

Brixham Town Council

Minutes of the Meeting of the Town Hall Sub Committee held at Brixham Town Hall on 5th May 2017.

Present: Cllrs. S. Clutterbuck, D Giles, J Regan and J Stock

Also present: Linda McGuirk Deputy Town Clerk, Andrew Kenyon, Administrative Assistant and 2 members of public.

A member of BATS advised members that BATS has undergone a restructure of their board. The Theatre is undergoing a viability study on 17th May to assess whether the Theatre is viable in the long term. Concerns were also raised about the cost of evening parking, rent increases and the TBID levy all having an impact on theatre goers and its viability. Members were advised that if the Theatre is not viable BATS might consider removing their assets and going elsewhere.

THSC020. Apologies for absence.

Apologies received from Cllrs I. Carr, P. Addison and V. Campbell.

THSC021. Declarations of Interest.

None.

The declaration of interest book was available to sign.

THSC022. To consider any requests for dispensation on agenda items.

None

THSC023 Minutes of the meeting held on 03.03.17.

The minutes of the meeting held on 3rd March 2017 were **resolved** and were signed as correct.

THSC024. To discuss and consider any issues raised by the Town Council tenants.

Cllr Stock thanked Cecilia Kean for her continuing hard work and enthusiasm with Brixham Theatre.

It was **resolved** to suspend Standing Orders to allow members to question the representative from BATS.

Discussion ensued regarding the continued viability of theatre – bar takings etc.

The drain cover by the stage door at the theatre is dangerous and needs replacing. Noted by the Clerk for action.

Following questions, it was **resolved** to reinstate Standing Orders.

THSC025. To hear an update on maintenance works / repairs on the Town Hall.

Leak updates

It was reported that a contractor would be approached later in the day to secure a commencement date and programme on the works on the leaks within the Theatre auditorium, the roof alongside the box office, and the Rotunda stairwell

Electrics

A quote had been received for installation of two 13-amp sockets in the Scala Hall, installation of one 13-amp socket in the Function Room and the replacement of an LED light fitting in the theatre lobby. A second quote will be sourced.

Electricians had been invited to quote for works from the R.E.D. report.

Meeting with Torbay Council Conservation Planning Officer

Town Hall

The Town Clerk met with the above on 3rd May regarding pre-application advice and the TCCPO is happy to for the Council to apply for permission to:

- Use what pavers are available for the area outside the Scala Hall Kitchen entrance and supplement coverage with some red quarry 4" bricks in a design that will enhance and be in keeping with the area
- Remove the fire escape stairwell fronting Market Street and give consideration to restoring the canopy along the Scala Hall frontage
- Change the Scala double blue doors and sign above to something more in keeping with the building. It was **agreed** to obtain quotes for short-term improvement works to cover the disused fire escape external door to improve the external look of the building. The Clerk should check with the Conservation officer that this is in order.
- Change the opaque glass to clear glass in the Scala Hall windows

Information Point

- Discussion ensued regarding plans to locate the Information Point within the Town Hall. **Standing Orders suspended.** Member of BATS asked that Fire Capacity be reassessed for the new layout **Standing Orders reinstated**

It was **agreed** to proceed with obtaining quotes for the Information Point to be located within the Town Hall.

THSC026. To hear an update and consider proposals from Torbay Development Agency.

Members were informed that the TDA has accepted the Council's proposals and requested an early release from their current lease by three months. This was **agreed**. It was noted that all office and IT equipment will be left in situ as long as the Council continues to run a work-hub. Councillors were informed that free Wi Fi was now available in the Scala Hall

THSC027. To discuss additional car parking spaces at the rear of the Town Hall

The meeting was asked for formal approval to seek legal advice on the boundary and establish the legal ownership of the area in question. The land area will also need to be valued. It was **agreed** to proceed with the above.

THSC028. To put forward any items for the next agenda

- To hear an update on additional car parking at the rear of the Town Hall
- To hear an update on relocation plans of the Town Council Offices.

- To hear an update on the feasibility study.
- To hear an update on the Information Point/ Town Hall.

THSC029. To hear an update on the rent review

It was **resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

Chairperson.....

Date.....