



Brixham Town Council

Minutes of the Virtual Meeting of Brixham Town Council held on Zoom on 17th December 2020 at 2.00pm

Present	Cllrs P Addison, D Blakemore, D Borthwick, D Giles (VC), R Haddock, D Hannaby, E Hoggart, S Laurie, S Leech, A Massey and J Regan (C)
In attendance	Tracy Hallett, Town Clerk, Linda McGuirk, Deputy Town Clerk and one member of the public.
Welcome	Councillor Regan opened the meeting.
Public Time	A representative of Shoalstone Pool CIC (SPL CIC) advised members of a planned change of use for two of the car park spaces located at the entrance to the Shoalstone car park. Explaining that the spaces generate very little income from pay and display visitors. It is proposed to make them available as permanent long term rental spaces.
20126	Apologies for absence through the Clerk. None received.
20127	To confirm and sign the minutes as a true record of the meetings held on the 26th November 2020. The minutes of the 26 th November 2020 were resolved and signed as a correct record.
20128	Declarations of Interest None.
20129	Requests for Dispensation Cllr Leech has requested dispensation regarding all matters concerning Youth Genesis as he is directly employed by them as a Project Co Ordinator. Youth Genesis are an organisation that currently receives funding from the Council. Members discussed the request and resolved to grant Cllr Leech dispensation to speak and vote on matters regarding Youth Genesis excluding financial matters where Cllr Leech will be asked to leave the room.
20130	Policies Members discussed and considered the following policies as recommended by the Evaluation Committee: a) Scheme of Delegation It was resolved to adopt the Scheme of Delegation commencing in May at the Annual Meeting. Preparation work should continue to ensure the Council's policies, procedures and processes are in line with the new scheme. b) Planning Applications Policy

	<p>It was resolved to adopt the Planning Applications Policy subject to the following changes:</p> <p>Garage conversions into habitable spaces will be considered by the Planning and Regeneration Committee and not by email.</p> <p>Page 3 wording amended from 'to be decided at Planning Committee' to 'to be considered at the planning & Regeneration Committee' and 'to be decided by email' to 'to be considered by email'.</p>
<p>20131</p>	<p>Town Hall Committee Report</p> <p>Members discussed and considered the following recommendations received from the Town Hall Committee.</p> <ul style="list-style-type: none"> a) To scrap the existing business plan but ensure any re-usable information is retained. b) Disband the existing working group and set up a new one with new terms of reference to be determined by the Town Hall committee at the first meeting of the new year. The new working group will look at all aspects including the implications of any sale of (all or part) of the building while protecting the rights of the tenants. c) Request the planning consultants provide a detailed report on the planning application for the Old Police House to the Council <p>Members discussed the Town Hall regeneration project. Cllr Haddock raised concerns at the recommendation to scrap the existing business plan.</p> <p>The Clerk advised members that the Planning Officer is not responding to the Architect's request for an update on the planning application relating to the Old Police House. Members discussed the option of submitting an appeal against Torbay Council for non-determination of the application within the statutory timescale.</p> <p>It was resolved to remove (a) and (c) and progress with (b). It was further agreed the Business Plan remains unadopted and that the Council will not be bound by anything contained in the plan. The new working group will decide what parts of the plan are recoverable.</p>
<p>20132</p>	<p>Community Transport (Report 40-2020)</p> <p>Cllr Giles provided members with an update on the Community Transport situation and asked the Clerk to clarify whether the agreed joint letter on behalf of Torbay Council and BTC had been sent. The Clerk advised the draft letter has been sent to Torbay Council and we are awaiting confirmation that they are happy with the wording.</p> <p>Cllr Hoggart advised the Torbay Council Officer had been extremely helpful and she remains hopeful that services won't be cut in April. Further adding that this is an important part of the COVID-19 Recovery Plan.</p>
<p>20133</p>	<p>Emergency Item Shoalstone Pool</p> <p>Members discussed the information provided at the opening of the meeting by the SPL CIC representative.</p>

	<p><i>It was agreed to suspend standing orders to allow the representative of SPL CIC to speak.</i></p> <p>It was resolved to support Shoalstone Pool CIC in their management of the car park. It was further agreed that the Town Council should allow Shoalstone Pool CIC to manage the complex without too much intervention from the Council.</p> <p><i>It was agreed to re instate standing orders.</i></p> <p>Cllr Haddock and Hoggart jointly congratulated and thanked SPL CIC for their exemplary management of the pool. The regular meetings that both have attended on behalf of BTC have proved invaluable</p> <p>The Clerk advised members that the Evaluation Committee will need to review the current management agreement and agree new terms between SPL CIC and BTC.</p>
20134	<p>Date of next meeting It was noted the next meeting is scheduled for 21st January 2021 at 2pm.</p>
20135	<p>Items for future agendas Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.</p>

Item	Reason	Raised by
Gardening Assistance Scheme	To hear a progress report	Cllr Giles
Solar Powered bins		Cllr Giles
Community Transport	To hear a progress report	Cllr Giles
Community recovery	To hear a progress report	Cllrs Giles/ Hoggart
Red telephone boxes	To hear a progress report	Cllr Leech
Cycle loops	To hear a progress report	Cllr Leech
Town Hall Regeneration	Working group terms of reference	Cllr Giles
Community grant support	Presentation to Full Council	Cllr Leech
Chair and Vice Chair of committee and working groups training	Corporate professionalism	Cllr Haddock

The meeting closed at 15:15 pm

Chairperson Date.....