



# Brixham Town Council

First Floor, Brixham Town Hall,  
New Road, Brixham, TQ5 8TA

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**Town Clerk: Mrs Tracy Hallett**

5<sup>th</sup> November 2020

**Dear Councillors**

You are invited to attend a meeting of the **Finance and General Purposes Committee**, which will be held via **ZOOM** on **Wednesday 11<sup>th</sup> November 2020** commencing at **2.30pm**. The business that is to be transacted at this meeting is set out below.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 2.30pm to 2.40pm residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

## Agenda

- 1. Opening of the Meeting**
- 2. Apologies**  
To receive apologies and to approve reasons for absence
- 3. Declarations of Interest**  
In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.
- 4. Minutes**  
To consider the approval of the minutes of the last meeting of the Committee on 21.10.20
- 5. Accounts for Payment**  
To endorse the accounts paid by BACS and agree the accounts to be paid as set out in the Expenditure Transaction Approval Lists
- 6. Financial Budget Comparison**  
To note the Financial Budget Comparison for the period ending 4<sup>th</sup> November 2020
- 7. Asset List**  
To review the Town Council list of assets
- 8. Budget**  
To discuss and consider the draft 2021/22 budget

**9. Date of next meeting**

To note the date of the next meeting which is to be confirmed

Signed

*Tracy Hallett*

Town Clerk to Brixham Town Council

5<sup>th</sup> November 2020

**Committee Members:**

**Councillors P Addison, I Carr, D Giles, R Haddock (reserve), E Hoggart & A Massey**