



Brixham Town Council Annual Report 2018 - 2019

Published July 2019

Chairperson's Report

I have had the pleasure of being an active Town Councillor for four years and was fortunate to be elected as the Chairperson of Brixham Town Council in May 2018 and 2019. I've had wonderful support along the way from my fellow Councillors and the office staff, especially the outgoing Vice-Chairperson Rosemary Clarke. I am looking forward to working with the new elected Vice-Chairperson, David Giles, in the forthcoming year.

Alongside attending busy council meetings, my role has also taken me out into the community. I have been invited to attend services and readings at All Saint's and St Mary's Churches with the Town Band, the Male Voice Choir and pews full of our Brixham residents.

Last year Brixham took part in the WW1 remembrance on 11/11. We attended the Armistice service at Berry Head, where all the local services were in attendance and I laid a wreath on behalf of the Town Council. Following that, myself and Councillor Addison unveiled a plaque on the corner of the Baptist Church garden on behalf of Brixham Future to commemorate the 100th anniversary. The day before, Brixham Town Council organised a Tea Dance in the Scala Hall for Brixham residents. The hall looked fantastic; decorated in style, with flags and lovely paper poppies made by the local school children. The entertainment was provided by Sandy Sparkle who sang a selection of war time tunes that had us all joining in.

Brixham in Bloom was an amazing event this year. Brixham won Gold - congratulations Brixham. Pride in Brixham and Middle Street Traders and St Mary's Park were awarded outstanding and others won accolades. Well done to all those involved. Everywhere looked thriving and colourful, was a pleasure to see and made Brixham proud. Later by way of thanks a buffet was provided in St Mary's Park by Pride in Brixham, helped by a small donation from the Town Council.

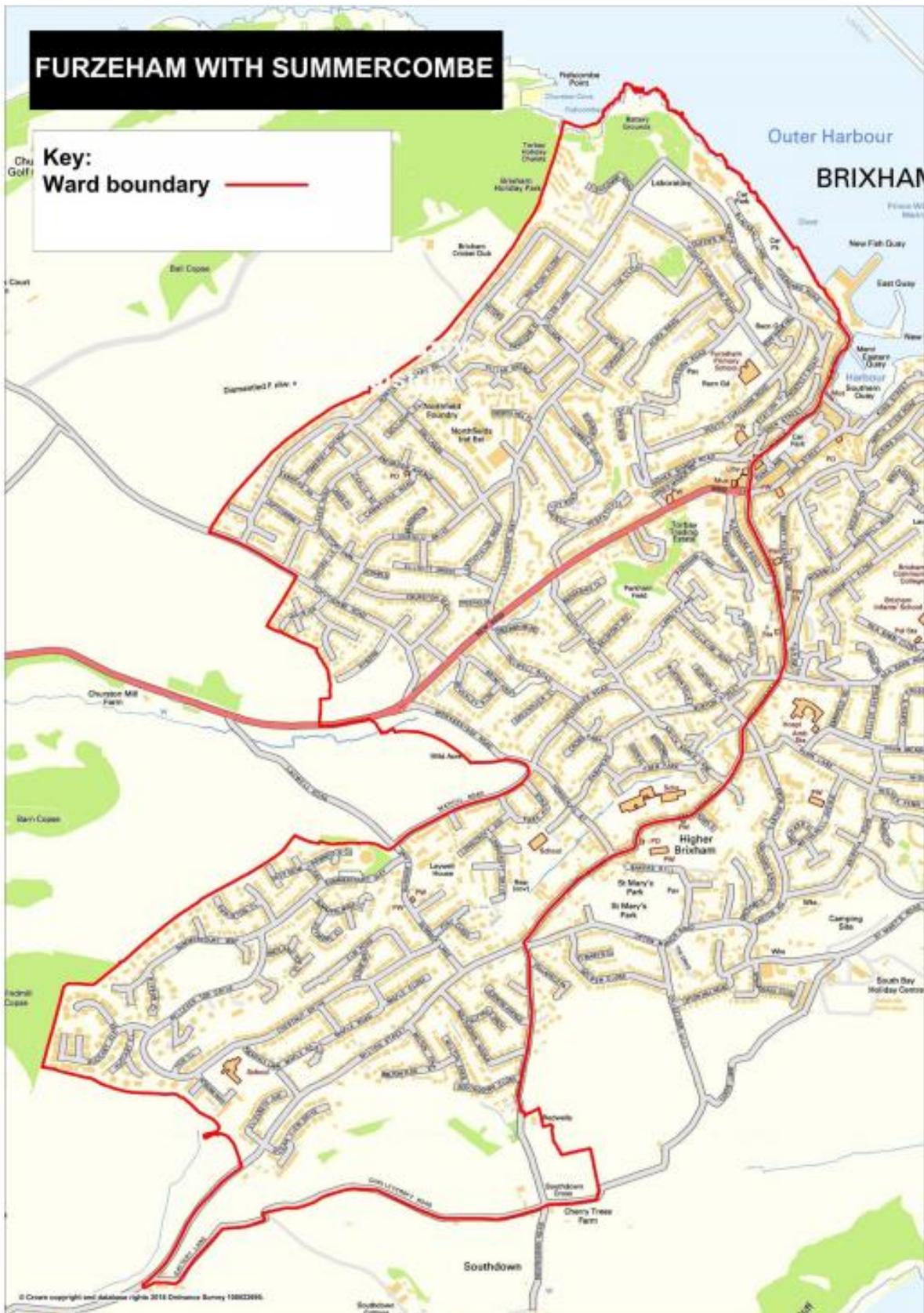
My Role as a Town Councillor has kept me very busy this year attending meetings for the Evaluation Committee, Community Services, the Town Hall Committee, the Flood Plan and Brixham Future. Also, the Finance and General Purposes Committee and the Town Clerk have worked hard this year on greatly reducing the commodity bills for the Town Hall Building, saving costs to the residents of Brixham.

