



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

30th March 2021

Dear Councillors

You are invited to attend a meeting of the **Finance and General Purposes Committee**, which will be held via [ZOOM](#) on **Wednesday 7th April 2021** commencing at **2.00pm**. The business that is to be transacted at this meeting is set out below.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 2.00pm to 2.10pm members of the public are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself. Please contact the Town Council office for the meeting ID and password.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

Agenda

1. Opening of the Meeting

2. Apologies

To receive apologies and to approve reasons for absence

3. Declarations of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

4. Minutes

To consider the approval of the minutes of the last meeting of the Committee on 03.03.21

5. Accounts for Payment

To endorse the accounts paid by BACS and agree the accounts to be paid as set out in the Expenditure Transaction Approval Lists

6. Financial Budget Comparison

To note the Financial Budget Comparison for the period ending 30th March 2021

7. Income

To note the Income Transaction List for the period ending 30th March 2021

8. Bank Reconciliations

To note the bank reconciliations for the periods April 2019 – December 2020

9. Cashless Council

To consider becoming a cashless council

10. Grants

To discuss and consider any grants received.

11. Date of next meeting

To note the date of the next meeting which is to be confirmed

12. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

30th March 2021

Committee Members:

Councillors P Addison, D Blackmore, D Borthwick, D Giles, E Hoggart & A Massey

Reserves:

Councillor R Haddock