

# Brixham Town Council

Date of issue: Friday 28<sup>th</sup> October 2016  
Members of the **Town Hall Sub Committee**  
you are hereby summoned to attend a meeting  
on **Friday 4<sup>th</sup> November 2016 at 9.30am**  
in **Furzeham Room, Brixham Town Hall**,  
for the purpose of transacting the following business:

Members of the public are invited to address the Committee between 9.30am and 9.40am.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

## Agenda

1. To accept apologies for absence through the clerk
2. To make any declarations of interest in items on the agenda
3. To consider any requests for Dispensation on agenda items
4. To agree the minutes of the meeting held on 02.09.16
5. To discuss and consider any issues raised by the Town Council tenants
6. To consider a request from the Pannier Market to
  - allow dogs in the Scala Hall
  - provide a small amount of storage space
7. To consider and agree the Pannier Market Licence
8. To hear an update on maintenance works / repairs on the Town Hall including:
  - Chimney update
  - Decorating update
  - Bollards
  - Line painting in car park
  - Heating
9. To discuss and agree the out of hours security for the Town Hall
10. To hear an update from the Town Hall Innovation Working Group
11. To ratify the pre application payment to Torbay Council
12. To review the room hire booking forms
13. To discuss and consider rent reviews
14. To put forward any items for the next agenda

Signed: Tracy Hallett Clerk to Brixham Town Council

All Councillors are invited to attend this committee meeting and contribute.

**Committee Members:** P Addison, V Campbell, I Carr, S Clutterbuck, D Giles, J Regan & J Stock

Brixham Town Council Clerk, Town Council Office, Town Hall, New Road, Brixham, TQ5 8TA.  
Telephone: 01803 859678 email: [info@brixhamtowncouncil.gov.uk](mailto:info@brixhamtowncouncil.gov.uk)