My role as the Chairperson at the Council enables me to Chair the Town Council meetings where many important decisions are made for the benefit of the community and we have been able to present cheques to deserving local groups. The benefits of having a strong committee means that the right decisions are made for the advantage of the community.

I would like to say that as we are nearing the end of our term, I feel that all our hard work as a team is coming to fruition and has been noted and I would like to give grateful thanks to everyone concerned.

Cllr Jill Regan. Brixham Town Council Chairperson 2018/19 and 2019/20

New Wards from May 2019:



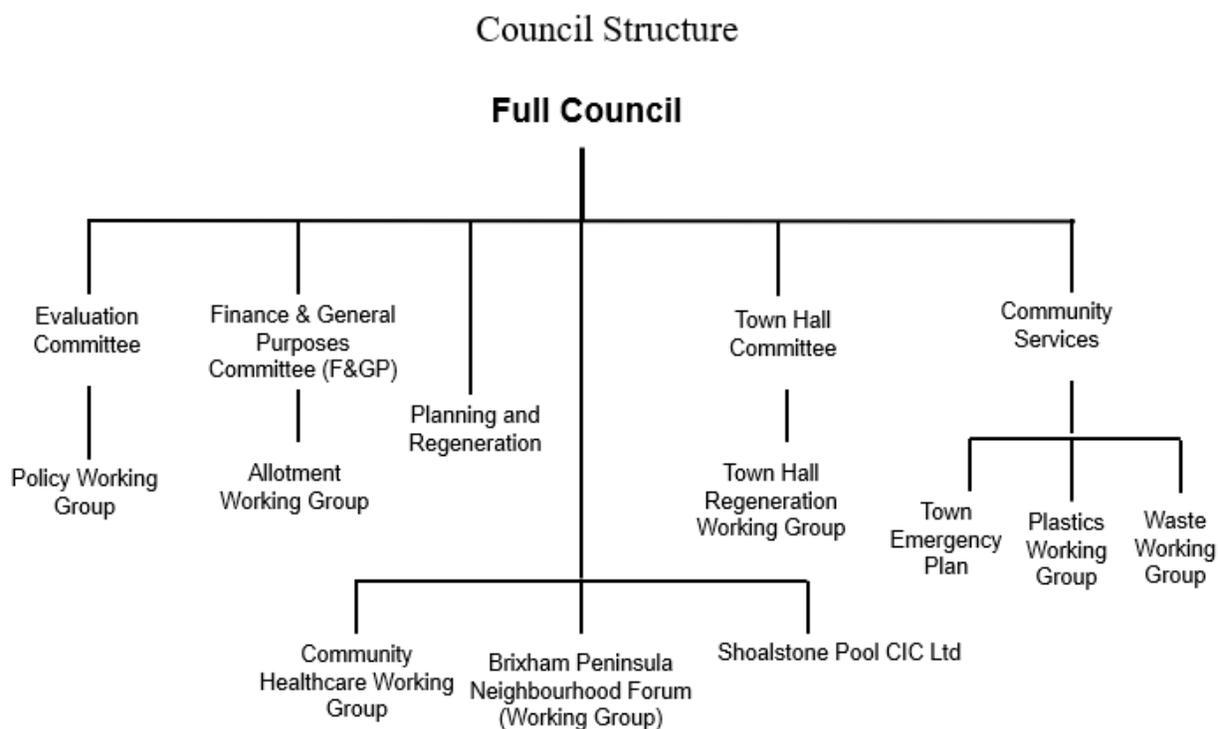
ST PETER'S WITH ST MARY'S

Key:
Ward boundary ———



2018/19 membership of the Town Council:

