



# Brixham Town Council

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Town Clerk: Mrs Tracy Hallett

8<sup>th</sup> September 2021

**Dear Councillors**

You are hereby summoned to attend a meeting of the **Finance and General Purposes Committee**, which will be held in the **Function Room** at **Brixham Town Hall** on **Wednesday 15<sup>th</sup> September 2021** commencing at **6pm** to transact the business specified in the following Agenda as set out.

If you are unable to attend this meeting, or will be late in arriving, please inform the Council offices as soon as possible.

Attendees should be aware that the proceedings of this meeting are recorded and may be filmed or photographed.

## Agenda

1. **Opening of the Meeting**
2. **Election of Chairperson**  
To elect a Chairperson
3. **Apologies**  
To receive apologies and to approve reasons for absence
4. **Declarations of Interest**  
In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change
5. **Minutes**  
To consider the approval of the minutes of the last meeting of the Committee on 18.08.21
6. **Accounts for Payment**  
To endorse the accounts paid by BACS and agree the accounts to be paid as set out in the Expenditure Transaction Approval Lists
7. **Income**  
To note the Income Transaction List for the period ending 9<sup>th</sup> September 2021
8. **Personnel**
  - a) **2021/22 Budget**  
To discuss and consider the 2021/22 budget to date
  - b) **2022/23 Budget**  
To discuss and consider the Salary and Members Allowance budget requirements for the 2022/23 budget
  - c) **Apprenticeship**  
To discuss and consider updates on the apprenticeship scheme

**9. 2022/23 Budget**

To hear an update from the Budget Task and Finish Group

**10. Town Hall Regeneration Task and Finish Group**

To receive a report on the progress made to date that includes the concept of:

- a) not selling all or part of the Town Hall complex as part of this project
- b) not proceeding with the previous proposal for housing in the old Police Houses
- c) moving forward with a project to develop the Town Hall principally as a Community Arts & Entertainment complex, with some ancillary BTC administration space
- d) drafting a briefing document for structural engineers, which will include:
  - the current state of the building (including the car park & external areas) & any issues arising
  - the viability & potential impact of the suggestion that the existing pillars in the Scala Hall be removed

**11. Premises Licence**

To consider a request from Brixham Theatre CIO to apply for a variation of licence to include the Theatre Auditorium (Report 56-2021)

**12. Date of next meeting**

To note the date of the next meeting which is scheduled for 20<sup>th</sup> October 2021

**13. Items for future agenda**

Each Councillor is requested to use this opportunity to raise items for future agendas, giving details of why the Council should consider the item

Signed

*Tracy Hallett*

Town Clerk to Brixham Town Council

**Committee Members:**

Councillors P Addison, D Blackmore (VC), D Borthwick, D Giles, E Hoggart, J Regan & A Massey

**Members of the public are invited to view this meeting via Zoom by clicking on the following link:**

[Meeting Link](#)

**Attendees wishing to be present at the meeting in-person should contact the Council offices with at least 48 hours' notice to register their intent.**