



# Brixham Town Council

## Minutes of the Virtual Meeting of Brixham Town Council held on Microsoft Teams on 21<sup>st</sup> April 2020 at 2.00pm

<b>Present</b>	Cllrs P Addison, I Carr, V Fitzgerald, D Giles, R Haddock, E Hoggart, S Laurie, A Massey, M Morey, J Regan, J Stockman and S White
<b>In attendance</b>	Tracy Hallett, Town Clerk, Linda McGuirk, Deputy Town Clerk and 4 members of the public.
<b>Welcome</b>	Cllr Giles welcomed members of the public to the meeting.
<b>Public Time</b>	

<b>20029</b>	<b>Apologies for absence through the Clerk</b> None.
<b>20030</b>	<b>To confirm and sign the minutes as a true record of the meetings held on 20.02.20</b> The minutes of 20.02.20 were <b>resolved</b> as a correct record. This was a virtual meeting, therefore minutes will be signed as soon as Government guidance allows.
<b>20031</b>	<b>Declarations of Interest</b> None.
<b>20032</b>	<b>Galmpton residents' group request to adopt a red telephone kiosk on their behalf.</b> Members had been provided with background information as part of their agenda packs:  The local history group and Galmpton Residents Association are both keen to adopt the phone box located in Galmpton. However, according to BT's criteria, they are not eligible. They have therefore requested that the Town Council adopt it on their behalf.  It was <b>resolved</b> to support the resident's group. The Town Council to arrange for an agreement to be signed prior to an application being submitted to BT. This is to ensure that the Town Council is not out of pocket or held accountable for the telephone box.
<b>20033</b>	<b>Time and Tide Bell</b> Members had been provided with background information and recommendations as part of their agenda packs:  The F&GP committee previously granted them £3,700. During the meeting they discussed the need to find an organisation to adopt the bell.

	<p>Since the grant, the group approached the Town Council to ask if they would consider adopting the bell. The type of metal used means that the maintenance of the bell is believed to be very low. The main cost to the Council will be the insurance. There is also an opportunity for the Town Council to work with a local organisation who may wish to look after the bell, but not want the liability of the owning it. In either respect, the impact to the Town Council's workload would be minimal. If no organisation is found, the Town Lengthsman would be given the role to regularly check on the bell.</p> <p>Prior to the lockdown the Time and Tide Bell Brixham group were seeking approval from Torbay Council to install the bell at Breakwater Beach. It is hoped that the bell will be installed in July 2020.</p> <p>It was <b>resolved</b> to adopt the Time and Tide Bell subject to a satisfactory response to the insurance cover and to seek a local organisation who may wish to look after the bell on behalf of the Council.</p>
<p><b>20034</b></p>	<p><b>Financial payment</b> Members were reminded that Full Council have already approved the purchase of the lift.</p> <p>The agreement entered into with Kone stipulates payment of 50% upfront and 50% at completion. This payment is for the 50% upfront costs.</p> <p>It was <b>resolved</b> to make payment of the invoice.</p>
<p><b>20035</b></p>	<p><b>Policies, to consider adopting the following policies</b></p> <ul style="list-style-type: none"> <li>• <b>Social Emergency Fund</b> This fund will require a virement from the Grants and the Community Events budget to provide a total budget of £26,500 to support community groups / organisations to help the vulnerable in the community.</li> <li>• <b>Emergency Scheme of delegation</b> As a result of the Coronavirus Bill 2020 and associated Government Restrictions Brixham Town Council delegate authority to the Town Clerk in consultation with the Chairperson and / or Vice Chairperson, or in either of their absences the relevant Committee Chairperson, to take actions necessary to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus. The policy will be reviewed in three months.</li> </ul> <p>Members considered both policies and it was <b>resolved</b> to adopt both policies.</p>
<p><b>20036</b></p>	<p><b>Brixham Peninsula Neighbourhood Plan (BPNP)</b> Members were advised that Council's insurance company have advised that the representative acting on behalf of the Council will be covered under the Council's insurance and the representative has</p>

	<p>been advised accordingly. However, this has not allayed fears and they have asked the Town Council to sign an indemnity agreement.</p> <p>It was <b>agreed</b> to lift standing orders to allow a representative of the Neighbourhood Forum to speak to members.</p> <p>It was <b>agreed to</b> reinstate Standing Orders.</p> <p>The Town Clerk urged members to air on the side of caution. The recommendation provided to Councillors as part of the agenda pack was:</p> <p>To agree in principle that the Town Council should sign an indemnity agreement. However, the Town Council should appoint their Solicitors to draft an indemnity agreement that ensures that both parties have the necessary indemnity.</p> <p>Members raised concerns regarding the timescale for BTC solicitors to create a new indemnity agreement and <b>resolved</b> to progress with the indemnity agreement produced by the forum representative, providing a satisfactory response is received from the Council solicitors that the document is fit for purpose and protects both parties.</p>
<p><b>20037</b></p>	<p><b>Date of next meeting</b></p> <p>It was noted that the current meeting schedule has been relaxed and that during the COVID-19 crisis meetings will be called as and when required. The normal statutory timescales for calling meetings will be adhered to.</p>
<p><b>20038</b></p>	<p><b>Items for future agendas</b></p> <p>Members were requested to email any agenda requests to the Town Clerk.</p>

Item	Reason	Proposed by

The meeting closed at 15.30pm

Chairperson ..... Date.....