- Paul Addison
- Victoria Campbell
- Ian Carr
- Rosemary Clarke *Vice Chairperson 2018/19*
- Steve Clutterbuck
- Mark Day
- David Giles
- Mike Morey
- Jill Regan *Chairperson 2018/19*
- Jessica Stock
- Jackie Stockman
- Jacqui Wilbraham



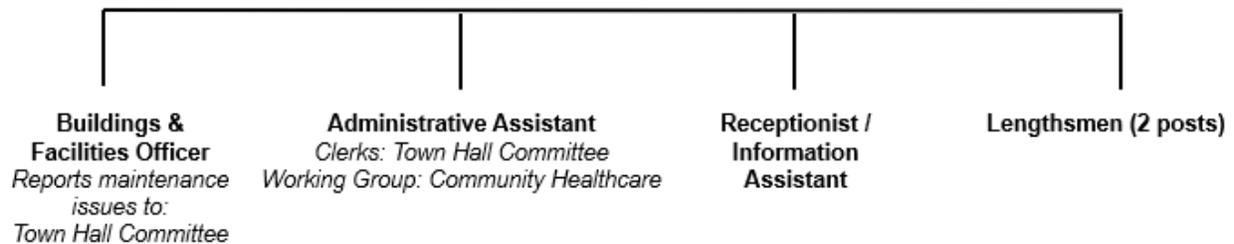
Staff Structure

Town Clerk

*Clerks: Full Council, Evaluation & F&GP
Working Groups: Allotments, Policy, Town Hall Regeneration*

Deputy Town Clerk

*Clerks: Community Services & Planning & Regeneration
Working Groups: Emergency Plan, Plastics & Waste*



Council Meetings

All meeting dates are advertised in the Brixham Signal and on the Town Council website, they are open to the public and prior to the start of each meeting, members of the public are given an opportunity to speak to the Council.

The Council has held ten Full Council meetings over the past nine months with an average attendance by Councillors of 79%.

Full Council	17.05.18	28.06.18	09.08.18	13.09.18	01.11.18	13.12.18	24.01.19	14.03.19	25.04.19	Attendance Percentage
Paul Addison	1	1	1	1	1	1	1	1	1	90
Victoria campbell	1	1	1	1	A	A	1	1	1	70
Ian Carr	1	1	1	1	A	A	1	1	A	60
Rosemary Clarke	1	1	1		1	1	1	1	1	80
Steve Clutterbuck	A	1	1	1	1	A	1	A	1	60
Mark Day	A	1	A	1	A	A	A	A	A	20
David Giles	1	1	1	1	1	1	1	1	1	90
Mike Morey	1	1	1	1	1	A	A	1	1	70
Jill Regan	1	1	1	1	1	1	A	1	1	80
Jessica Stock	A	1	1	1	A	1	1	A	1	60
Jackie Stockman	1	1	A	1	1	A	A	1	1	60
Jacqui Wilbraham	A	1	1	1	1	A	1	A	1	60

2019/20 Full Council meeting dates:

All meetings will be held in the Function Room of Brixham Town Hall and commence at 7pm, unless otherwise stated.

16.05.19	Annual Council Meeting
20.06.19	
01.08.19	
12.09.19	
17.10.19	
28.11.19	
16.01.20	
20.02.20	
26.03.19	Parish Meeting
16.04.20	
21.05.20	Annual Council Meeting

Planning and Regeneration Committee

The past year has been a busy one for Brixham Town Council's Planning Committee. In our role as a statutory consultee, we have responded to a number of larger applications either within or close to the boundaries of the Town Council's area. This is in addition to responding to each of the numerous smaller planning applications that fall within the Town Council's boundary.

