



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

17th January 2020

Dear Councillors

You are invited to attend a meeting of **Town Hall Committee**, which will be held in the **Furzeham Room of Brixham Town Hall** on **Friday 24th January 2020** commencing at **10:00am**

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 10.00am to 10.10am residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Agenda

1. Opening of the Meeting

2. Apologies

To receive apologies and to approve reasons for absence.

3. Declarations of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

4. Minutes

To consider the approval of the minutes of the last meeting of the Town Hall Committee held on 1st November 2019.

5. Maintenance

To hear an update from the Building and Facilities Officer on maintenance carried out since the last meeting and to consider and agree the following:

a) Gutter Clearing Equipment

6. Tenants & Hirers

- a) To hear and consider any Town Hall issues from Tenants
- b) To discuss and consider improving advertising rooms for hire within the Town Hall complex (Report 07-2020)
- c) To review the Hire Charges and Terms and Conditions (Report 07-2020)

7. Town Hall Regeneration

- a) To hear an update from the working group.

8. Rear access lane right of easement

To hear an update on right of easement application

9. Date of next meeting

Date of the next meeting 28th February 2020

10. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

17th January 2020

Committee Members:

Councillors P Addison, I Carr, V Fitzgerald, D Giles, E Hoggart, A Massey (C) & J Regan (VC)