

Brixham Town Council

Date of Issue: Thursday 9th March 2017

Members of the Council you are hereby summoned to attend a meeting of

Brixham Town Council

On Thursday 16.03.17 at 7.00 pm

in the **Function Room**, Brixham Town Hall for the purpose of transacting the following business:

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Please ensure mobile phones are turned to silent mode.

From 7pm, for a period of 15 minutes, members of the public are invited to address questions or statements to the Council regarding agenda items, followed by non agenda items. No person may speak for longer than 3 minutes on any one item

The Town Council to be presented with a Toilet Twinning Certificate from the Brixham Methodist Church

Agenda

1. To accept apologies for absence through the clerk
2. To make any Declarations of Interest in items on the agenda
3. To consider any requests for dispensation
4. To confirm and sign the minutes as a true record of the meetings held on 16.02.17
5. To hear the Police Report
6. To present a grant award to Brixham Junior Sailing Club
7. To consider recommendations from the Planning and Regeneration Committee
 - A. To hold a Full Council meeting to discuss the BPNF and make representation prior to the submission of the Neighbourhood Plan to Torbay Council.
8. To consider recommendations from the Finance and General Purposes Committee
 - A. To purchase a van for the Town Lengthsman
 - B. To purchase equipment for the Town Lengthsman
9. To hear an update following a meeting with Torbay Council Mayor
10. To hear a report from Brixham Peninsula Neighbourhood Forum
11. To hear a report from Shoalstone Pool Limited
12. To hear any Torbay Council Ward Councillor reports
13. To hear reports from the Committee Chairpersons
 - A. Community Services
 - B. Planning and Regeneration Committee
 - C. Finance and General Purposes Committee
 - D. Evaluation Committee
14. To receive reports from Councillors who attending meetings as nominated representatives for the following:
 - A. Cllrs R Clarke & I Carr – Health Working Group
 - B. Cllrs D Giles & J Stockman – Brixham Chamber of Commerce Executive
 - C. Cllr V Campbell – Brixham Does Care
 - D. Cllrs P Addison & J Regan – Community Partnership Steering Group
 - E. Cllrs I Carr & D Giles – DALC Larger Councils;
 - F. Cllr S Clutterbuck – Torbay Council Events Forum
 - G. Cllrs I Carr & S Clutterbuck – Brixham Museum
 - H. Cllr V Campbell – Youth Council

- I. Cllr J Wilbraham – Brixham Fairtrade Working Group
 - J. Cllr P Addison – Community Flood Plan
15. To present items for the next agenda
 16. That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
 17. To consider a recommendation from the Town Hall Sub Committee

Signed Clerk to Brixham Town Council

Items for inclusion on the next agenda should be submitted to the clerk eight days prior to the meeting.
Brixham Town Council Clerk, Town Council Office, Town Hall, New Road, Brixham, TQ5 8TA.
Telephone 01803 859678 email info@brixhamtowncouncil.gov.uk

Standing Orders

17. Resolutions Moved On Notice

Except as provided by these Standing Orders, no resolution may be moved unless the business to which it relates has been put on the Agenda by the Clerk or the mover has given notice in writing of its terms and has delivered the notice to the Clerk at least seven clear days before the next meeting of the Council and that they would be put on the agenda with the agreement of the Chairperson and the clerk.

If a member has their proposed agenda item refused the member must gain the support of three other members to have the item placed on the agenda.

If a member of public has their proposed agenda item refused they must gain the support of four Councillors to have the item placed on the agenda.

Rules of Debate

- a) No discussion of the Minutes shall take place except upon their accuracy. Corrections to the Minutes shall be made by resolution and must be initialled by the Chairperson.
 - b) A member shall not speak for more than three minutes at any one time on any item on the agenda without the consent of the chairperson.
- 29.a)** A resolution or amendment shall not be discussed unless it has been proposed and seconded, and, unless proper notice has already been given, it shall, if required by the Chairperson, be written down and handed to them before it is further discussed or put to the meeting.
- b) A member when seconding a resolution or amendment may, if they then declare their intention to do so, reserve their speech until a later period of the debate.
 - c) A member shall direct their speech to the question under discussion or to a personal explanation or to a question of order.
 - d) No speech shall exceed three minutes except with the consent of the Chairperson.

Meeting Procedure for Members of the Public

- The public participation session is to be of fifteen minutes duration
- Members of the public can speak for up to three minutes each.
- Members of the public who wish to speak to an agenda item will be invited to speak first
- Members of the public who wish to speak on any other topic will be invited to speak next
- Matters raised under any other topic will not be discussed but if appropriate will either be:
 1. formally referred to a committee
 2. placed on the agenda of the next meeting
 3. Responded to by the clerk in writing at a later date.