

**Notes of the Neighbourhood Plan Forum (NPF) Meeting
held on 6th July 2011 at Bay Coffee Company on The Quay at 7.00pm**

PRESENT: see list in appendix 1 to these notes.

	Action
<p>1. Welcome: The Chairman welcomed everyone to the meeting and there were round the table introductions from everyone present. Apologies were received from Pat Steward, Lucy Burnell and Rebecca McPartland Morey.</p>	
<p>2. Election of Chairman and Vice Chairman. Jackie Stockman was unanimously elected as Chairman. Vice Chairman to be agreed by the CGBCP members and to be ratified at the next NPF meeting. The area of the CGBP for inclusion in the NP also to be agreed by the CGBP members and brought to the next NPF meeting for agreement by the whole Forum.</p>	<p>AB</p> <p>AB</p>
<p>3. Actions from the meeting held on 08.06.11:</p> <ul style="list-style-type: none"> • Inclusion of the Churston Galmpton and Broadsands area in the NP. AB informed the Forum that it had been unanimously agreed at the CGBCP meeting to join Brixham in producing a Neighbourhood Plan. The substantial majority of houses in the area had received a flier on the topic and people had attended the CP meeting with this in mind. • Constitution (KB) A second draft constitution was distributed to those present for comments to be returned to KB. It was noted that a clause on confidentiality needed to be inserted. KB to circulate via e mail the amended draft for Forum members to comment upon in order that it could be considered for acceptance at the next meeting. • Creation of a Forum (JS) Brixham Town Council had resolved at its meeting of 23.06.11 to create a Forum to produce the NP. The Forum is a subsidiary of BTC and reports to BTC. • Procedure for accessing funding (PS&TB) No progress had been made on this. TB was requested to have a process put in place and respond within two weeks to KB. • Creation of a Torbay Council website (PS) No progress had been made on this. TB agreed to set this up • Creation of a Facebook page (JS) A Facebook page was in place currently called the Brixham Town Design Statement. This name to be changed once the Forum had decided upon a name for itself. Updates to be added via KB. 	<p>Concluded</p> <p>KB Actioned 13.07.11</p> <p>Concluded</p> <p>TB</p> <p>TB</p> <p>Concluded</p>
<p>4. Timescale for interaction of the NP with the production of the LDF: TB reported that the LDF would be presented to Torbay Council members in August, then put out for consultation in September and possibly December 2012 it would be put for examination in public.</p>	

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| <p>5. Title for the NP:
Suggestions were put forward including Brixham Peninsula Neighbourhood Plan, this was to be put to the CGBCP, GRA & BERA and their comments to be brought back to the next NP meeting</p> <p>6. Identifying Sections required in the NP
TB to email KB a list of suggested sections, to be distributed to the group for consideration at the next meeting.</p> <p>7. Groups to head sections of the NP:
Not considered as no agreement had been reached on 6 above.</p> <p>8. Landowner Identification and consultation:
Some members felt that landowners should not be consulted and a list was not necessary. Land owners such as Northern Trust will be informed that they will be included at a later stage.</p> <p>9. Digital Map:
TB advised that Torbay Council had such maps and could provide them.</p> <p>10. Any other business:</p> <ul style="list-style-type: none"> • Housing numbers and the relationship between them and jobs was discussed. • It was suggested that members of the NP attend the presentation of the LDF to TC members in August. • TB suggested Tristan Peat of Teignbridge Council be invited to the next meeting, to talk about the Dawlish NP. • Date of next meeting: 27.07.11 7pm Bay Coffee Company, The Quay, Brixham. <p>There being no further business the Chairman closed the meeting at 10.00pm.</p> | <p>ME, AB, SF.</p> <p>TB, KB
Actioned
13.07.11</p> <p>TB to invite
TP</p> |
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Appendix 1

Present	Name	Representing
✓	Adam Billings	AB Churston, Galmpton & Broadsands CP
✓	Alex Scholefield	AS Torbay Coast and Countryside Trust
✓	Anna Tolchard	AT Brixham resident
✓	Brian Harland	BH Brixham Town Council
✓	Carole Box	CB CGBCP
✓	Dave Hodgetts	DH Brixham Community Partnership
✓	Doreen Triance	DT Churston resident
✓	Geoff Melbourne	GM CGBCP
✓	Gordon Batten	GB GRA
✓	Jackie Stockman	JS BTC, TC
✓	John Ingram	JL Brixham resident, BCOC
✓	John Triance	JT CGBCP
✓	Kath Talbot	KT CGBCP
✓	Keith Williams	KW Brixham Chamber of Commerce
✓	Ki Barnes	KB BTC
✓	Len Eden	LE CGBCP
x	Lucy Burnell	LB Brixham resident

✓	Marilyn Everitt	ME	CGBCP, Galmpton Residents Association
✓	Matt James	MJ	Brixham/Torbay Councillor, Youth Enquiry Service
✓	Mike Morey	MM	BTC, TC
✓	Olive Farnham	OF	BCP
x	Pat Steward	PS	Torbay Council
✓	Paul Addison	PA	BTC, BCP
✓	Paul Labistour	PL	Torbay Harbour
✓	Rebecca Clifton	RC	Brixham resident
x	Rebecca Mcpartlan Morey	RMM	Brixham resident
✓	Roger Richards	RR	CGBCP
✓	Ruth Johnson	RJ	Brixham resident (architect)
✓	Stan Bolt	SB	Brixham resident
✓	Steve Freer	SF	CGBCP, Broadsands & Elbury residents association
✓	Tracy Brooks	TB	Torbay Council
✓	Will Baker	WB	Brixham resident