



Brixham Town Council

Minutes of the Meeting of Brixham Town Council

held in the Scala Hall, Brixham Town Hall; 11th May 2017 at 7.00pm

Present: Cllrs P Addison, I Carr, R Clarke, S Clutterbuck, V Campbell, D Giles, J Stockman, J Stock, J Regan, J Wilbraham and M Morey.

Attending: Tracy Hallett, Town Clerk, 9 members of the public.

Cllr R Clarke advised of two major achievements from Brixham sports clubs:

1. Mr J Nisbett from Brixham Gig Club has been selected to row for Great Britain at the 2018 Atlantic Challenge
2. Brixham Rugby Football Club won the Devon Senior Cup against Okehampton for the second time in three years.

17067. To elect a Chairperson of the Council 2017/18.

Cllr R Clarke was nominated and elected unopposed to the office of Chairperson.

17068. To receive the Chairperson's declaration of acceptance of office.

Cllr R Clarke declared her acceptance of office and signed the declaration form.

Cllr Clarke thanked all members, officers and Phil, her husband, for all the support given to her during the last 12 months.

Cllr Stockman thanked Cllr Clarke for all her hard work.

17069. To elect a Vice Chairperson of the Council for 2017/18.

Cllr J Stock was nominated and elected unopposed to the office of Vice Chairperson.

17070. Apologies for absence through the Clerk.

None.

17071. Declarations of Interest in items on the agenda.

None.

17072. To confirm and sign the minutes as a true record of the meetings held on 27.04.17.

The minutes of 27.04.17 were **resolved** and signed as a correct record.

17073. To adopt the following policies:

Standing Orders: Following minor amendments it was **resolved** to adopt the Standing Orders.

Financial Regulations: Following minor amendments it was **resolved** to adopt the policy.

Financial Risk Management Register: Following minor amendments it was **resolved** to adopt the Register.

Code of Conduct: Following minor amendments it was **resolved** to adopt the Code.

Publication Scheme: It was **resolved** to adopt the policy.

Committee Terms of Reference: The following amendments were made to the Town Hall Sub Committee as follows:

3. *To work towards achieving the best levels of income possible from all areas of the Town Hall complex that can be let and to work with all of our tenants to ensure the future viability of the Town Hall for all users by maximising its availability for use by the whole community.*

Items 2 and 5 reworded to Town Hall Complex

Planning and Regeneration: Remove item 17.

It was **resolved** to adopt the Committee Terms of Reference.

17074. To elect membership of the Committees and Outside Bodies

Committee and outside body membership was **resolved** as and shown on the chart in Annex 1 to these minutes.

It was resolved to accept Mrs S Walker-Haworth as a Non-Councillor Director for Shoalstone Pool Limited. It was noted Lindy Evans and Carl Reynolds have been accepted as community Directors.

No member was considered for representation at the DALC meetings. However, it was agreed that all members will be advised on forthcoming meeting dates and someone will attend, where possible.

17075. To confirm the appointment of Auditing Solutions as Internal Auditor for 2017/18.

It was **resolved** to appoint Auditing Solutions as the Internal Auditor for 2017/18.

17076. To accept and sign the Annual Return.

It was **resolved** to accept and sign the Annual Governance Statement 2016/17.

It was **resolved** to accept and sign the Accounting Statements 2016/17.

17077. To agree the Full Council calendar of meetings for 2017/18.

It was **resolved** that the Full Council meeting dates for the year should be as follows.

15.06.17	27.07.17	31.08.17	12.10.17
16.11.17	14.12.17	18.01.18	01.03.18
12.04.18	17.05.18		

17078. To accept updates to members Register of Interest.

All members were given new forms and asked to complete and return them as soon as possible to the Town Clerk.

17079. To agree Members Dispensation for 2017/18.

All members were given new forms and asked to complete (if applicable) and return them as soon as possible to the Town Clerk.

17080. To present items for the next agenda.

Health Working Group Report

TOR2

Report from Torbay Harbour Committee

The meeting closed at 8.20pm.

Chairperson

Date.....