolved** to take £1,500 from the contingency fund to pay for the signage restricting overnight parking of camper vans and motor homes at Northfields Lane and North Furzeham Road.

16006. To consider recommendations from the F&GP Committee.

a. Cllr Stock advised that the F&GP Committee had nearly finalised the budget but was waiting for Torbay Council to report on their budget.

It was **resolved** to accept the following:

b. Installation of additional CCTV cameras

c. Installation of additional fob access to the Scala Hall

d. Annual maintenance contract for servicing the security system and access control panel

- e. Annual maintenance contract for heating and water hygiene
- f. Annual maintenance contract for emergency lighting and fire alarm system
- g. Cllrs Stock and Clarke reported to members following their attendance at Torbay Council's Priority and Resources Committee meeting on 13th January.

16007. To hear a report from the Town Hall Sub Committee regarding issues relating to the Scala Hall.

It was reported that the Town Hall Sub Committee was tasked with dealing with a conflict between two hirers of the Scala Hall. The Committee discussed the statements and evidence presented to them and concluded that having looked at the evidence they were not able to verify either parties statement.

The Committee agreed that one of the hirers was in the Scala Hall on Sunday 15th November 2015 without the consent of the Town Council and that this was a clear breach of the agreement that was in place.

A letter was sent to both parties advising them of the outcome and the party that was in breach of the agreement between BTC and themselves was given an official written warning.

16008. To consider recommendations from the Evaluation Committee.

Members were advised that Mrs C Winch had been offered a permanent position with Brixham Town Council as Admin Assistant. Mrs Winch's temporary position ends on 31st January, and her permanent role will commence 1st February. It was **resolved** to accept this appointment.

16009. To hear and discuss a report from Shoalstone Pool Limited.

It was reported that Shoalstone Pool Limited were successful in their bid for the Coastal Revival Fund and had been awarded £49,500 for work to improve the infrastructure of the pool. The current Chairman of SPL has agreed to be volunteer Project Manager and the work will be committed by the deadline of 31st March with work finishing prior to the opening for the 2016 season.

An open day is planned for the end of February to recruit more volunteer helpers and to find lifeguard recruits.

The accounts had been submitted and thanks was given to IAW Accountants had prepared the accounts in correct format and filed them with Companies House for no charge. It was reported that even with the proposed budget from Brixham Town Council there is still a large hole in the finances and the Directors are looking at ways to fundraise to cover the expenditure.

It was **resolved** to send thanks and support to Mrs Portwood and her family for all the voluntary work from Mr Portwood over many years.

16010. To hear a report from Brixham Peninsula Neighbourhood Forum.

It was reported that a lot of hard work was going on to produce the documents ready for consultation and every effort is being made to meet Torbay Council's deadlines. The next meeting of the forum is on 20th January in the Function Room.

16011. To discuss whether the Town Council should instigate housing Syrian refugee families.

It was **agreed** to suspend Standing Orders to allow the proposer of this subject to speak to members.

Following discussions and questions, it was **agreed** to reinstate Standing Orders.

It was **resolved** to form a working group made up of the Clerk and Cllrs S Walker-Haworth and D Giles to explore the possibilities of welcoming Syrian Refugee families into Brixham. It was further **resolved** that the working group should report back to the next Full Council meeting which should also include information on how best to consult with the wider community.

16012. To hear a report from the Chairperson.

Cllr Addison reported that he had assisted the Lanterns, Lights and 'luminations on 28th November, attended the Y.E.S. presentation on 4th December, attended the Neighbourhood Plan meeting on 9th December, gave a reading at the RNLI Service on 11th December, attended a Neighbourhood Forum meeting on 16th December and gave a reading commemorating the 150th Anniversary of the Great Storm on 10th January.

16013. To hear a report from the Committee Chairperson.

Community Services – The committee had not met since the last Full Council meeting. The next meeting is due on 18th January.

Planning - The committee has continued to comment on planning applications within the town. The key application to come to the committee in the January 4th meeting was application reference: P/2015/1092 – Former MOD Land off Berry Head Road, Berry Head. Due to insufficient information, and after liaising with the case officer at Torbay Council, it was resolved to defer commenting on the application until the February meeting of the Planning & Regeneration Committee.

F&GP – The committee has continued to monitor the budget and the Town Hall expenses and income. The gas and electric contracts have been reviewed and a new contract has been agreed which should give the Council a significant saving. The committee has also agreed to a grant for the Youth Genesis.

Evaluation – Most was reported earlier in the meeting. It was further reported that the committee received regular reports from the Town Clerk of the workings of the office which the committee has found useful.

16014. To hear any Torbay Council Ward Councillor reports.

Cllr Ellery requested that the Town Council Planning Committee consider the risk at Mathill Road and asked if they would consider funding the double yellow lines. He also gave members an update following a CGT meeting and the matters arising from that meeting relating to Brixham including healthcare issues.

16015. To hear reports of meetings of any outside bodies including those of which the member is the Council nominated representatives.

Cllr Clarke – NALC: Attended a Larger Councils Sub Committee meeting on 12th November. The AGM and Conference was reviewed and it was noted that holding it during the week had improved the number of attendees. Other discussions took place regarding sharing information, NALC AGM and Conference and 2016 Training Programme. She continued to report on attending a County Committee on 7th December where discussions included property fund, staff turnover and 2016 Conference Devolution theme was agreed.

Cllr Clarke – Attended the Brixham Admiral Swimming Centre meetings and they will be going ahead with the resurfacing and tiling of the pool.

Cllr Clarke – Fairtrade Torbay: Attended a meeting on 18th November where the main topics of discussion were goals necessary for Fairtrade Status. During Fairtrade fortnight 2016, the group will hold a launch on 27th February at the Zoo and hold a meeting with a Fairtrade produces as speaker and a church service.

Cllr Campbell – Reported that the Y.E.S. Christmas Grotto and Christmas meal was a success.

Cllr Giles – Reported that he had attended the Brixham Chamber of Commerce Executive meeting.

Cllr Giles – BrixhamFuture: The Solar Power Belly bins were being discussed at TOR2 and there is going to be a demonstration of the bin on 19th March during BrixhamFuture day.

16016. To present items for the next agenda.

Shoalstone Pool Limited Charity Status

St. Kilda

Report from the Syrian Refugees working party

16017. To consider the exclusion of the press and public due to the confidential nature of the business about to be undertaken.

It was **resolved** to exclude the press and public.

16018. To discuss and consider a recommendation from the F&GP Committee.

Members discussed issues relating to the Pannier Market and their request to forgo the Licence dated 1st October 2015 to 31st March 2016, instead negotiating on a longer term Licence effective from 1st April 2016. Members were informed of the legal advice that had been sought.

Following discussions it was **resolved** to:

1. Write to the Market Manager requesting proof of the recent change in Market Manager
2. Write to all traders including the Manager advising that the Council is prepared to go into a Licence from 1st April 2016 and enclose a Heads of Terms which clearly states the new terms.

It was further **resolved** that the Clerk should continue to liaise with the Town Hall Sub Committee for agreement of the Heads of Terms of the new Licence.

The meeting closed at 10.00pm.

Chairperson

Date.....