



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

01803 859678 info@brixhamtowncouncil.gov.uk

Town Clerk: Mrs Tracy Hallett

2nd October 2020

Dear Councillors

You are invited to attend a meeting of **Brixham Town Council**, which will be held on ZOOM on **Thursday 8th October 2020** commencing at **2pm**.

Please contact the Town Council to obtain the Zoom Meeting ID and Password

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 2pm to 2.15pm residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Agenda

1. Opening of the Meeting

2. Apologies

To receive apologies and to approve reasons for absence

3. Minutes

To consider and approve the minutes dated 3rd September 2020

4. Declaration of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

5. Resolution proposed by Cllr Giles and seconded by Cllr Regan

- a) That the members of Brixham Town Council wish to express thanks to the Town Clerk and her staff for all of the hard work and dedication that they bring to their roles on behalf of the community and to assure them all of our ongoing support.
- b) To consider whether Brixham Town Council as a corporate body should sign the Change.org petition to support a change in the law to protect Town & Parish Council Clerks from bullying & Harassment.

6. Car Park Management

To discuss and consider a car park management agreement (Report 29/2020)

7. Shoalstone Pool CIC

To discuss and consider a request from Shoalstone Pool CIC (SPL CIC): to provide a letter of assurance to the Charitable Aid Foundation that any funds passed to the

Town Council in the event of the dissolution of SPL CIC, would be earmarked specifically for the pool should SPL CIC no longer exist, or if the pool no longer existed, for some charitable benefit in the community.

8. Brixham Peninsula Neighbourhood Forum

To discuss and consider a request from Brixham Peninsula Neighbourhood Forum:

To request the Town Council authorise the Forum Chairman and Vice Chairman in consultation with the Working Group, to allocate monies up to the fullest extent of the Forum budget held by the Town Council, for the purposes of defending the Inglewood Inquiry. This to specifically include obtaining a professional person, potentially with a planning background, to provide advice and project manage the process.

9. Committee Membership

To discuss and consider Committee Membership vacancies

10. Emergency Social Fund

To review the Emergency Social Fund

11. Community Bus Network

To hear an update

12. Community Recovery Plan

To hear an update

13. Torbay's Resource and Waste Strategy Consultation

To discuss and consider Torbay Council's consultation and the impact it will have on residents (Resource and Waste Strategy Consultation)

14. Telephone and Broadband

To discuss and consider changing the Town Council's telephone and broadband provider (Report 30/2020)

15. Town Lengthsman

To hear an update on the Gardening Assistance Scheme

16. Co-option

To discuss and consider co-opting to fill the two vacancies if an election is not called.

17. Date of next meeting

Date of next meeting to be 19th November 2020

18. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item

19. Exclusion of Public and Press

To agree that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20. Minutes

To consider and approve the confidential notes of the extraordinary Full Council meeting dated 15th September 2020.

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

2nd October 2020

Meeting Protocol

- All Councillors will receive an invite to attend an ZOOM meeting.
- At least 10 minutes prior to the meeting commencement time, they are advised to click on the link within the calendar entry and join the meeting.

Access to Documents

- The agenda and supporting documents will be available on the Town Council's website.
- All members will receive an electronic version in the usual manner.
- Paper copies of the agenda only will sent to the Chairperson and any other Councillor on request.

Access for Members of the Public

Members of the public can join the meeting by requesting the Meeting ID and Password from the Town Council. Anyone attempting to join the meeting will be placed in a lobby until such time that the Town Clerk invites them to join the meeting.

Meeting Arrangements

- At the start of the meeting, the Town Clerk will check attendees and note members of the public / press attending.
- All attendees are advised to ensure their microphones are turned off, unless they are speaking. This prevents background noise which can be disruptive during the meeting. The Town Clerk will monitor this and will be able to turn off microphones where necessary.
- Members are advised to ensure their video is on.
- Members of the public will have an opportunity to address the Council between 2pm and 2.15pm.
- If addressing the Council, members of the public are advised to ensure their video and microphone are turned on. To ensure the Town Clerk is aware that a member of the public wishes to address the Council, please type your name in the meeting chat section of ZOOM.
- Once the Council meeting commences, members of the public can continue to listen / observe to the proceedings of the meeting.
- All attendees are reminded that only one person can speak at any one time. Interruptions will cause further delays in the meeting, with the Clerk having to ask the speaker to repeat.
- If Members wish to speak, they are advised to raise their hand. Members are advised NOT to speak until they are invited to do so.