



Brixham Town Council

Minutes of the Virtual Meeting of Brixham Town Council held on Microsoft Teams on 2nd June 2020 at 2.00pm

Present	Cllrs P Addison, I Carr, D Giles, R Haddock, E Hoggart, S Laurie, A Massey, M Morey, J Regan and J Stockman.
In attendance	Tracy Hallett, Town Clerk, Linda McGuirk, Deputy Town Clerk and 1 member of the public.
Welcome	Cllr Giles welcomed members of the public to the meeting.
Public Time	

20039	Apologies for absence through the Clerk. Apologies received from Councillor S White.
20040	To confirm and sign the minutes as a true record of the meetings held on 21.04.20 The minutes of 21.04.20 were resolved as a correct record. This was a virtual meeting; therefore, minutes will be signed as soon as possible after the meeting.
20041	Declarations of Interest None.
20042	Chairperson and Vice Chairperson It was noted that Cllrs Regan and Giles have agreed to stay in post as Chair and Vice Chair until the annual meeting in May 2021 or until in person meetings can take place, whichever is sooner. Cllr Giles updated members that since making the decision he has become unsure that he wishes to continue as Vice Chair and advised that he would inform the Town Clerk of his decision.
20043	Review and adopt the following policies As there were no changes to the documents members resolved to adopt the following policies, subject to a minor amendment to the Code of Conduct: a) Code of Conduct Amendment to first line, change " <i>This code applies to you</i> " to " <i>This code applies to all members of Brixham Town Council.</i> " b) Standing Orders c) Temporary Coronavirus Amendments to Standing Orders d) Financial Regulations e) Financial Risk Management Register f) Internal Financial procedure g) Committee Terms of Reference

20044	<p>Internal Auditor It was resolved to appoint IAC Audit and Consultancy Ltd for the financial year 2020/21.</p>
20045	<p>Calendar of meetings for 2020/21 It was resolved to adopt the calendar of meetings.</p>
20046	<p>Insurance Members discussed and considered the insurance renewal for the year 2020/21 and resolved to renew the insurance on a three-year term with a virement of the overspend to come from the rates budget, which has come in under budget.</p>
20047	<p>To consider recommendations from the Evaluation Committee to adopt the following policies:</p> <p>a) Lone working It was resolved to adopt the Lone Working Policy.</p> <p>b) Driving Policy It was resolved to adopt the Driving Policy.</p> <p>c) Strategy Plan 2020-2023 It was resolved to defer the adoption of the Strategy Plan 2020-2023 until such time that a face to face meeting can take place to allow a further debate.</p>
20048	<p>Date of next meeting The next Virtual Full Council meeting is scheduled for the 25th June 2020 at 2pm.</p>
20049	<p>Emergency item: To discuss and consider the impact to Brixham residents on the loss of the Country Bus service, routes 14, 15 and 16.</p> <p>Members discussed the proposed reduction in bus services across Brixham by both Country Bus and Stagecoach and raised concerns about the timeline set by the bus service provider and the loss of public transport for parts of the community.</p> <p>It was resolved to:</p> <ol style="list-style-type: none"> 1. Contact the local MP, Mr Anthony Mangnall, to gain his support. 2. Contact Torbay Community Development Trust to discuss areas where a bus service doesn't exist. 3. To request Torbay Council includes the Town Clerk in all future meetings with the bus service providers. 4. Carry out a questionnaire on the Town Council social media sites, website and in the July edition of the Signal newsletter. <p>Councillor Morey abstained from voting.</p>
20050	<p>Items for future agendas Members were requested to email any agenda requests to the Town Clerk.</p>

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Item	Reason	Proposed by

The meeting closed at 15.14pm

Chairperson Date.....