



# Brixham Town Council

First Floor, Brixham Town Hall,  
New Road, Brixham, TQ5 8TA

01803 859678      [info@brixhamtowncouncil.gov.uk](mailto:info@brixhamtowncouncil.gov.uk)

Town Clerk: Mrs Tracy Hallett

15<sup>th</sup> July 2021

## Dear Councillors

You are invited to attend a meeting of the **Finance and General Purposes Committee**, which will be held at Brixham Town Hall on **Wednesday 21<sup>st</sup> July 2021** commencing at **6.00pm**. The business that is to be transacted at this meeting is set out below.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 6.00pm to 6.10pm members of the public are invited to give their views and question the Town Council via [Zoom](#) on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself. Please contact the Town Council office for the meeting ID and password.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

## Agenda

### 1. Opening of the Meeting

### 2. Apologies

To receive apologies and to approve reasons for absence

### 3. Declarations of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change

### 4. Minutes

To consider the approval of the minutes of the last meeting of the Committee on 19.05.21

### 5. Accounts for Payment

To endorse the accounts paid by BACS and agree the accounts to be paid as set out in the Expenditure Transaction Approval Lists

### 6. Income

To note the Income Transaction List for the period ending 16<sup>th</sup> June 2021

### 7. Financial Comparison

To review the financial comparison for the period ending 15<sup>th</sup> July 2021

### 8. Grants

To discuss and consider the following grant applications

- a) Brixham Heritage Museum
- b) Brixham in Bloom
- c) All Saints Church

d) Brixham AFC

**9. Bank Reconciliations**

To note the bank reconciliations for the periods April 2021 – June 2021

**10. Town Hall**

**a) Defibrillator (Report 49-2021)**

To consider purchasing a defibrillator for the Town Hall

**b) Business Support Grant**

To discuss and consider the Business Support Grant

**c) Risk Assessment**

To consider the impact on the Council meetings following the relaxation of the Government restrictions

**11. Town Hall Regeneration Task and Finish Group**

To hear an update report from the Town Hall Regeneration Task and Finish Group

**12. Date of next meeting**

To note the date of the next meeting which is scheduled for 21<sup>st</sup> July 2021

**13. Items for future agenda**

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item

Signed

*Tracy Hallett*

Town Clerk to Brixham Town Council

15<sup>th</sup> July 2021

**Committee Members:**

Councillors P Addison, D Blackmore (VC), D Borthwick, D Giles (C), E Hoggart, J Regan & A Massey