



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

12th August 2021

Dear Councillors

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee**, which will be held at **Brixham Town Hall** on **Wednesday 18th August 2021** commencing at **6pm** to transact the business specified in the following Agenda as set out.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

Agenda

1. Opening of the Meeting

2. Apologies

To receive apologies and to approve reasons for absence

3. Declarations of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change

4. Minutes

To consider the approval of the minutes of the last meeting of the Committee on 21.07.21

5. Accounts for Payment

To endorse the accounts paid by BACS and agree the accounts to be paid as set out in the Expenditure Transaction Approval Lists

6. Income

To note the Income Transaction List for the period ending 12th August 2021

7. Bank Reconciliations

To note the bank reconciliations for the periods April 2021 – June 2021

8. Contactless Payments

To discuss and consider offering a contactless payment system (Report 52-2021)

9. Town Hall

a) 2021/22 Budget

To discuss the 2021/22 budget to date

b) Room Availability

To receive a report on the current room availabilities

c) 2022/23 Budget

To consider the Town Hall budget requirements for the 2022/23 budget

10. Date of next meeting

To note the date of the next meeting which is scheduled for 15th September 2021

11. Items for future agenda

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

Committee Members:

Councillors P Addison, D Blackmore (VC), D Borthwick, D Giles (C), E Hoggart, J Regan & A Massey

Members of the public are invited to view this meeting via Zoom by clicking on the following link:

[Meeting Link](#)

Attendees wishing to be present at the meeting in-person should contact the Council offices with at least 48 hours' notice to register their intent.