We have continued to be firm in our responses to Torbay Council, with the aim of achieving both good design and sympathetic sustainable development that enhances Brixham and its economy for the benefit of visitors, residents and businesses alike. This is particularly important in the town's two Conservation Areas. The Brixham Town Conservation Area remains on Heritage England's 'At Risk' register and our responses to applications made within the conservation area have been made with the aim of protecting and improving the historic and architectural character of the town.

With the Brixham Peninsula Neighbourhood Plan referendum vote now closed, we look forward to an even stronger mechanism being available to both this committee and Torbay Council's planning officers, allowing us to protect what is special and unique about our town.

It is worth remembering that anyone living within the town council boundary is able to attend the Planning and Regeneration Committee, whether they wish to comment on a particular application or not. The dates are available on the website.

Cllr Ian Carr, 2018/19 and 2019/20 Committee Chairperson

Finance and General Purposes Committee (F&GP)

As in past years, the Finance and General Purposes Committee has scrutinised all Council expenditure and sought to make savings wherever possible, whilst continuing to offer support to key organisations and groups within the town.

Perhaps the most gratifying aspect of work over the past 12 months was the significant input provided by the community during our Budget and Precept Consultation period in the autumn of 2018. The feedback provided enabled the Council to continue supporting Brixham Does Care, Brixham Museum, Shoalstone Pool, Brixham Foodbank and Youth Genesis, together with 1st year support for the newly formed Brixham Theatre CIO.

Grants were awarded to significant community events such as Brixfest and the Pirate Festival as well as other requests that were received during the year.

But the committee were also able to recommend that the £10,000 that had been set aside to help towards the provision of a Dial-a-Ride bus service reconnecting Brixham with other parts of the Bay and specifically Torbay Hospital was no longer required following successful lobbying for improvements to the number 13 service provided by Stagecoach.

While there have been teething problems with the Information Point located in the foyer of the Museum it has nevertheless drawn positive responses from the community and tourists since its introduction in 2018.

In the summer of 2018, an extensive review of the council's allotment provision was undertaken that led to recommendations for updates and improvements to the service and work began immediately on a long term project that is being undertaken in 2 phases. One of the early beneficiaries of the programme is the site at Mount Pleasant Road where mains fed water is being installed and the work is expected to be completed shortly.

The Council is undertaking a review of the Pannier Market following a year when successive managers struggled to transform its fortunes. The review includes investigating successful examples of this type of market, as the Council remains determined to maintain and develop the Pannier Market as an important feature for the benefit of our community and visitors. In the meantime, an agreement has been reached between a market trader and the Council for the temporary management of the market.

Cllr David Giles, 2018/19 Committee Chairperson

Community Services Committee

The Community Services Committee met regularly throughout the year during which time they dealt with amongst others: -

- Reviewing the Christmas lights and Fireworks of 2017 then putting forward ideas for 2018.
- Monitoring Torbay Councils asset list and making representation where appropriate.
- Maintaining contact with the Flood risk group.
- Keeping an ongoing review of the Signal as well as the Council's Web site.
- The committee also considers nominations for the Civic Award.

- Organised an event for the 100th Anniversary of WW1.

Cllr Paul Addison, 2018/19 Committee Chairperson

Evaluation Committee

The Evaluation Committee consists of the Chairperson of the Council, Vice Chairperson (who chairs this committee) and the Chairpersons of the other committees. Its role is to evaluate the overall performance of the Town Council and Committees.

One of the roles of the committee is to consider personnel issues. Once again this has been a major part of the work this year.

The workload of our officers has continued to increase for numerous reasons. These range from:

- many more people calling or visiting with queries that relate to Torbay Council;
- the management of the work of the lengthsman;
- implementing the decisions made by Councillors in committee meetings;
- supporting the Neighbourhood Forum and Shoalstone Pool C.I.C;
- allotments;
- projects such as Keep Brixham Beautiful and managing the Town Hall complex and the tenants.
- The Town Clerk continues to represent the Town Council at a number of external meetings primarily involving Torbay Council officers.

Funding has been included in the 2019/20 budget for the Town Council to increase the Deputy Clerks hours to full time and the Lengthsman's hours to one full time equivalent. Revised job descriptions for these 2 posts as well as for the Receptionist / Information Assistant and Buildings and Facilities officer were approved.

Another important role of the Evaluation Committee is the continued development, monitoring and reviewing of policies and procedures which the Council needs to have in place. We have considered, agreed and introduced an adoption policy, a grievance policy, a leave policy, maternity policy, and a paternity policy and have agreed a portable appliance testing (PAT) policy.

