



# Brixham Town Council

First Floor, Brixham Town Hall,  
New Road, Brixham, TQ5 8TA

01803 859678      [info@brixhamtowncouncil.gov.uk](mailto:info@brixhamtowncouncil.gov.uk)

**Town Clerk: Mrs Tracy Hallett**

19<sup>th</sup> July 2021

## Dear Councillors

You are invited to attend a meeting of the **Community & Environment Committee**, which will be held in the **Function Room of Brixham Town Hall** on **Monday 26<sup>th</sup> July 2021** commencing at **6pm**. The business that is to be transacted at this meeting is set out below.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

From 6pm to 6.10pm residents are invited to give their views via **ZOOM** and question the Committee on issues on this agenda or raise issues for future consideration before the start of the Committee meeting. Members of the public may not take part in the Committee meeting itself.

Attendees should be aware that the proceedings of this meeting may be filmed, photographed or recorded.

## Agenda

- 1. Opening of the Meeting**
- 2. Election of a Chairperson**  
To elect a Chairperson
- 3. Election of a Vice Chairperson**  
To elect a Vice Chairperson
- 4. Apologies**  
To receive apologies and to approve reasons for absence
- 5. Declarations of Interest**  
In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change
- 6. Minutes**  
To consider the approval of the minutes of the last meeting of the Committee held on 29.04.21
- 7. Lanterns Lights & Luminations 2021**  
To discuss, consider and agree holding an event in 2021
- 8. Calendar of meetings**  
To agree the draft calendar of meetings for the Community & Environment Committee
- 9. Allotments (Report 44-2021)**  
To discuss consider and agree:
  - a) Proposed changes to the Tenancy agreement from the 1<sup>st</sup> October 2021
  - b) Allotment rental fee for 2022

**10. Town Emergency Plan (Report 43-2021)**

To hear and update from the Emergency Plan Task & Finish Group

**11. Harbour Illuminations (Report 48-2021)**

To consider the quality of the current harbour illuminations and advise Torbay Council the expectations of a replacement display

**12. Signal Newsletter**

To discuss, consider and agree:

- a) Review of the July 2021 publication
- b) Consultation outcomes and future format of the Signal (Report 50-2021)

**13. Community Recovery Plan**

To hear and update from the Community Recovery Task & Finish Group

**14. Queens Platinum Jubilee 2022 (Project initiation document)**

To discuss, consider and agree recommendations contained in the 'Queens Platinum Jubilee' project initiation document.

**15. The Queens Green Canopy (Project initiation document)**

To discuss, consider and agree recommendations contained in the 'Queens Green Canopy' project initiation document.

**16. Project Planning**

To discuss, consider and agree any future projects to be included in the 2022/23 budget setting.

**17. Lengthsmen**

- a) To hear a report on works completed by the Lengthsmen in Brixham.
- b) To review the 2021-22 budget.

**18. Date of next meeting**

To note the date of the next meeting which is scheduled for 20<sup>th</sup> September 2021.

**19. Items for future agenda**

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.

**20. Exclusion of the Public and Press**

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

**21. Civic Award**

To discuss, consider and agree any nominations received for the Civic Award.

Signed

*pp Linda McGuirk*

Tracy Hallett, Town Clerk to Brixham Town Council

19<sup>th</sup> July 2021

**Committee Members:**

**Councillors P Addison, D Giles, R Haddock, E Hoggart, J Regan.**