

Planning and Regeneration Committee

1. Delegated powers to comment on planning applications placed before it, within Brixham Town and adjacent areas and respond on behalf of the Town Council, to all consultations by Torbay Council in relation to planning applications.
2. Members of the Committee may vote on resolutions put to the Committee. All Councillors may attend and contribute to the meeting.
3. Members of the public, officers and Torbay Council officers may speak to planning applications during the meeting without the requirement to suspend Standing Orders. The time allowed for a member of the public to speak to an application is five minutes. NB Members of the public who wish to speak on items on the agenda other than planning applications being considered must do so prior to the commencement of the meeting in accordance with standing orders.
4. In the case of applications deemed by the Chairperson of the Planning and Regeneration Committee, Brixham Council and the Town Clerk to be contentious, a Full Council meeting will be called.
5. Nominate speakers to represent Brixham Town Council at Torbay Council Planning Committees.
6. To have Delegated Powers to comment on Licence applications.
7. To have Delegated Powers to comment on Tree Works applications.
8. Highway matters: monitor the condition of highways, pavements, lighting, signs and street names. Report matters of concern to Torbay Council.
9. To consider development plans (e.g. County Structure Plan, Torbay Council's Local Plan and the Brixham Peninsula Neighbourhood plan) and other development related consultation documents and to respond, on the Council's behalf, as appropriate.
10. To seek to ensure a maximum of three representatives of the BPNF attend the Planning and Regeneration Committee to assist the committee in implementing the adopted plan and agree a formal response to the local authority for all large applications. Those members to have been working group representatives of the BPNF historically and their role is to assist the Council in relation to the content of the neighbourhood plan and to draw to the committee's attention any relevant planning applications which it considers requires representations on. Their role is to also update the committee including support on strategic matters related to the refresh of the neighbourhood plan and local plan. The three additional members will not be counted as part of the quorum of the Planning and Regeneration Committee.

11. To be the first port of call for Regeneration in Brixham, with regard to consultation with the Strategy group, and any other stakeholder groups and to receive reports back to the Planning and Regeneration Committee.
12. To consider and make recommendations to the Council on any matter relating to planning consultation processes.
13. If a Councillor is unable to attend the Planning and Regeneration Committee meeting, the Councillor should immediately advise an Officer and give written, comments and recommendations for any site visits already undertaken. The Officer should then reallocate any unvisited assigned application to an alternative member of the Planning Committee.
14. Membership to be 7 Councillors including the Chairperson and Vice Chairperson and with a quorum of 4 Members, to be appointed annually.
15. Chair and Vice Chair to be elected at the first meeting of the Committee after the Council's annual meeting. If the Committee Chairperson is not able to attend the Vice Chairperson shall preside.
16. To meet once a month, a week prior to the Torbay Council Planning Committee meetings. The Agenda to be published with items to be discussed listed 3 clear days in advance of the meeting.
17. Minutes to be taken and distributed to all Brixham Town Councillors (BTC). Minutes to be agreed at the next Committee meeting.
18. The Town Clerk, Deputy Town Clerk or Administration Assistant is to administer the Committee and undertake any correspondence required.