We have worked on Service Level Agreements for a range of organisations that the Council funds, including Brixham Does Care and Brixham Foodbank. We have agreed a Funding Agreement with Brixham Theatre C.I.O.

At each meeting members consider reports on training attended and agree what training Councillors and staff can attend.

Finally, and very importantly, we continue to monitor how we are doing overall as a council as outlined in the 2016 – 2019. Some targets have been achieved and others we are still working towards.

Cllr Rosemary Clarke, 2018/19 Committee Chairperson

Town Hall Sub Committee

The Town Hall Sub-Committee reports to the council's Finance & General Purposes Committee.

Its principle remit is to support and encourage use of the Town Hall, Scala Hall and Theatre as a community resource and to negotiate and agree leases for all of the council's tenants within the Town Hall complex.

The Committee meets approximately on a quarterly basis or on such occasion as a specific need arises.

The sub-committee also has a Regeneration Working Group which meets from time and reports back to members.

The Pannier Market is once again under new management and already new products have appeared in the Scala Hall and we look forward to its steady progress in the future.

Cllr Steve Clutterbuck, 2018/19 Committee Chairperson

Agendas, minutes and reports for all Council meetings are available to view on the Council website; www.brixhamtowncouncil.gov.uk

Council Working Groups

General

- In addition to the formal Committees, the Town Council has the option to form **working groups**. Each Working Group has its own Terms and Conditions.
- Working Groups have **no power** to make decisions but will consider the relevant matters in detail and update / make recommendations to the Town Council where appropriate.
- Working Groups are more informal than Committees and have the opportunity of co-opting people from outside the Town Council who have the relevant skills for the task set by the Committee.
- Once the evidence has been gathered, the Working Groups will produce a report to be submitted to the relevant Committee outlining details of the review process, evidence gathered, conclusions and subsequent recommendations.
- The Committee can then refer the report to Full Council asking them to consider the recommendations arising from the review.

The Working Group can gather evidence through a variety of ways, such as:

- written evidence
- oral evidence and interviews with external and internal witnesses
- site visits
- visiting other organisations - partners, user groups, other councils
- research
- holding public meetings to seek views on an issue

- talking to people who are affected by the issue

Budget

- A Working Group does not have delegated powers to spend money or apply for funding from external sources
- Each Working Group can submit a budget request to the Finance and General Purposes Committee in October each year for consideration

Allotment

Membership of this working group is made up of either the Town Clerk or Deputy Clerk or Administrative Assistant, two Town Councillors.

They facilitate the Finance and General Purposes Committee by reviewing the management of the allotments and reporting back to the Committee any recommendations for changes to

- The management of the allotments
- The allotment agreement
- The annual charges

Brixham Peninsula Neighbourhood Forum (BPNF)

Representative – Cllr J Stockman

The BPNF has continued to monitor and work with Torbay Council on the lead up to the referendum which took place on Thursday 2nd May. This plan has taken years to complete and is now in the final stages.

Community Healthcare Working Group

Representative – Cllr J Stockman

Their aim is to review the community healthcare within the Brixham Parish Boundary and to consider areas of concern that need addressing.

Their initial aim is to concentrate on mental health issues, and they have been working on initiatives that prevent people from falling into crisis. This has been done by working with emergency services, the community and local college.

Their objectives are:

- To engage with the community on matters relating to Community Care
- To identify areas of concern that are not currently being addressed within the community
- To consider policies to support improvements in the health, wellbeing and safety of the community
- To consider training requirements
- To consider appointing a Mental Health Champion
- To represent and support community issues on behalf of the community

- To work in accordance with Torbay Council's Health and Wellbeing Strategy
- To liaise with educational establishments and youth organisations in the interest of the young people of the town
- To prepare an annual budget request to the Finance and General Purposes Committee for consideration at their October meeting.
- Be realistic in what can be achieved

Town Emergency Plan

Representative: Cllrs P Addison and J Regan

Brixham Town Council have two nominated Councillors as a point of contact on the team and training sessions have been held for Councillors and volunteers on the flood plan. As well as this, the Council has purchased essential equipment for flood wardens.

Advice on what to do before, during and after a flood is on the Town Council website, along with an Emergency Telephone Directory that lists who does what during a flood and their emergency contact numbers.

Next Steps

Brixham Town Council has agreed to increase the Flood Plan to an Town Emergency Plan. They are working with Torbay Council to develop the plan.

