



Brixham Town Council

Minutes of the virtual ZOOM Meeting of the Community Services Committee Brixham Town Hall on 29th March 2021 at 2.00pm

Present	P Addison (C), D Giles, S Laurie (VC), S Leech and J Regan
In attendance	Linda McGuirk, Deputy Town Clerk, Simon Hiatt, Admin Assistant, Cllrs E Hoggart, R Haddock and a representative of the 365 Sea Swim Challenge
Welcome	Cllr Addison opened the meeting
Public Questions	

21012	Apologies for absence through the Clerk None
21013	Declarations of Interest in items on the agenda. None
21014	To confirm and sign the minutes as a true record of the meetings held on 15.02.21 The minutes of the meeting held on the 15.02.21 were resolved and signed as a true record.
21015	Crab Line Recycling Scheme (Project Initiation Document) a) To discuss the crab line recycling scheme with a representative of the 365 Sea Swim Challenge It was resolved to lift standing orders to enable a representative of the 365 Sea Swim Challenge to speak to members. The representative informed members of the aims of the project, which are: <ul style="list-style-type: none">• Install 3 crab line recycling bins around the harbour• Encourage businesses to sell sustainable crabbing equipment and start the process of phasing out single use plastic crabbing equipment.• Promote ethical crabbing practices, including signage/ education. Bins cost between £215 - £250. Additional costs would be for the promotional material, QR code video and any other branding on the bins. Other costs would be promotion on social media, advertising, engagement with retailers and members of the public Cllrs asked if 365 were looking to gain funding from other sources. Representative confirmed discussions would take place with businesses to sponsor bins. A general discussion took place and Cllrs were supportive of the project. It was resolved to reinstate Standing orders.

	<p>b) To discuss, consider and agree the project initiation document Members discussed budgets and gaining support from businesses, Torbay Council, Harbour Authority and SWISCo.</p> <p>It was resolved:</p> <ul style="list-style-type: none"> • Contact the Harbour Authority, Torbay Council and SWISCo to raise awareness and encourage support for the project. • Consider sponsoring the project if there is a shortfall in funding. <p>Cllr Leech abstained from the vote.</p>
21016	<p>Summer Display in Fore Street (Project Initiation Document) To discuss, consider and agree the project initiation document.</p> <p>Members briefly discussed the project. It was resolved not to proceed.</p>
21017	<p>Floral Displays To hear an update on the floral project</p> <p>The Admin Assistant confirmed four companies had been asked to provide quotes. At the time of the meeting two quotes had been received. Both suppliers had confirmed displays could be supplied by the beginning of May.</p> <p>Cllrs asked about the telephone box floral project. The Deputy Clerk advised the project was progressing well, two boxes had been painted, the planting scheme had been agreed and the bug hotel was taking shape.</p> <p>The Deputy Clerk was asked if the water bowser had been ordered. Deputy Clerk confirmed the order was being placed this week.</p> <p>A discussion took place regarding use of a metered stand-pipe. Members were advised the costs were prohibitive.</p> <p>The Deputy Clerk was advised to contact the Harbour Master to see if we could use their 4" taps.</p>
21018	<p>Climate & Environment Policy To discuss and formulate actions</p> <p>Members discussed the adopted Environment Policy and agreed BTC should avoid duplication and should be led by Torbay Council with a representative on their panel. It was suggested a Cllr takes responsibility as lead to liaise with Devon County Council, Torbay Council and DALC.</p> <p>The Deputy Town Clerk advised that all but one of the short term goals had been achieved.</p> <p>Members stated the need to look at the Town Hall first. It was noted the Town Hall Regeneration task & finish group is currently looking at ways to make the Town Hall eco-friendly with a vision the Town Hall becomes a zero emission building.</p> <p>Members requested environmental considerations are given to any new or renewed contracts or suppliers.</p>

21019	<p>Queens Jubilee 2022 To discuss and consider holding an event</p> <p>Members discussed whether to hold an event. It was resolved to move forward with making plans for an event</p> <p>Cllr Giles abstained from voting.</p>
21020	<p>Lengthsman</p> <p>a) To hear a report on works completed by the Lengthsman in Brixham A report was distributed prior to the meeting, outlining all works completed for the period 09.02.21 to 22.03.21</p> <p>Members were informed the lengthsman have successfully completed their chainsaw training.</p> <p>Cllr Giles asked if the Gardening Assistance scheme would re start now that restrictions are easing and how Gardening jobs will be reported to the committee. The Deputy Town Clerk advised it is hoped the scheme can re start in April and that a report can be brought to the committee, similar to the works report.</p> <p>b) To review the 2019-20 budget Members noted the current budget position. The Deputy Clerk advised PPE was currently being purchased.</p>
21021	<p>Date of next meeting To note the date of the next meeting which is scheduled for the 19th April 2021.</p>
21022	<p>Items for future agendas Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item</p>

Item	Reason	Proposed by
Red Telephone kiosks	ongoing	
Town Emergency Plan	ongoing	
Lanterns, Lights & 'Luminations event & Task & Finish group	ongoing	
Lengthsman		Regular agenda item
Signal Consultation		
Climate & Environment Policy	Action Plan	
Queens Jubilee 2022		
Floral Displays		
'til the coast is clear		
Civic Award Policy		

The meeting closed at 15.50pm

Chairperson Date.....