

Brixham Town Council (BTC) Project Initiation Document

Name	Linda McGuirk, Deputy Town Clerk
Agenda Date	20 th September 2021
Project Name	The Queens Platinum Jubilee – Beacon Lighting
Committee	Community & Environment Committee.

Summary

Devon Association of Local Councils (DALC) are encouraging all local and Parish Councils to play a part in the Jubilee celebrations by lighting a beacon on the 2nd June 2022.

As the sun sets at 9:09pm across the UK, individual pipers will play “Diu Regnare” as a personal tribute to Her Majesty The Queen. The tune has been specifically written for the occasion. This will be followed with the lighting of the beacon at 9:15pm. It is anticipated more than 1,500 beacons will be lit across the country.

On the 26th July 2021 the Community Services Committee considered how it would mark the Platinum Jubilee. It was resolved to:

1. Decorate the Town Hall with Union flags
2. Installs red, white and blue bunting in Fore Street, Middle Street and Bolton Street (subject to resolving the infrastructure issues).
3. Install red, white and blue floral displays at the Town Hall, Fore Street and in the three K6 telephone boxes.
4. The Budget Task & Finish group considers creating a Jubilee Events Fund to support Brixham community group events.
5. Community & Environment Committee continues to investigate the lighting of a beacon to mark the occasion.

Preparatory investigations have started and initial contact has been made with the following groups:

- Shoalstone Pool CIC, have indicated they are supportive of such an event being held on Shoalstone Green.
- Lupton House, as custodians of the beacon, have confirmed BTC are permitted to use the beacon for the event. The Lengthsmen have visited Lupton to assess the logistics of moving the beacon. The Lengthsmen have confirmed the beacon can be moved to the event location.
- Brixham Town Band to seek a Piper to play Diu Regnare. The Town Band has confirmed they do not have a piper but will ask across their members and contacts.
- Brixham Future are publishing a Jubilee Brochure and have confirmed the Beacon lighting event can be included.

Recommendations

The Community & Environment Committee recommends to Full Council, that Brixham Town Council:

1. Proceeds with a Beacon Lighting event on the 2nd June 2022.
2. Registers the event with the Pageantmaster.
3. Requests the Budget task & finish group considers a budget £1,000.00

Further Information

Project Aims

What do you want the project to achieve?
How does it support the Council's Plan?

To encourage the community to share in an historic moment.
Community Recovery Plan for High Street Recovery, Tourism and Community.

Target

What area of the community is the target and what benefits will the project bring to them?

An inclusive and accessible community event which will bring residents and visitors together to celebrate this historic moment in history.

Research already completed

Please attach all research carried out so far.

Link to the Queen's Platinum Jubilee [Beacon lighting](#)

Link to the official Palace Jubilee website: [Platinum Jubilee](#)

Diu Regnare is a personal tribute to Her Majesty The Queen, written by Stuart Liddell. The music has been specifically written for the Platinum Jubilee. [Diu Regnare sound clip](#)

[Brixham Future](#) Has confirmed a four day event. We are liaising with Brixham Future to ensure the beacon lighting does not clash with their schedule of events.

Evidence of need

How do you know the project is needed?

In 2022, Her Majesty the Queen will become the first British Monarch to celebrate a Platinum Jubilee, seventy years of service, having acceded to the throne on 6th February 1952 when Her Majesty was 25 years old. This is the first time any British Monarch has reached this historic milestone.

*Cost of Project

Please detail all cost areas associated with this project. Please include actual costs if known. Please include revenue, capital and include estimate of Officer hours where possible.

**approximate*

Description	Cost of employment/ notes	Total Cost (net)
Fuel to light Beacon		Unknown
Beacon	Staff costs moving the beacon from Lupton to Shoalstone Pool and return (3 hours at £26 per hour)	£78.00
	Fuel to move the beacon from Lupton to Shoalstone and return (10 miles @ 0.45p)	£4.50
Location	Shoalstone Green	£0
Stewards/ Marshals	Volunteers	£0

Piper	Unknown	Unknown
Staff costs	Event planning & management (37 hours @ £18 per hour)	£666.00
Insurance	Need to check with Insurers.	Unknown
Advertising	Social media and Brixham Future brochure.	£0
Total		£748.50

Benefits

Please detail all benefits including cost savings, efficiency savings

Benefits include community engagement and supporting partner organisations.
No cost savings.

Efficiency savings achieved through supporting community organisations.

Other Organisational Support

Do you think the Council needs to work with or take advice from other organisations? If so, who?

- Community Groups who are planning Jubilee events.
- DALC
- NALC
- Brixham Arts and Theatre Society (BATS) who ran a Beacon lighting event in the same location in 2018.
- Other Town and Parish Councils.

Timeline

What is the length of the project work and when will the benefits be realised? Are there any time constraints?

- Project length is approximately 10 months.
- Times constraints relate to budget setting and the date of the event.
- Benefits will be realised throughout the 2022 summer season.

Risks

Are there any risks associated with this project e.g. reputational risks for the Council or possible local sensitivities?

Very low risk to the Council, some potential for negative feedback.
Government restrictions for Covid-19.

Is the project a quick win?

i.e. does it meet all the following criteria?

- a) Will cost less than £1,000**
Yes.
- b) All expenditure can be met from an existing budget**
No – most will be met through staff costs.
- c) Will take less than 5 hours of Officer time in total (including assessment, planning, working with partners, tendering / quotes) etc.**
No.
- d) Is listed within the Council's Action Plan / Strategy**
No
- e) Does not pose any significant reputational or other risk to the Council or partners**

Very low risk to the Council or its partners.

Other Information

Is there any other information which you feel would help with the project assessment? Please include links to any best practise or similar projects.

Investigations have begun into holding a beacon lighting event.

In 2018 Brixham Arts and Theatre Society (BATS) commissioned and purchased a beacon by Joff Hopper, a local Blacksmith artist based in Totnes. The Beacon was lit in November 2018 as part of the nation's tribute 'Battles Over' commemorating 100 years of remembering the end of WW1.

After the event BATS donated the beacon to Lupton House. Included in the transfer of ownership document there is a clause stating the beacon must be made available for public celebrations.



Beacon of Culture & Light for Brixham (BATS, no date)