



Brixham Town Council

First Floor, Brixham Town Hall,
New Road, Brixham, TQ5 8TA

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Town Clerk: Mrs Tracy Hallett

7th October 2021

Dear Councillors

You are hereby summoned to attend a meeting of **Brixham Town Council**, to be held in the **FUNCTION ROOM at Brixham Town Hall** on **Wednesday 13th September 2021** commencing at **6pm** to transact the business specified in the following Agenda as set out.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

Agenda

1. Opening of the Meeting

The Chairperson will read out the following statement:

Welcome to everyone attending and observing the meeting.

A reminder that open proceedings of this meeting will be video recorded on. If members of the public make presentations, they will be deemed to have consented to being recorded. By entering the Council Chamber attendees are also consenting to being recorded.

From 6pm to 6.15pm residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration before the start of the Town Council meeting. Members of the public may not take part in the Town Council meeting itself.

2. Apologies

To receive apologies and to approve reasons for absence.

3. Minutes

To consider and approve the minutes dated 8th September 2021.

4. Declaration of Interest

In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.

5. Vice Chairperson

To elect a Vice Chairperson

6. Standing Orders

To consider suspending standing orders.

- 7. Civic Award Presentation**
Presentation of the Civic Award Certificate.
- 8. Standing Orders**
To consider reinstating standing orders
- 9. Brixham Peninsula Neighbourhood Plan (BPNP)**
 - A) To hear a report from Cllr Blackmore on the recent BPNP Task & Finish group meeting.
 - B) To discuss and consider the preferred quote for the refresh of the BPNP.
 - C) To discuss and consider how to improve and increase community engagement in relation to the BPNP.
 - D) To discuss and consider a response to the Local Planning Authorities consultation on a New Neighbourhood Plan area for Churston, Galmpton and Broadsands.
 - E) To discuss and consider submitting a request to the Local Planning Authority to designate the Town Councils Neighbourhood Plan area.
- 10. Planning Applications**
To consider any planning applications to be put to Torbay Council Planning Officers as outlined in the planning applications for consideration report.
- 11. Jubilee Beacon Lighting event (Project Initiation Document)**
To discuss and consider a recommendation from the Community & Environment Committee.
- 12. Christmas**
To discuss and consider the Town Christmas Trees as outlined in Report 62-2021
- 13. Election of Members to Committees**
To consider nominations and confirm membership for the Committees.
- 14. Policies**
To discuss and consider proposed amendments to the Scheme of Delegation
- 15. Ward Councillor Reports**
To hear reports from Ward Councillors.
- 16. Date of next meeting**
Date of next meeting is scheduled for 10th November 2021 at 6pm.
- 17. Items for future agenda**
Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item.
- 18. Exclusion of Public and Press**
That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 19. Community Transport update**
To discuss and consider the briefing paper received from Torbay Council.

Signed

Tracy Hallett

Town Clerk to Brixham Town Council

Members of the public are invited to view this meeting via Zoom by clicking on the following link:

[Meeting Link](#)

Attendees wishing to be present at the meeting in-person should contact the Council offices with at least 48 hours' notice to register their intent.