The Town Council has allocated ear marked funds within the reserves in the event of a Town emergency. However, there is a need for volunteers to be part of this group. The group will assess the community skills and resources, promote and encourage new volunteers to join the team, work with Torbay Council's emergency planning team and identify key locations within the town as a safe place for people to shelter.

If you would like to get involved in the working group, please contact the Town Council.

Policy Working Group

Membership of this group is made up of The Clerk or Deputy Clerk and two Town Council representatives

The aim is to facilitate the Evaluation Committee by reviewing

- the adopted policies and reporting back to the Committee any recommendations for changes
- policy requirements and recommending new policies

Town Hall Regeneration

Plastic Working Group & Waste Working Group

These working groups have only recently been agreed. Terms of Reference will need to be agreed prior to recruiting volunteers.

Council Financial Information

Members' Allowances

Brixham Town Council ('the Town Council') in exercise of the powers conferred by the Local Authorities (Members' Allowances) (England) Regulations 2003 made the following scheme:

Brixham Town Council Members' Allowances Scheme whereby for each year a basic allowance shall be paid to each Councillor and a Councillor may elect to forego any part of his or her entitlement to an allowance under this scheme.

Allowances paid to Brixham Town Councillors for 2018 - 2019 were as follows:

R Clarke	£240.96
I Carr	£240.96
V Campbell	£240.96
J Regan	£240.96
J Wilbraham	£240.96

All other Councillors elected to forego their entitlement to an allowance.

2018/19 (Unaudited) Accounts

The budget categories and amounts were agreed in February 2018 to set the precept for 2018/19.

Financial Statement for year ending 31st March 2019

Receipts	2018/19
Precept	£280,852.00
Allotments	£4,625.83
Newsletter	£4,714.58
Projects	£20,884.73
Other income	£42,681.22
Town Hall	£64,748.33
Bank interest	£2,628.00
	£421,134.69
Payments	
Staff Salaries (Cost of Employment)	£86,808.31
General admin	£18,596.26
Insurance	£4,091.74
Members allowance	£1,200.80
Civic Service	£220.78
Courses & travel	£673.69
Grants & Community Events	£15,810.84
Newsletter	£10,785.45
Projects	£27,589.44
Seasonal Display	£23,506.42
Allotments	£3,180.94
Audit	£1,330.00
Town Hall	£46,049.31
Election	£0.00
Rates & utilities	£26,182.53
Shoalstone	£33,912.75
Information Point	£4,877.14
	£304,816.40

Surplus for the year	£58,842.95
General fund b/fwd	£260,980.94
General fund c/fwd	£319,823.89

The accounts are audited by the internal Auditor, IAC Audit and Consultancy Ltd and the annual return is submitted to the external auditor. The accounts are then advertised as available to view in the Town Council office.

Budget set for 2019/20

	Expenditure	Income	Budget 2019/20
<i>General Administration</i>			
Audit	£2,500.00		
Bank Charges	£92.00	£1,000.00	
Civic Award	£100.00		
Civic Service	£0.00		
Courses	£800.00		
Election Expenses	£0.00		
Information Technology	£1,850.00		
Meetings	£1,900.00		
Member Allowance	£2,250.00		
Newsletter	£11,800.00	£4,000.00	
Noticeboards	£0.00		
Post and Carriage	£500.00		
Professional Fees	£1,000.00		
Public Notices	£0.00		
Salaries: Cost of Employment	£145,000.00		
Stationery	£2,000.00		
Subscriptions	£8,500.00		
Travel	£400.00		
	£178,692.00	£5,000.00	£173,692.00
<i>Community Projects</i>			
Brixham Does Care	£17,000.00		
Brixham Heritage Museum	£10,000.00		
General	£5,000.00		
Theatre	£0.00		
Youth Genesis	£8,680.00		
Community Bus	£0.00		
Foodbank	£2,000.00		
Town Hall Regeneration	£10,000.00		
	£52,680.00		£52,680.00

Council Services

Lengthsman

Equipment / Materials	£5,000.00		
Vehicle Insurance / Maintenance	£1,500.00		
Salary: Cost of Employment	£21,000.00		
	£27,500.00	£2,200.00	£25,300.00

Information Point

Salary: Cost of Employment	£16,500.00		
Office Supplies	£1,500.00		
Kiosk	£0.00		
	£18,000.00	£1,800.00	£16,200.00

