

## Brixham Town Council

<b>Report No:</b>	41-2020		
<b>Report Type:</b>	Public		
<b>Title:</b>	Town Hall Maintenance		
<b>To:</b>	Town Hall Committee	<b>Date:</b>	08.12.20
<b>Contact Officer:</b>	Administration Assistant	Simon Hiatt	
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### **Purpose of Report**

To discuss and consider maintenance works to be carried out within the Town Hall.

### **Agenda Item 7 (a)**

CCTV

#### **Works Required**

CCTV replacement and re-site to allow for the existing 12 cameras on the downstairs system and re-siting the recorder to the upstairs main office and adding 2 office cameras.

Cost: £1,340.99 + VAT

#### **Recommendation**

To proceed with the works detailed above.

### **Agenda Item 7 (b)**

Emergency Lighting

#### **Works Required**

To replace 10 x failed Emergency Light Bulkheads

To replace 1 x failed Exit Box

To replace 2 x failed 2D Emergency Lights

To replace 1 x 5' Emergency Lights

Cost including labour £970.00 + VAT

#### **Recommendation**

To proceed with the works detailed above.

### **Agenda Item 7 (c)**

Handrail in the Rotunda

#### **Works Required**

To supply and fix steel tubular handrail to the inside of the winding staircase. Replace the copper pipe with steel tube and replace the timber supports with steel post.

Cost £1,385.00 + VAT

**Recommendation**

To proceed with the works detailed above.

**Agenda Item 7 (d)**

Lift

**Works Required**

The lock on the controller was found to be damaged beyond repair. The engineer to attend site, remove the old lock and replace.

Cost £468.23 + VAT

**Recommendation**

To proceed with the works detailed above.