



# Brixham Town Council

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**Town Clerk: Mrs Tracy Hallett**

9<sup>th</sup> May 2019

**Dear Councillors**

You are invited to attend a meeting of **Brixham Town Council**, which will be held in the **Function Room of Brixham Town Hall** on **Thursday 16<sup>th</sup> May 2019** commencing at **7pm**.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 7pm to 7.15pm residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

## Agenda

- 1. Opening of the Meeting**
- 2. To elect a Chairperson**
  - a) To receive nominations and then to elect a Chairperson
  - b) The newly elected Chairperson to sign the Declaration of Acceptance of Office
- 3. To elect a Vice Chairperson**
  - a) To receive nominations and then to elect a Chairperson
  - b) The newly elected Vice Chairperson to sign the Declaration of Acceptance of Office
- 4. Acceptance of Office**

To hear if all Councillors have signed their Declaration of Acceptance of Office
- 5. Apologies**

To receive apologies and to approve reasons for absence
- 6. Minutes**

To consider and approve the minutes dated 25<sup>th</sup> April 2019
- 7. Civic Award**

To present the 2019 Civic Award
- 8. Grants**

To award the following grants:

  - a) Brixham Future
  - b) Brixham Junior Sailing Club
  - c) Brixham Town Band
- 9. To consider and agree a recommendation from Finance and General Purposes**
  - a) Insurance

**b) General Power of Competence**

This Council resolves they meet the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and adopts the General Power of Competence

**c) Policies**

To review and adopt the following Policies

- a) Standing Orders
- b) Financial Regulations
- c) Financial Risk Management Register
- d) Internal Financial Procedures
- e) Committee Terms of Reference
- f) Grants Policy

**d) Election of Members to Committees**

To consider Committees nominations and confirm membership

**e) Election of Representatives for Outside Bodies**

To consider a list of current Outside Bodies requesting Council representation and to confirm membership

**f) Internal Auditor**

To confirm the appointment of IAC Audit and Consultancy Ltd for the financial year 2019/20

**g) Calendar of Meetings**

To agree the Full Council calendar of meetings for 2019/20

**h) Date of next meeting**

To note the date of the next meeting which is scheduled for 20<sup>th</sup> June 2019

**i) Items for future agenda**

Each Councillor is requested to use this opportunity to raise items for future agendas

Signed

*Tracy Hallett*

Town Clerk to Brixham Town Council

9<sup>th</sup> May 2019