

Brixham Town Council

Minutes of the Meeting of the Town Hall Sub Committee held at Brixham Town Hall on 3rd March 2017.

Present: Cllrs P Addison, V Campbell, S Clutterbuck, D Giles, J Regan and J Stock

Also present: Tracy Hallett, Town Clerk & 1 member of public.

A member of BATS advised members that the Theatre makes a loss and that any proposed increase in their rent would mean that BATS would be trading at a loss. They continued by advising members that BATS will not allow shows in the Theatre with poor performance as this will affect their customer numbers.

THSC010. Apologies for absence.

Apologies received from Cllrs I Carr.

THSC011. Declarations of Interest.

None.

The declaration of interest book was available to sign.

THSC012. To consider any requests for dispensation on agenda items.

None

THSC013. Minutes of the meeting held on 13.01.17.

The minutes of the meeting held on 13th January 2017 were **resolved** and were signed as correct with the following addition to THSC005:

The tenants can provide their own sand buckets and responsible for disposal.

THSC014. To discuss and consider any issues raised by the Town Council tenants.

It was **resolved** to suspend Standing Orders to allow members to question the representative from BATS.

Following questions, it was **resolved** to reinstate Standing Orders.

THSC015. To hear an update on maintenance works / repairs on the Town Hall.

Leak updates

It was reported that additional quotes were taking time due to traders being chased to respond following their site visit.

Gutters

The Clerk was waiting for confirmation of a date when the gutters would be cleared.

Electrics

Two electricians had been invited to quote for works from the R.E.D. report. A light sensor had broken in the mens toilet meaning the lights were on permanently. This has now been replaced. All wall lights in the Function Room have been repaired.

Bollards and Spay Paint

These had been ordered and the Clerk was awaiting delivery.

Drain Blockage

Exjet had recently been called due to a blocked drain which overflowed in the car park. This was the second call out this year due to drains being blocked by paper towels. Unfortunately, the only area to have paper towels is the Theatre and the Clerk advised that she has now banned the use of paper towels in the building. BATS were working closely with Brixham Town Council and were using hand towels instead.

- THSC016. To hear an update from the Town Hall Innovation working group.**
Members were advised that they looked at two quotes received for the Feasibility Study of the Town Hall and agreed to recommend to F&GP that the Council proceeded with Kay Elliott Architects. Members were further advised that this had been agreed by F&GP at their meeting on 1st March and Kay Elliotts had been instructed to commence the work.

- THSC017. To consider Fire Marshall Training for the Officers and Tenants**
The Clerk requested that Fire Master, who carry out the fire risk assessments have quoted £225 for 12 delegates. It was envisaged that the invite will be extended to representative of tenants in the Town Hall that each zone had at least two trained personnel to ensure the safe evacuation of the building in the event of an emergency. The Town Council would retain responsibility of the evaluation, calling the emergency services and liaising will all tenant representatives. It was **resolved** that the Clerk should book the training.

- THSC018. To discuss and consider rent reviews**
It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- THSC009. To put forward any items for the next agenda**
Possible ideas on offering support to the community.

The meeting closed at 11.30am

Chairperson.....

Date.....