



Brixham Town Council

Minutes of the virtual ZOOM Meeting of the Community Services Committee on 29th April 2021 at 2.00pm

Present	P Addison (C), D Giles, S Laurie (VC), S Leech and J Regan
In attendance	Linda McGuirk, Deputy Town Clerk.
Welcome	Cllr Addison opened the meeting
Public Questions	

21024	Apologies for absence through the Clerk None
21025	Declarations of Interest in items on the agenda. None
21026	To confirm and sign the minutes as a true record of the meetings held on 29.03.21 The minutes of the meeting held on the 29.03.21 were resolved and signed as a true record.
21027	Civic Award Policy Members discussed the draft revised Civic Award Policy. The Deputy Clerk advised members of the main changes reflected in the policy: <ul style="list-style-type: none">• ability to make multiple awards throughout the year.• amalgamation of the Outstanding Sports Achievement Award.• categories of award.• Ability for Cllrs and Officers to be able to make a nomination It was resolved to make the following changes and recommend to Full Council to adopt the revised Civic Award Policy. <ol style="list-style-type: none">1. If a Cllr makes a nomination they should be excluded from discussions when considering nominees.2. The Council will look at potential nominees if no names have come forward by the end of the calendar year.
21028	Lanterns, Lights & 'luminations 2021 The Deputy Clerk advised contact is being maintained with Diverse events and that we are monitoring the latest government guidance as it becomes available. At this stage, it appears some kind of event might be possible but it is not clear what social distancing restrictions might be required for large events. We are waiting for clarification from the Department for Digital, Culture, Media & Sport. The government committee responsible for deciding event guidance.

	<p>It is unlikely BTC will be able to confirm whether an event can go ahead until the 21st June at the earliest.</p> <p>Diverse Events are hopeful that an event can be achieved at shorter notice, although it may be a smaller event.</p> <p>It was confirmed that money is not currently being spent towards an event in 2021.</p>
<p>21029</p>	<p>Floral Displays To discuss and reconsider the project initiation document to provide a floral display in Brixham.</p> <p>The Deputy Clerk reminded members they had considered the Floral Project Initiation Document (PID) during the Community Services Committee meeting held on the 15th February 2021, minute number 21007, where it was resolved to:</p> <ol style="list-style-type: none"> 1. Purchase hanging baskets for the Town Hall. 2. Support traders with watering of displays. 3. Launch a competition, sponsored by BTC, best street floral display and to encourage all traders to join in. <p>Members now recognised the above recommendation only supported floral displays at the Town Hall and had not fully reflected the action plan contained in the adopted COVID Recovery Plan.</p> <p>It was resolved to rescind the agreement made on the 29th February 2021, minute number 21007.</p> <p>Members reconsidered the PID, the Deputy Clerk advised it was too late to look at the hanging basket part of the project and confirmed SWISCO have given BTC the 10 redundant Fore Street poles and tubs. It is anticipated each tub will cost approximately £25 to £28 to fill. The Lengthsmen would be responsible for watering.</p> <p>It was further agreed to:</p> <ol style="list-style-type: none"> 1. Proceed with the installation of floral displays in Fore Street. 2. Install QR codes on all displays linking back to BTC website.
<p>21030</p>	<p>Litter Free Sea Project Members discussed and considered the introductory information received from the organisation 'Til the Coast is Clear' on the Brixham Litter Free Seas project.</p> <p>Members unanimously agreed to support the project which met the environmental ethos of BTC as outlined in the Climate and Environment Policy and the Climate Emergency pledge.</p> <p>It was agreed to respond positively to the request for feedback and to ask for clarification about what is expected of identified stakeholders.</p> <p>Information should be shared on BTC website.</p>

21031	<p>Crab line recycling scheme The Deputy Clerk provided an update to members.</p> <p>The 365 Sea Swim have been successful in obtaining sponsorship for two crab line recycling bins through support from local businesses Quay 57 and The Prince William. Subsequently BTC had sponsored the third recycling bin.</p> <p>The final cost had been reduced to £200 per bin. Locations have been agreed with the Harbour Master, bins have been constructed and are due to be installed very soon. Members had been circulated a draft of the artwork prior to the meeting.</p>
21032	<p>Community Recovery Plan Cllr Giles updated members on the recent meeting of the Community Recovery Task and Finish Group, which was held on the 16th April 2021. He advised the group had considered grant applications and made recommendations to the F&GP Committee.</p>
21033	<p>Lengthsmen Members discussed the latest Lengthsmen works report which listed works completed for the period 22.03.21 to 16.04.21.</p> <p>Cllr Addison requested the Lengthsmen team were thanked for their hard work on behalf of the committee. Members agreed they were good ambassadors for BTC.</p>
21034	<p>Date of next meeting To note the date of the next meeting which is scheduled for the 26th July 2021.</p>
21035	<p>Items for future agendas Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item</p>

Item	Reason	Proposed by
Red Telephone kiosks	ongoing	
Town Emergency Plan	ongoing	
Lanterns, Lights & 'Luminations event & Task & Finish group	ongoing	
Lengthsman		Regular agenda item
Signal Consultation Results		
Climate & Environment Policy	Action Plan	
Queens Jubilee 2022		
Floral Displays	Update	Cllr Addison
Crab line	Update	Cllr Addison

The meeting closed at 14:40pm

Chairperson Date.....