



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

15th October 2020

Dear Councillors

You are invited to attend a meeting of the **Finance and General Purposes Committee**, which will be held via **ZOOM** on **Wednesday 21st October 2020** commencing at **2pm**. The business that is to be transacted at this meeting is set out below.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 2pm to 2.10pm residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

Agenda

1. Opening of the Meeting

2. Apologies

To receive apologies and to approve reasons for absence

3. Declarations of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

4. Minutes

To consider the approval of the minutes of the last meeting of the Committee on 04.03.20

5. Meeting Schedule

To agree a meeting schedule

6. Accounts for Payment

To endorse the accounts paid by BACS and agree the accounts to be paid as set out in the Expenditure Transaction Approval List

7. Financial Budget Comparison

To note the Financial Budget Comparison for the period ending 15th October 2020

8. Reserves

To discuss the 2020/21 Reserves.

9. Budget

To discuss and consider the draft 2021/22 budget

10. Date of next meeting

To note the date of the next meeting which is to be confirmed

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

15th October 2020

Committee Members:

Councillors P Addison, I Carr, D Giles, R Haddock (reserve), E Hoggart & A Massey