Expenditure **Income** **Budget
2019/20**

Premises

Town Hall:	£0.00		
Health & Safety / Fire Prevention / Scheduled Inspections	£16,000.00		
Insurance	£4,500.00		
Rates	£12,000.00		
Repairs and Renewals	£17,500.00		
Service Level Agreements	£3,000.00		
Utilities	£25,000.00		
	£78,000.00	£70,000.00	£8,000.00

Community and the Environment

Allotments	£3,500.00	£4,000.00	
Community Events	£10,000.00		
Grants	£14,000.00		
Seasonal Displays	£20,000.00	£2,000.00	
Shoalstone Pool	£10,000.00		
	£57,500.00	£6,000.00	£51,500.00

Total Budget	£412,372.00	£85,000.00	£327,372.00
Less Reserves			£10,000.00
2019 / 20 PRECEPT			£317,372.00

Grants, Community Projects and Community Events

Grants have been given to:

Group	Amount	Project Details
Brixham Foodbank	£500.00	Support with rent and supplies.
Brixham Junior Sailing Club	£1,000.00	Additional dinghy to support new members
Mr C Myers	£520.00	Support with equipment aim compete in Olympics
Community Healthcare Working Group	£360.00	Supporting working group/volunteers/training
Brixham in Bloom	£50.00	Supporting Judging day (transport/refreshments)
All Saints	£220.00	Annual clock maintenance
Brixham Theatre CIO	£1,000.00	Supporting insurance costs
Friends of The Vigilance	£5,000.00	Supporting a larger bid by Friends of Vigilance
	£8,650.00	
Grant Budget	£15,000.00	
Balance	£6,350.00	

Community Projects funding has been given to:

Group	Amount	Project Details
Brixham Does Care	£17,000.00	Support towards the cost of their expenditure
Brixham Heritage Museum	£15,000.00	Support towards the cost of their expenditure
Brixham Theatre	£6,000.00	Support for first year of tenancy
Youth Genesis	£8,680.00	Support for youth services in Brixham
Town Council projects	£2,354.44	Various small projects
Brixham Future	£1,000.00	D Day
	£50,034.44	
Budget	£71,680.00	
Balance	£21,645.56	

Community Events funding has been given to:

Group	Amount	Project Details
BrixFest	£3,700.00	Support for their event
WW1 Tea Dance	£551.89	
Brixham Pirates	£5,000.00	Support for their event
	£9,251.89	
Budget	£10,000.00	
Balance	£748.11	

Council Assets

Brixham Town Hall

Brixham Town Council acquired the Town Hall in July 2012. Since this time, the Town Hall has seen many changes with tenants and décor. The Town Council moved offices from the Old Police House in November 2017 and are now based on the first floor of the Town Hall. The offices can be accessed either via the front stairs or the lift.

There are rooms and offices available to hire. The Town Hall also boasts a Function Room which is used as the Theatre Bar and Brixham Does Care café as well as the Scala Hall which has a capacity of up to 200 people. Details of all of our rooms are available on our website or in our quarterly newsletter.

In addition to these rooms, the Town Hall has a stunning Theatre where a variety of performances takes place throughout the year. The Theatre is managed by Brixham Theatre CIO (Charity Incorporated Organisation) who have a number of performances lined up in this much-loved facility. For more information about the Theatre and forthcoming performances, please visit www.brixhamtheatre.uk.

Allotments

The Town Council undertakes the administration and monitoring of the allotment gardens. Brixham Town Council has a policy of 'one person one plot' to enable those on the waiting list to more readily get an allotment. The Stoney Park Allotment Association works closely with the Town Council with regard to waiting lists and availability.

All Town Council allotment gardens are monitored regularly, and plot holders who are not cultivating their plots adequately are contacted to ensure that no plot falls below standard or into disuse.

There are five Town Council run allotment gardens in Brixham:

1. Dixon's Land
2. Wall Park
3. Drew Street
4. Mount Pleasant
5. Penn Lane

Council Projects and Services

Town Lengthsman

What is a Lengthsman?

The modern Lengthsman scheme is the re-incarnation of an old concept – a locally employed person to carry out maintenance tasks identified by the local community as important. It enables an enhanced local service with local priorities. The work may be expanded to tackle other small-scale maintenance work, either directly or jointly with the local community.

Our Lengthsman service is going from strength to strength. They are out in our Town clearing litter, cutting grass, clearing weeds and pruning hedges. If you have any work

requests, please contact the Council office with the details. Unless the request is urgent, it will be put on the work schedule and dealt with in a timely manner.

