

Brixham Town Council

Date of issue: Friday 26th August 2016
Members of the **Town Hall Sub Committee**
you are hereby summoned to attend a meeting
on **Friday 2nd September 2016 at 9.30am**
in **Furzeham Room, Brixham Town Hall,**
for the purpose of transacting the following business:

Members of the public are invited to address the Committee between 9.30am and 9.40am.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Agenda

1. To accept apologies for absence through the clerk
2. To make any declarations of interest in items on the agenda
3. To consider any requests for Dispensation on agenda items
4. To agree the minutes of the meeting held on 01.07.16
5. To discuss and consider any issues raised by the Town Council tenants
6. To hear an update on the Function Room ceiling
7. To hear an update on maintenance works / repairs on the Town Hall including:
 - Ladies toilet ceiling update
 - Theatre Ceiling issues
 - Plumbing issues in Function Room Kitchen
 - Theatre rear Fire Escape doors
8. To consider the electrical inspection report
9. To consider the Fire Risk Assessments
10. To hear an update from the Town Hall Innovation Working Group
11. To review the room hire booking terms and conditions
12. To put forward any items for the next agenda

Signed Clerk to Brixham Town Council

All Councillors are invited to attend this committee meeting and contribute.

Committee Members: P Addison, V Campbell, I Carr, S Clutterbuck, D Giles, J Regan & J Stock

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