Please note: It is not the intention for Brixham Town Council to take over from TOR2, but to supplement the work that they do ensuring that Brixham remains clean, tidy and welcoming to not just visitors, but locals too.

Keep Brixham Beautiful

Brixham Town Council hold a series of community litter picking events throughout the year to help keep Brixham Beautiful. The first event took place on Saturday 6th April and coincided with The Great British Spring Clean 23rd March to 23rd April 2019. The event took place in the Summercombe with Furzeham ward.

Further events are scheduled for Saturday 21st September 2019 and Saturday 11th January 2020.

Litter picking equipment will be provided by the Town Council (pickers, gloves, bags and Hi visibility vests)

If you wish to join the Town Council Office at the next event, please register by calling 01803 859678 or emailing info@brixhamtowncouncil.gov.uk. For further details, please visit our website to view the Volunteers Guidance Pack.

Information Point

This service was launched in June 2018 and was situated inside the Heritage Museum on New Road. It has subsequently moved into the Town Council Office, which houses an interactive kiosk and information leaflet stand.

The kiosk is full of information that will help locals and visitors alike, from providing links to various pages on the Torbay Council website to finding suitable accommodation or somewhere to eat.

In addition, our member of staff will be more than happy to assist with your enquiry.

Lanterns, Lights and 'luminations

This event takes place at the end of November. It has grown from the early years where there was a wonderful correlation with local schools performing under the Old Fish Market to an event that attracts thousands of people into Brixham. This project includes the planning and close monitoring of the Christmas lights and its budget, to the event itself where a large lantern parade takes place.

The theme is recycling, and all entrants are encouraged to make their lanterns from products that would normally be put out for the weekly recycling collection ensuring that the lantern parade is unique, just like Brixham!

Shoalstone Pool

In April 2014, Brixham Town Council signed an agreement with Torbay Council to ensure that the jewel in Brixham's crown continued to be enjoyed by locals and visitors. The

agreement includes Shoalstone Pool and surrounding areas including the green, toilets and car park. However, it excludes the kiosk and sea wall.

Since then a management company has been set up called Shoalstone Pool Community Interest Company (CIC) to manage and run the Shoalstone complex. The Directors of this company are volunteers and work tirelessly to ensure the pool complex is clean, maintained and safe for everyone all to enjoy.

Whilst Brixham Town Council sets aside a budget for Shoalstone Pool CIC, this does not meet their overheads and they rely heavily on income from the car park as well as generous donations.

Since taking over Shoalstone, Brixham Town Council has employed Torbay Council to enforce the car park. In 2019 Brixham Town Council and Torbay Council reached an agreement to allow Shoalstone Pool CIC to utilise the overflow car park.

Council Communication

The Brixham Signal

The newsletter is produced by the Town Council, issued quarterly and is delivered by Royal Mail. The deadline for submission of articles and information is one month prior to the publication dates of 1st of January, April, July and October. Articles, non-political, should be no more than 250 words and can be submitted by any community group in Brixham. Articles and letters are welcome but would be subject to space and editorial control for publication.

A copy of the newsletter is also available on our website and there are a small number of spare copies kept in the Town Council office.

Social Media

There are a number of ways to keep up to date with Brixham Town Council's activities through Social Media. We have of course an excellent website where you can view all agendas, minutes and reports for each of our meetings.

The website boasts facilities such as the Community Events Diary and Community Organisations Listings. All groups are actively encouraged to use these facilities to ensure their events or groups have the correct information available.

The Town Council also has Facebook, LinkedIn and Twitter sites giving notification of forthcoming meetings and events.

Town Council Contacts

Brixham Town Council, Brixham Town Hall, New Road, Brixham TQ5 8TA

Web site:	www.brixhamtowncouncil.gov.uk
Email:	info@brixhamtowncouncil.gov.uk
Tel:	01803 859678
Officers:	Tracy Hallett, Town Clerk Linda McGuirk, Deputy Town Clerk Clare Lewandowski, Administrative Assistant

	Kerry Binmore, Receptionist and Information Assistant Chris Davis, Town Lengthsman Jon Mercer, Town Lengthsman
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2019/20 Town Councillors:

	Address	Telephone No.	Email address	Ward
Paul Addison	68a Pillar Avenue, Brixham TQ5 8LB	07812 854765	paul.addison @brixhamtowncouncil.gov.uk	Furzeham with Summercombe
Ian Carr	27 Station Hill, Brixham TQ5 8BN	07411 441469	ian.carr @brixhamtowncouncil.gov.uk	St Peter's with St Mary's
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